



DRIVERS LICENCE DETAILS FOR VEHICLE MANAGER'S RECORDS

DATE:

LICENCE NO. OF PERSON PICKING UP VEHICLE.....

DESIGNATED DRIVER'S SURNAME.....

DESIGNATED DRIVER'S FIRST NAME.....

DEPARTMENT.....

LICENCE NO.....

LICENCE TYPE

EXPIRY DATE

STATE / COUNTRY

I agree to advise the University if I should lose or not renew my driving licence

NAME & SIGNATURE LICENCE HOLDER.....

The above information has been checked

NAME and SIGNATURE VEHICLE MANAGER.....

**NOTE: Any employee collecting a vehicle must produce their driver's licence before taking delivery of a vehicle
Driver's licence must be current and applicable for the type of vehicle being driven.
Drivers will be required to produce one of the following.**

1. A Victorian licence
2. A New South Wales licence for Albury/Wodonga staff living in New South Wales
3. Licence from other states
4. Licence from New Zealand
(Note 3 & 4 except where the holder has resided in Victoria for a continuous period of more than 3 months)
5. A licence from another country (excluding New Zealand) and written in English (or accompanied by an accurate English translation) except when the holder has held a permanent visa under the Migration Act 1958 for more than 3 months.
6. A licence from another country coupled with a current International Driving Permit, except when the holder has held a permanent visa under the Migration Act 1958 for more than 3 months

Anyone disqualified from driving in any State or Territory in Australia, or in another country, or whose licence or permit has been suspended, cannot drive in Victoria.