

Non-Faculty Equal Opportunity Committee

La Trobe University

Sub Committee Of The Equal Opportunity Committee

NON-FACULTY EQUAL OPPORTUNITY COMMITTEE

Composition

- A. Manager, Equity and Access Unit (Chair)
- B. Academic Services Division
- C. IT Services and/or Business Development Unit
- D. Buildings and Grounds
- E. People and Culture
- F. Library
- G. International Programs Office
- H. Research and Graduate Studies Office
- I. Student Services
- J. Marketing and Promotions
- K. Residential Services
- L. Power to co-opt additional members as required.

Membership

- A. Ms Stephanie Chard
- B. VACANT (Academic Services)
- C. VACANT (IT Services and/or Business Development Unit)
- D. Mr Barry Inglis
- E. Ms Irene Loke
- F. Mr Ian Smith
- G. VACANT (International Programs Office)
- H. Ms Colleen Cocks
- I. Ms Jessica Baggally
- J. Mr Warrick Glynn
- K. Ms Kristen Doran- Stawiarski

Terms Of Reference

1. To monitor and evaluate the University's policies, procedures, formal or informal mechanisms to ensure that equal opportunity and anti-discrimination for staff and students is provided, and to report and make recommendations to the Equal Opportunity Committee.
2. To develop, implement and monitor programs and strategies on equal opportunity issues concerning staffing, administration, promotion, staff development, access to research opportunities (where appropriate), representation on committee and decision making bodies of non-faculty areas and general practice within non-faculty areas, and to report to the Equal Opportunity Committee on all of the above.

3. To consider the University's Equity Plan, Disability Action Plan and Equal Opportunity for Women in the Workplace Plan and to provide advice and recommendations to the Equal Opportunity Committee on strategies to enhance these programs.
4. To report to the Equity, Access and Personal Welfare Committee through the Equal Opportunity Committee on each of the above Terms of Reference.

Quorum

Four members of the Committee must be present for the Non-Faculty Equal Opportunity Committee to be quorate.

Reporting

The Non-Faculty Equal Opportunity Committee is required to meet at least twice a year and report to the Equity, Access and Personal Welfare Committee through the Equal Opportunity Committee.

Secretariat: To be advised

Updated 17/09/08