

## **Institute for Advanced Study Postgraduate Writing-Up Awards (IASPWA)**

### **Objectives of the scheme**

The IASPWA scheme is designed to support doctoral candidates who, having submitted their thesis, wish to write up some of their research findings for publication while they await the result of their examination.

The award is explicitly targeted at La Trobe University research degree candidates whose thesis is under examination. **It is not intended to provide financial support to students who have not yet submitted their thesis or to former students whose thesis has been classified as passed.**

### **Number**

The number of awards is limited. Submission of an application does not guarantee the award of an IASPWA.

### **Tenure and stipend**

The maximum tenure of an award is eight weeks. Awardees will receive a fortnightly taxable stipend that is close to the stipend rate of the La Trobe University Postgraduate Scholarships in the year of award.

### **Eligibility**

Postgraduate doctoral research students who have submitted, or are about to submit, their thesis are eligible to apply.

The closing dates for the next rounds of applications are:

- 1 February 27, 2009. Postgraduate doctoral research students who submit or expect to submit their thesis between January 27 and April 10, 2009 are eligible to apply.**
- 2 May 29, 2009. Postgraduate doctoral research students who submit or expect to submit their thesis between April 13 and July 10, 2009 are eligible to apply.**
- 3 August 28, 2009. Postgraduate doctoral research students who submit or expect to submit their thesis between July 13 and October 9, 2009 are eligible to apply.**
- 4 November 27, 2009. Postgraduate doctoral research students who submit or expect to submit their thesis between October 12, 2009 and January 22, 2010 are eligible to apply.**

The predicted submission date of an applicant's thesis should be as realistic as possible. Failure to submit within the designated period invalidates the application. Awards can not be deferred.

## Selection

The following criteria will be taken into account by the Committee in assessing applications:

- Proposed writing to be completed during the award;
- Previous publication record, if any, arising from the doctoral research;
- Conference papers, if any, based on the doctoral research;
- Supervisor's and Head of School's reports;
- Length of time as a doctoral candidate. For students who have upgraded from a master's degree, this includes time spent as a master's student;
- Priority will be given to students who submitted their thesis *without* extensions. Approved periods of leave are not included in this.

[J1] Whether an applicant has held a scholarship during the period of candidature is not a selection criterion. Applicants are required to provide a proposal or a summary of the publications they expect to write during the tenure of the award. Copies of relevant communications with publishers, editors, and referees should be attached in support of the publications' proposal.

School endorsement of the application is essential. The supervisor and the Head of School are required to provide assessments of the quality of the applicant's doctoral research work and the thesis material being written up for publication.

Applications are ranked by faculties **in accordance with the selection criteria** before consideration by the Selection Committee.

## Conditions of taking up the award

The award should be taken up no later than two weeks after submission of the thesis, or immediately if the thesis has already been submitted when the Award offer is received. At the closing date the applicant must not yet have qualified to graduate.

The awardee is expected to attend the Institute for Advanced Study on a regular basis and maintain systematic contact with the nominated supervisor(s) during the tenure of the award. Office facilities will be provided in the Institute for Advanced Study for the duration of the IASPWA.

International students should ensure that they do not contravene the regulations of their visa and that acceptance of the award does not contravene any contractual obligations to an employer or sponsor.

An IAS Postgraduate Writing-up Award cannot be held concurrently with another award offering similar benefits.

A person to whom an award is made cannot take full-time nor substantial part-time employment during the tenure of the award (i.e. not more than fifteen hours a week of employment and not more than six hours between 9 am - 5 pm Monday to Friday).

*Awardees undertake to complete a progress report at the end of the first four weeks, and a final report at the end of the award period.*

It is expected that candidates will acknowledge, in their publication, support received from the Institute for Advanced Study Postgraduate Writing-up Award.

## Application Procedures

It is the responsibility of the applicant to ensure the application is complete with School endorsement and reaches the Institute for Advanced Study by the **closing date**. Late or incomplete applications submitted **without** the four copies will not be considered.

## The original application and **FOUR** copies should be submitted to

The Executive Officer, Michael J. Osborne Centre - Institute for Advanced Study Administration  
Building La Trobe University Bundoora 3086