

REGULATION 30.1
THE LIBRARY COMMITTEE

R30.1

(a-2)

1. The Library Committee will consist of :
 - (a) (i) the Chancellor (*ex officio*)
 - (ii) the Vice-Chancellor (*ex officio*)
 - (a-3) (iii) the Pro-Vice Chancellor / Deputy Chair of the Academic Board;
 - (b) the University Librarian;
 - (c) one member of the Academic Board nominated by the Academic Board;
 - (d) three members of the academic staff of the University nominated by the Academic Board, at least one of whom will be nominated from the academic staff of the Bendigo Campus and at least one of whom will be nominated from the academic staff of a Regional Campus other than the Bendigo Campus;
 - (e) two members of the academic staff of each Faculty of the University nominated by the Faculty Board of that Faculty;
 - (f) five members of the professional library staff nominated by the University Librarian, at least one of whom will be nominated from the professional library staff of a Regional Campus;
 - (g) three students, one of whom will be a postgraduate student pursuing a postgraduate degree at the University, nominated by the La Trobe University Postgraduate Association, and two of whom will be nominated by the La Trobe University Students' Representative Council Inc.; and
 - (h) any additional members co-opted by the Library Committee from time to time.

(a-3)

2. The Library Committee shall be chaired by the Pro-Vice Chancellor / Deputy Chair of the Academic Board. If the Chair is absent from a meeting of the Library Committee the members present shall elect one of their number to be Chair for that meeting.

(a-2)

3. The Library Committee, when co-opting additional members under section 1(h), will have regard to the need to represent the interests of all campuses of the University in the membership of the committee.
3. An ordinary meeting of the Library Committee shall be convened by the Chair at least three times each academic year. Any matter relating to the work of the Library may be discussed at any such meeting.

4. The Library's Annual Report shall be presented for discussion at one of the ordinary meetings of the Library Committee each year prior to being submitted to the Academic Board.
5. A special meeting of the Library Committee shall be convened by the Chair within one month after receipt of a written request stating the purpose for which the meeting is to be convened and signed by at least one-third of the members of the Library Committee.
6. All questions which come before the Library Committee shall be decided by the majority of members present and the Chair shall have, in the case of an equality of votes, a casting vote.
- (a-1)
7. The Library Committee shall :
 - (a) report to the Vice-Chancellor or the Academic Board upon any matter referred to it by either of these;
 - (a-4) (b) deal with all matters brought before it by a Dean or the Vice-Principal (Resources and Administration);
 - (c) consider any matter relating to the Library brought before it in writing by any member of the Library staff.
- (a-4)
8. The Vice-Principal (Resources and Administration) or his or her nominee shall be Secretary to the Committee.

Approved by Council – 18 March 1994

Promulgated this first day of June 1994 by direction of the Vice-Chancellor

Amendment No. 1 – Approved by Council – 7 October 1996

Promulgated this sixth day of November 1996 by direction of the University Secretary

Amendment No. 2 – Approved by Council Executive Committee – 17 March 2005

Promulgated this 22 day of March 2005 by direction of the University Secretary

Amendment No. 3 - Approved by Council – 2 May 2005

Promulgated this 5 day of May 2005 by direction of the University Secretary

Amendment No. 4 approved by Council – 3 July 2006

Promulgated this 4 day of July 2006 by direction of the Vice-Principal Resources and Administration