

LEARNING SPACES AND TECHNOLOGIES COMMITTEE

Terms of Reference

This committee was established as a sub-committee of Academic Board May 2009 (Academic Board minute 431.4.1). For powers refer to Statute 7 – The Academic Board, Section 2(1)(a),(d),(h).

Composition

- A Nominee of the Chair, Curriculum, Teaching and Learning Committee (Chair)
- B Pro Vice-Chancellor (Curriculum and Academic Planning), or nominee
- C Associate Director for Flexible Learning and Teaching, CTLC
- D Associate Dean (Academic) or nominee, from each Faculty
- E Chief Information Officer, or nominee
- F University Librarian, or nominee
- G Pro Vice-Chancellor (Regions), or nominee
- H A student representative nominated by the SRC
- I Executive Director, Buildings and Grounds, or nominee
- J Director, Teaching Technology Services, ICT
- K A LUPA representative

The Committee may co-opt any member of the University community where particular expertise is required. The committee may also invite other persons to attend particular meetings to advise the committee or participate in debate.

Membership

- A Professor Ainslie Dewe (Chair)
- B Dr Ric Canale, Associate Director for Flexible Learning and Teaching, CTLC
- C Dr Ric Canale, Associate Director for Flexible Learning and Teaching, CTLC
- D Ms Lillian Austin, Educational Developer, Faculty of Education
- D Dr Kerry Fitzmaurice, Associate Dean (Academic), Faculty of Health Sciences
- D Dr Kay Souter, Associate Dean (Academic), Faculty of Humanities and Social Sciences
- D Mr Matt Riddle, Academic Developer, Faculty of Law and Management
- D Dr Elizabeth Johnson, Associate Dean (Academic), Faculty of Science, Technology and Engineering
- E Mr Paul Whittingham, Director, Business Systems, ICT
- F Mr Geoff Payne, Director, Library Corporate & Financial Services
- G Mr Kent Farrell, Executive Director, Mildura Campus
- H Mr Lachlan Slade
- I Mr Greg Gow, Manager, Physical Planning, Buildings and Grounds
- J Mr Max Colebourn, Director, Teaching Technology Services
- K (To be advised)

Terms of reference

The Learning Spaces and Technologies Committee is responsible for advising the Curriculum, Teaching and Learning Committee and relevant officers of the university on the adoption, implementation, change and support of educational technology by the University. The committee will act in a supporting governance role to ensure decision-making about educational technologies serves the interests of the University.

In relation to adoption of educational technology the Committee will:

- Develop, adopt and maintain a transparent process governing adoption decisions for educational technologies.
- Manage the educational technologies adoption process, ensuring that clear, well-considered recommendations are prepared for the Curriculum, Teaching and Learning Committee.

- Review recommendations for adoption of educational technology as requested by the Curriculum, Teaching and Learning Committee.

In relation to educational technology change and implementation projects, the Committee will:

- Advise on the sustainability of project outcomes including implications for ongoing support of staff and students.
- Advise on alignment of project outcomes with the university's strategic plan and curriculum framework.
- Act as a reference group for stakeholder issues brought forward by ICT and/or Business Owners for educational technology projects.
- Make recommendations to the Board, via the Curriculum, Teaching and Learning Committee, on relevant University policies and guidelines.
- Monitor and report to the Board, via the Curriculum, Teaching and Learning Committee, on compliance with University policy and quality assurance processes in their application to learning technologies.

In relation to learning spaces, the Committee will:

- Advise on optimum learning spaces, particularly in relation to effective learning.
- Develop, adopt and maintain a transparent process for decisions on new or repurposed learning spaces.
- Act as a reference group for stakeholder issues pertaining to learning spaces.
- Make recommendations to Academic Board, via the Curriculum, Teaching and Learning Committee, on policies, procedures and guidelines relevant to learning spaces.

Reporting

The Learning Spaces and Technologies Committee will report to the Curriculum, Learning and Teaching Committee, who formally report to Academic Board.

Quorum

A quorum for a meeting of the committee shall be one third of the membership plus one.

Secretariat

Rebecca di Corpo, Executive Officer, Academic Programs, Governance, Planning and Policy Unit

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