

Dear Enquirer

In order to fully assess your application for Visiting Scholar status within the School of Educational Studies, please submit your enquiry in the following format to the 'SES Research Co-ordinator' R.Lewis@latrobe.edu.au with answers to the following questions:

- 1 Family Name
- 2 First Name
- 3 Title (Mr., Ms., Mrs., Dr., Prof etc.)
- 4 Gender
- 5 Home Address and Telephone Numbers
- 6 Work Address and Telephone Numbers
- 7 Fax Number
- 8 Email Address
- 9 Educational Qualifications
- 10 Current Employment
- 11 Intended dates of arrival in Australia and departure from Australia
- 12 What is the purpose of your visit to Australia? (Describe your intended research or other academic involvement in the School of Educational Studies)
- 13 Name(s) of member(s) of staff of the School of Educational Studies who you have either contacted or with whom you would like to work
- 14 Have you attached a copy of a letter/email of support from a member of staff of the School of Educational Studies?
- 15 Do you agree to purchase private health insurance for the duration of your stay in Australia? (the cost is approximately \$20 per week for a single person).

- 16 Do you agree to acknowledge La Trobe University in any published material coming out of your stay with the School of Educational Studies?
- 17 Do you agree to present at least one seminar to staff and/or students during your stay at La Trobe University?
- 18 Please attach a CV giving full details of your employment and research history, including relevant research projects, conference presentations and publications.