

<b>DOCUMENT TYPE</b>	<b>P</b>	
<b>ACADEMIC</b>	<b>1</b>	
<b>TEACHING AND LEARNING</b>	<b>1</b>	
<b>ACADEMIC AWARDS</b>	<b>3</b>	
<b>NUMBER</b>	<b>007</b>	
		Policy Database Document Reference Number <b>113007P</b>

## DOUBLE QUALIFICATIONS POLICY

<b>Purpose/ objectives</b>	This policy outlines the minimum requirements for a student to qualify for two qualifications concurrently, sequentially or in a formal double degree program.
<b>Scope/ Application</b>	<ul style="list-style-type: none"> <li>• all campuses</li> <li>• all coursework qualifications</li> <li>• all students</li> <li>• all staff involved in the development or administration of courses</li> </ul>
<b>Policy Statement</b>	<p>Students may qualify for two La Trobe University qualifications by completing a minimum of 75 per cent of the combined credit points of the two courses (eg 540 credit points to obtain two three-year degrees of 360 credit points each). They must also complete a minimum of 75% of the final year subjects from each qualification.</p> <p>Individual course requirements must be met, including any compulsory subjects and/or major sequences. The course requirements may be varied only in exceptional cases and on the authority of the Academic Board.</p> <p>Combinations of courses may not include research courses.</p> <p>La Trobe University students may enrol in a combination of a La Trobe University course and a course offered by another institution, in which case the requirements of both institutions must be met.</p> <p>Under these provisions, a student may concurrently complete any combination of two awards of the University, if a formally approved double qualification does not already exist, by applying through the relevant faculties. Where a formally approved double qualification exists, this concurrent study is not intended to provide an alternative entry to the approved double award, unless the student meets the relevant entry criteria.</p> <p>In the case of a Bachelor/Diploma combination, the completion of both qualifications with no cross-accreditation of subjects is the norm.</p>
<b>Supporting Procedures</b>	Double Qualifications Procedures
<b>Responsibility for implementation</b>	<p>Academic Board – to prescribe the requirements for multiple award programs and to review recommendations from the Curriculum Teaching and Learning Committee</p> <p>Curriculum Teaching and Learning Committee – to review proposals related to establishment, revision or removal of double qualifications programs of study.</p>
<b>Responsibility for monitoring implementation and compliance</b>	<p>Deputy Vice-Chancellor</p> <p>Academic Board</p> <p>Programs Committee</p>

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	Deans Director, Academic Services Division
<b>Status</b>	Revised format. The implementation of the latest version of this policy supersedes all previous versions of this policy.  This information was previously contained in the Multiple Awards (Double Degrees) Policy approved by Academic Board in July 1998 and amended in June 1999. Additional information was contained in the Masters Program Guidelines, a Report from the Masters Program Working Group to the Academic Board in September 2007.
<b>Key stakeholders</b>	Deputy Vice-Chancellor Deans Programs Committee
<b>Approval Body</b>	Academic Board 12 September 2007 item 418.3.1(a) Council
<b>Initiating Body or person(s)</b>	Programs Committee
<b>Definitions</b>	<b>Qualification:</b> A degree, diploma or course that comprises approved studies at La Trobe University as prescribed by the Academic Board.
<b>Related legislation</b>	<a href="#">La Trobe University Act</a> <a href="#">Statute 7</a> – The Academic Board <a href="#">Regulation 21.4</a> – Masters Degree by Coursework <a href="#">Regulation 21.6</a> – Graduate and Postgraduate Diplomas <a href="#">Regulation 21.8</a> – Bachelor Degrees <a href="#">Regulation 21.10</a> – Diplomas and Advanced Diplomas
<b>Related Policy and other documents</b>	Credit Points Policy Course Lifecycle Policy Qualifications Policy Advanced Standing, Credit Transfer and Articulation Policy <a href="#">La Trobe University Qualifications Framework</a> Nested Qualifications Policy Testamurs Policy

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<b>Date Effective</b>	September 2007
<b>Next Review Date</b>	September 2011
<b>Keywords</b>	double qualifications, double degrees, multiple degrees; concurrent degrees
<b>Owner/Sponsor</b>	Deputy Vice-Chancellor
<b>Author</b>	Policy Consultant, Academic Services Division
<b>Contact person or unit</b>	<a href="mailto:d.villani@latrobe.edu.au">d.villani@latrobe.edu.au</a> or <a href="mailto:p.gilson@latrobe.edu.au">p.gilson@latrobe.edu.au</a>