

Higher Education Equity Support Program (HEESP) Grant Final Report Template

1. **Project Title:** The SRC Second-hand Bookshop
2. **Timetable** – The SRC bookshop was estimated to be receiving books by second semester however due to a hold up in the Business plan the SRC did not officially begin receiving books until the middle of second semester.
3. **Participation** – The students who were mainly involved in the establishment of the second-hand bookshop were the President, the General Secretary and the Education officer of the SRC as well as three students from the Business Student's Association who wrote our Business plan. So that is six students who have been very involved in the process.
4. **Budget** – We did not exceed the final grant we received to fund the bookshop. The running costs of the bookshop are quite low. The only cost is the student who we have hired casually to work in the bookshop. It is difficult for me to assess as we had a changeover in presidency and I did not have much to do with the budgeting aspect of the bookshop.
5. **Project Aims** – The project was very successful in meetings it aims. It is now up and running with books being brought in most days and even some sales. We have had an overwhelming response entering 2010 as well with students coming in everyday to buy or sell books and a number of sales being made each week. We have also begun the process of sending out cheques to students whose books have sold.
6. **Scope for Integration** – Yes we believe the bookshop will produce some revenue though at this stage it is still unclear how much. This will be put back into our budget however it is still unclear if the bookshop will make profit or just cover its running costs. The aim of the bookshop was to be not for profit and to just cover costs rather than make money. However the minimal profit we have made is not enough to cover the costs of employing someone casually in the bookshop.
7. **Project Evaluation** – We are constantly evaluating the opening hours of the bookshop to determine what times students tend to bring books in and what times are busy for sales. We are also evaluating the added workload the bookshop has put on our staff and have hired a student casually to help out in the bookshop.
8. **Promoting Outcomes** – The advertisements that we have done for the bookshop have been very successful. I'm not sure who would benefit from a copy of this report as most people are aware of the bookshop through advertising and the email that got sent out to all students.