

DOCUMENT TYPE	P	
ACADEMIC	1	
TEACHING AND LEARNING	1	
ASSESSMENT	2	
NUMBER	007	
		Policy Database Document Reference Number 112007P

CONCEDED PASSES POLICY

Purpose/ objectives	<p>The University offers conceded passes to facilitate course completion in undergraduate award courses by recognising academic performance in a defined period.</p> <p>This policy and the associated procedures outline the rules adopted by the University for awarding conceded passes to undergraduate students.</p>
Scope/ Application	<ul style="list-style-type: none"> • All students enrolled in undergraduate award courses of the University. Double degree courses which include a postgraduate award will be considered undergraduate courses for the purposes of the policy and procedures. • All campuses <p>The policy and procedures do not apply to students enrolled in</p> <ul style="list-style-type: none"> • postgraduate research courses; • postgraduate coursework award courses; and • single subject, miscellaneous, enabling, cross-institutional, exchange-in and study abroad undergraduate studies (non award) that do not lead to an award.
Policy Statement	A conceded pass will be awarded in a subject, in an undergraduate award course, in a given Progression Period when all conditions are satisfied.
Supporting Procedures	Conceded Passes Procedures.
Responsibility for implementation	Chief Examiners of Faculties. La Trobe University Student Administration.
Responsibility for monitoring implementation and compliance	Director, Academic Services.
Status	Revised Format. Prior approval Academic Board AB06/97 – 408.3.3
Key stakeholders	Faculties of the University.

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Approval Body	Academic Board (AB06/97 – 408.3.3) Council - 3/07/2006 (C06/43M – 363.3.1)
Initiating Body or person(s)	Curriculum Teaching and Learning Committee
Definitions	Not required
Related legislation	La Trobe University Act 1964 Regulation 21.12 Examinations and Assessment Regulation 19.1 Academic Progress of Students
Related Policy and other documents	Academic Progress Monitoring and Intervention Policy Supplementary Assessment Policy Special Consideration Policy Privacy Policy
Date Effective	7 June 2006
Next Review Date	30 June 2009
Keywords	Conceded passes, students.
Owner/Sponsor	Director, Academic Services
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