

La Trobe University Foundation Committee

La Trobe University
Vice-Chancellor's Advisory Committee
LA TROBE UNIVERSITY FOUNDATION COMMITTEE

Introduction

The La Trobe University Foundation Advisory Committee has been established to advise the Vice-Chancellor or his/her nominees on issues of philanthropic funds development and management.

Membership of the La Trobe University Foundation Committee

The La Trobe University Foundation Advisory Committee consists of seven (7) members called La Trobe University Foundation Committee members. Membership of the La Trobe University Foundation Advisory Committee will be confined to persons as follows and appointed to hold office for a Committee Term¹:

- Professor Paul Johnson, Vice-Chancellor (Chair)
- Professor Tim Brown, Deputy Vice Chancellor (Research)
- Professor Raymond Harbridge, Dean, Faculty of Law and Management
- Professor David de Vaus, Dean, Faculty of Humanities and Social Sciences
- A representative of the campuses (TBA)
- Mr Pranay Lodhiya, Chief Financial Officer
- Mr David Ensor, Executive Director, Vice-Chancellor Office

The following persons may attend La Trobe University Foundation Advisory Committee meetings but will not have voting rights:

- Professor Belinda Probert, Deputy Vice Chancellor
- Jacqui Martin, Executive Director, Marketing & Engagement
- Tony Inglis, Director, Estates Services
- La Trobe University staff as may be required

Campaign Committees will be established to drive specific campaign such as Capital Funds, Scholarship Funds, etc. These will be nominated on the basis of the specific interests of prospective committee members.

Terms of Reference

1. The La Trobe University Foundation Advisory Committee has been established to lead and monitor the University's fundraising efforts and is responsible for advising on Foundation affairs.
2. The La Trobe University Foundation Advisory Committee will advise the Vice-Chancellor regarding received Donations in the following manner:
 - (a) Purpose-Specific Donation - will be applied in the manner specified by the donor if this is possible and practicable to so do;
 - (b) Category-Specific Donation - will be applied firstly in the manner specified by the donor and otherwise at the discretion of the Vice-Chancellor;

- (c) General University Donation - will be applied at the discretion of the Vice-Chancellor.
3. The La Trobe University Foundation Advisory Committee will monitor quality and performance in all areas of fundraising activity of the University. This will include professionalism, donor engagement, ethical standards, financial management, strategy development and achievement of objectives.
 4. The La Trobe University Foundation Advisory Committee will advise on the management of funds to maximize return to the University.

Meeting Frequency

Meetings of the La Trobe University Foundation Advisory Committee are to be held as often as necessary to conduct properly the business of the Foundation, but at least three (3) times per year.

The Secretary must, if requested by the Chair and any two (2) Committee Members, call a meeting of the La Trobe University Foundation Advisory Committee

Quorum – 4 members

Secretariat: Executive Officer, La Trobe University Foundation

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