

**FACULTY OF SCIENCE, TECHNOLOGY AND ENGINEERING
UNIT REVIEW: QUALITY ASSURANCE OF UNITS**

Report by Unit Co-ordinator

Unit code: ELE1CCT	Year: 2008	Campus: Bundoora
Unit coordinator: A/Prof. David Tay		
Teaching staff: A/Prof. David Tay (Lecturer), Mr Jim Royston (Lab coordinator) Tutors: the two staff above, Dr Song Wang and Mr Adam Console.		

SECTION A: NUMERICAL INFORMATION

Number enrolled: 74

Number completing the student feedback questionnaire: 55

Grade distribution : A: 24 B: 12 C: 6 D: 8 E: N: 17 NS: 6

Other (Please list):

SECTION B: STUDENT RESPONSES TO THE QUESTIONNAIRE

(a) Please complete the following table (with previous year's results if available)

		Current Mean	Last Year's Mean
1	The unit helped me develop my ability to work as a team member	3.9	3.6
2	Work in this unit enhanced my analytic skills	3.9	3.7
3	Learning in this unit helped me develop my problem-solving skills	4.0	3.8
4	I have developed my skills in written communication in this unit	3.6	3.3
5	The unit has helped enhanced my confidence in tackling unfamiliar problems	3.9	3.5
6	The unit helped me develop my capacity to plan my work	3.6	3.2
7	I have improved my oral communication skills	3.4	3.1
8	The aims of the unit were made clear at the start	4.2	3.6
9	The teaching staff put a lot of time into commenting on my work	3.8	3.4
10	I was generally given enough time to understand the things I had to learn	4.0	3.3
11	The staff made a real effort to understand difficulties I might be having with my work	3.9	3.5
12	Appropriate forms of assessment were used in this unit	4.0	3.6
13	The teaching staff gave me helpful feedback	4.0	3.6
14	My teaching staff were extremely good at explaining things	4.1	3.5
15	The workload was manageable	4.1	3.5
16	The teaching staff worked hard to make this unit interesting	4.0	3.6
17	I was able to access the learning resources	4.2	3.5
18	The teaching staff of this unit motivated me to do my best work	3.8	3.5
19	Overall, I was satisfied with the quality of this unit	4.2	3.5

(b) Summary of student comments on best aspects

A variety of comments ranging from lectures to labs.

However there were quite a few positive comments about the hand-on nature of the labs.

(c) Summary of student comments on needed improvements

No substantial comments.

SECTION C: UNIT COORDINATOR'S COMMENTS

(d) Last year's suggested improvements

Continuing revision of the subject matter (in the same vein as last year's suggestion) to:

- make the workload more manageable
- improve the learning experience and understanding of the students.

(e) Unit coordinator's comments on the unit this year

The continuing revision seems to have positive results as judged from the student's feedback.

(f) Unit coordinator's suggestions for improvements next year

Encourage attendance of lectures and tutorials which is a key to mastery of the subject matter.

SECTION D: COMMENTS BY HEAD OF SCHOOL OR NOMINEE

Unit is running well. More staff will be provided if the budget allows

Signed

(Head of School)

Date: 6 March 2009