

Greek Archives Project Committee

La Trobe University
Academic Board
Library Committee
GREEK ARCHIVES PROJECT COMMITTEE

Composition

- A Independent Member, Chair
- B Dean, Faculty of Humanities and Social Sciences or nominee
- C Director, Research Services or nominee
- D Member, Greek Community or nominee
- E External Member with appropriate expertise
- F Academic – Greek History and Migration
- G University Librarian or nominee

Membership

- | | | |
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| A | Mr George Papadopoulos | Chair |
| B | Professor Tim Murray | Dean, Faculty of Humanities and Social Sciences |
| C | Dr David Phillips | Director, Research Services |
| D | Mr Tas Revis | |
| E | Dr Kevin Molloy | Manuscripts Librarian, State Library of Victoria |
| F | To be advised | |
| G | Ms Eva Fisch | Collection Development Manager, Library |

In attendance:

Mr David Ensor, Executive Director, Office of the Vice-Chancellor
Mr Howard Mitchell, Executive Officer, La Trobe University Foundation

Terms of reference

1. To develop a framework and project specification to assess the current archives, artefacts, items from the museum etc., housed within what was the Hellenic Centre.
2. To advise the University on fund sources to resource such a project.
3. To seek Expressions of Interest and appoint/monitor academic reviews.
4. To propose possible co-location of associated collections/archives/activity.
5. To advise on maintenance of collection.
6. To review the process of digitizing materials and recommend on priorities and processes for digital availability of material.

Reporting

The Committee will report to Academic Board via the Library Committee.

Frequency of meetings

The committee will normally meet at least quarterly.

Quorum

A quorum for a meeting of the Committee will be 50% of members plus one.

Budget

Funding will be sought from the Greek community/existing funding historically allocated to the Hellenic Centre, with the approval of the donors and the La Trobe University Foundation.

Secretariat – Ms Angela Cowburn, Executive Officer (Academic Board)

Updated 30/09/09