

Student Admissions, Retention and Success Committee

La Trobe University
Academic Board
Curriculum, Teaching and Learning Committee
STUDENT ADMISSIONS, RETENTION AND SUCCESS COMMITTEE

This committee was established as a sub-committee of Academic Board May 2009 (Academic Board minute 431.4.1). For powers refer to Statute 7 – The Academic Board, Section 2(1)(a)-(c),(h).

Composition

- A A member of the Curriculum, Teaching & Learning Committee nominated by the chair of that committee (Chair)
- B Associate Dean (Academic) from each Faculty or nominee
- C A student representative nominated by the SRC
- D A nominee of the Pro Vice-Chancellor (Regions) with expertise in the selection of regional students and the UAC system
- E Pro Vice-Chancellor (Equity & Student Services) or nominee
- F Director, Indigenous Education or nominee
- G Director, Management Information Unit or nominee
- H Director, Academic Services or nominee
- I Deputy Vice-Chancellor (International and Future Students) or nominee

The committee may co-opt any member of the University community where particular expertise is required. The committee may also invite other persons to attend particular meetings to advise the committee or participate in debate.

Composition

- A A member of the Curriculum, Teaching & Learning Committee nominated by the chair of that committee (Chair)
- B Professor Noel Gough, Faculty of Education
- B Dr Kerry Fitzmaurice, Faculty of Health Sciences
- B Dr Kay Souter, Faculty of Humanities and Social Sciences
- B Dr David Spencer, Faculty of Law and Management
- B Dr Elizabeth Johnson, Faculty of Science, Technology and Engineering
- C to be advised
- D to be advised
- E Dr Kerry Ferguson
- F Mr Gary Thomas
- G Ms Lyn Rose
- H Mr Bruce Carboon
- I Professor John Rosenberg

Term of Office - Two years

Terms of Reference

To advise Academic Board, via the Curriculum, Learning and Teaching Committee in the following respects:

- Make recommendations on University entrance requirements and monitor compliance with policies related to student admissions, reporting annually to the Academic Board via the Curriculum, Teaching and Learning Committee
- Provide advice on the transfer of credit between courses within La Trobe and between La Trobe and other institutions
- Monitor student admissions, retention, progression and success rates for identified key cohorts of students including international, TAFE articulation, Indigenous and equity groups and report annually to the Academic Board via the Curriculum, Teaching and Learning Committee
- Monitor student admissions, retention, progression and success rates at course, faculty and campus levels, and report annually to the Academic Board via the Curriculum, Teaching and Learning Committee
- Approve and refer to Curriculum, Teaching and Learning Committee Articulation agreements for TAFE and other domestic and offshore providers. Communicate details of approved programs to Future Students Centre, Academic Services, Office of the PVC(QE) and documents to Legal Services
- To make recommendations to the Board on relevant University policies and guidelines.
- To monitor and report to the Board on compliance with University policy and quality assurance processes in their application to admissions, retention and success.

Frequency of meetings

The committee will meet at least two times per year.

Reporting

The Student Admissions, Retentions and Success Committee will report to the Curriculum, Learning and Teaching Committee, who formally report to Academic Board.

Secretariat – Ms Rebecca di Corpo, Executive Officer (Academic Programs), Governance Planning and Policy Unit

Updated 14/05/09