

INFORMATION SHEET **For Under 18 Student Applications**

The carer's responsibilities:

- *The guardianship will cease 7 days after the student turns 18 years old.*
- *Be responsible for overall welfare (academic, social, physical, emotional) of the student whilst they are enrolled at La Trobe University International College.*
- *Be aware of the legislation that pertains to the student's visa, and advise and guide as appropriate.*
- *Liaise with the College as required on issues related to the student's accommodation, academic progress and attendance.*
- *If need arises counsel the student or seek professional assistance as required.*
- *Sign on behalf of the parent/guardian for permission to participate in excursions or any other matter that may require a signature on behalf of a minor.*
- *To be available to the International College in times of crisis or emergency.*
- *To be available to the student, by phone or email, on call 24 hours a day, so that the student (and LTUIC) always has someone to contact in times of crisis or emergency.*

The student's responsibilities:

To stay in an approved homestay arranged by La Trobe University International College. A La Trobe University International College staff member will visit the homestay home and meet with the host family to ensure the accommodation and welfare arrangements are adequate.

- *Students must abide by all Australian Federal Government and Victorian State government laws, rules and regulations.*
- *Students must not change accommodation without the approval of the International College.*
- *Students must attend at least 80% of scheduled classes. This is an Australian Government regulation for student visa holders and student visa holders failing to adhere to this rule will be reported to the Immigration Department. College disciplinary procedures will apply.*
- *Students must not be late for class. Students arriving for class more than 10 minutes late will be marked absent. Student must inform College by 9am if unable to attend classes.*
- *Students must use their best endeavours to make satisfactory academic progress, to complete all class and home assignments set by their teachers, and to seek assistance as required.*
- *Students must follow all program rules relating to classroom conduct, assessment, exams, plagiarism, and application for special consideration, as outlined in the Student Information Handbook.*
- *Students must not behave in a manner that is disruptive to the College or to classes.*
- *Students should be courteous to all other students and to all members of the College staff.*

Fees:

ALL students under 18 years of age, on a student visa, studying at the International College will be given special supervision and monitoring, and incur the following costs (until they turn 18):

- Academic and welfare monitoring:
 - For the first 4 weeks \$150
 - And \$35 per week thereafter until the student turns 18 years of age

Students who have nominated the International College as Carer, MUST pay for Airport pickup, Accommodation placement, and weekly Homestay fees.

- Accommodation placement: \$160
- Airport pickup: \$70
- Homestay: \$245 per week (which includes 3 meals per day) plus \$300 bond. (The student should make the payment directly to the family.)

The above fees must be paid in full when the student accepts the offer in addition to tuition and OSHC fees.