



DOCUMENT TYPE	D	
ACADEMIC	1	
RESEARCH & RESEARCH TRAINING	3	
RESEARCH TRAINING	1	
NUMBER	005	Policy Database Document Reference Number 131005D

RESEARCH STUDENT SELECTION CRITERIA PROCEDURES

Parent Policy Title	Research Student Selection Criteria Policy										
Associated Documents	Schedule of Qualifications Doctor of Philosophy Professional Doctoral Degrees Masters Degrees by Research										
Preamble	This procedure explains how an application to enrol in a research degree is assessed.										
General	All applications for admission to a higher degree by research must be approved by the Higher Degrees Committee (Research) HDC(R).										
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Application for admission	1										
School and Faculty consideration	2										
Conditions for Approval by HDC(R)	3										
Written offer of candidature	4										
1. Application for Admission	<p>An applicant shall apply for candidature by submitting</p> <ul style="list-style-type: none"> the relevant application form (link for local or for international candidates) prescribed by the HDC(R) and any other documents eg. Current academic transcripts, academic referee report forms, evidence of proficiency of English, as required by HDC(R) to determine an applicant's suitability for admission to candidature. 										
2. School and Faculty consideration	<p>Once all necessary documents have been received by the Research and Graduate Studies Office (RGSO), the application will be sent to the proposed supervisor in the appropriate School for consideration.</p> <p>Once the proposed supervisor and co-supervisor have agreed to supervise, they complete the Recommendation for Masters by Research and Doctoral Degree Enrolment form and refer it for signature to the Head of School or Postgraduate Co-ordinator in the Faculty. It is then recommended to the Faculty Higher Degrees Committee or the Research and Graduate Studies Committee (RGSC) and the RGSO.</p>										
3. Conditions for Approval by HDC(R)	<p>The HDC(R) may approve admission to candidature as recommended by the School and Faculty if it is satisfied that</p> <ul style="list-style-type: none"> the applicant is eligible for admission to candidature 										

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	<ul style="list-style-type: none"> the proposed program of research is suitable for the degree, and the necessary supervision and research facilities will be available to the applicant to pursue the proposed program of research
4. Written offer of Candidature	<p>An applicant who is made an offer of candidature by the HDC(R) will be advised in writing of the following matters:</p> <ul style="list-style-type: none"> the degree to which the admission relates if candidature is full-time or part-time the title of the thesis approved by the HDC(R) any courses, seminars or other work required as a condition of candidature the names of the supervisors the date of commencement of candidature and the latest date for completion of the requirement for the degree any location approved by HDC(R) at which the candidate may pursue studies for the degree, and any special conditions determined by the HDC(R) to be attached to candidature.
Status	New format. Content previously approved.
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