

Student IT Information Sheet



Contact Information

Studyhall

Between Glenn & Menzies colleges
Ph: 9479 3694
Email: studyhall@latrobe.edu.au
www.latrobe.edu.au/studyhall

Union Computer Room

Union Building
Ph: 9479 1260
Email: union@latrobe.edu.au
www.latrobe.edu.au/union/SER/UCR

Student OnLine

Ph: 9479 2005
Email: studentcentre@latrobe.edu.au

WebCT

Contact the Lecturer responsible for your unit directly.

Library Information Desk

2nd Level Borchardt Library
Ph: 9479 2922
www.lib.latrobe.edu.au

University Publications Officer (Copyright)

Ph: 9479 1364
Email: copyright@latrobe.edu.au

Health Sciences ISU

4th Level Health Sciences 3
Ph: 9479 5900
Email: hs-helpdesk@latrobe.edu.au

Donald Whitehead Lab

Rm 206 Donald Whitehead Bld
Ph: 9479 1290

What is my Username and Password?

Your student Username & Password is located on the top of your 'Statement of Account'. This username & password controls access to:

- Student OnLine
- WebCT
- Student Email
- Most computer access on campus

What if I forget my Password?

Your Student Password can be reset by Staff at the Computer Studyhall, Student Centre, Health Sciences ISU and the Donald Whitehead Labs. You will need to present your student card as proof of identity.

You should register to use the 'Password Reset Utility'. You need to know your password to register but once done you will be able to reset your password yourself at any time from any internet accessible computer. You can register here:

www.latrobe.edu.au/resetpw

Email

By default ALL your student email correspondence will be sent to your student email address. It is recommended that you use it as your primary contact address during your studies at La Trobe.

Your student email is:

USERNAME@students.latrobe.edu.au

and can be accessed from:

www.latrobe.edu.au/email

Student OnLine

Student Online controls all your La Trobe Enrolment and notification details. It enables you to vary your enrolment, check results and change postal and email notification details. It can be reached at the following address:

www.latrobe.edu.au/acadserv/

[current/studentonline](http://www.latrobe.edu.au/acadserv/current/studentonline)

A Frequently Asked Questions (FAQ) page can be accessed at the following address:

www.latrobe.edu.au/acadserv/current/studenrolFAQ

WebCT

WebCT is the La Trobe online learning system and, depending on your units selection, contains downloadable study materials, class specific email lists and online study components. It can be accessed at the following address:

<http://lola.latrobe.edu.au>

Assistance OTHER than password issues can be found at the following address:

www.latrobe.edu.au/onlineteaching/help

Library Systems

The Library uses a separate Library PIN to allow access to the following systems from the web both internal and external to La Trobe:

- Loan Renewal
- Access to Online Reserve & Student Databases off Campus
- Library Material Hold requests.

You create your PIN using the Library's catalogue system at:

www.lib.latrobe.edu.au/help/createpin

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www.latrobe.edu.au/copyright/scg