

## **Agenda Committee of Council**

### LA TROBE UNIVERSITY AGENDA COMMITTEE OF COUNCIL

#### **Membership**

- A One or both of the following: Chancellor (Chair), Vice-Chancellor (Deputy Chair)
- B One or both of the following: Mr Richard Guy OAM, Mr Peter Boyle
- C Emeritus Professor John McKenzie
- C Associate Professor Jenni Oates

#### **In Attendance**

Director – Governance, Planning and Policy

#### **Frequency of Meetings**

10 days to 2 weeks before each meeting of Council

#### **Terms of Reference**

- 1 To review and approve the annual calendar and timetable of Council.
- 2 To review and approve the agenda for Council meetings, ensuring that sufficient time is allowed for discussion of items as appropriate for responsible decision making.
- 3 To ensure that matters referred to Council are supported by appropriate information and documentation, and meet appropriate standards of format and timeliness.

#### **Secretariat**

Ms Marian Obenchain, Director – Governance, Planning and Policy