

La Trobe University Clearance Certificate

Before Commencing Works

This section must be completed by the area/department and accompany the work order for repairs and alterations to buildings or equipment in hazardous locations when works are requested to be performed.

Location of Job:

_____ (Faculty, School or College)

Building _____ **Room No.**

Further Description of Location:

Description of Job:

Hazards Relevant to job:

- Flammable liquids
- Toxic and/or corrosive chemicals
- Infectious organisms
- Radiation
- Compressed or liquefied gases (cylinders or piped)
- Other (please specify)

Special Precautions:

- Protective clothing and equipment
- Isolations
- Barricades and signs
- Other
- Stop work if
- Fume cupboards clear
- Chemicals removed
- Fume cupboard
- Under fume cupboard
- Access to lab area
- All gases isolated

The above is a guide to precautions required but may not be all inclusive.

Please see reverse side

Certified: I have examined the building/equipment described above. The work environment will be safe and without risk to health and safety, so far as practicable, provided the special precautions are observed

From _____ To

Authorised Officer

La Trobe University Clearance Certificate

On completion of requested works

The works requested have been completed in a satisfactory manner. The area has been inspected and found to be in a safe condition. No incidents have been reported during the performance of the works.

Completed and inspected on/...../.....

Authorising officer, eg. (Lab Manager)

Signature:

Position:

Name (Printed)

Trades person(s) completing work:

Signature:

Print Name:

Signature:

Print Name: