



Graduate Programs in Leadership and Management

The Faculty of Education at La Trobe University is a world class centre of learning, offering programs to both Australian residents and students from overseas at all levels from undergraduate to Masters and PhD. Specialist coursework studies for professionals interested in leadership and management are available at Graduate Diploma or Masters levels. Expert supervision is also available for research Masters, EdD and PhD.

The courses cater for people involved in education who are interested in pursuing a role in leadership, management and evaluation of educational institutions and systems including schools, universities, TAFE, health and nursing education, and other industries providing professional education.

The Leadership and Management programs in the Faculty of Education have historically attracted students from a variety of cultural backgrounds. The Faculty endeavours to respectfully and positively utilise cultural differences as a means of enriching the educational experience of all students in our classes. We welcome students from all backgrounds and especially those

returning to study to a warm and collegial learning environment.

The courses are suitable for:

- Educators from all backgrounds
- Year level and curriculum coordinators
- Principals and Vice-Principals
- Institutional, section and department heads
- Industry based personnel in training or middle management roles

Flexible study options

The programs offer flexibility in modes of study and unit selection. There is an opportunity to undertake units within the Faculty of Education and across other Faculties of the University in areas of interest that are relevant to various employment situations. The programs are structured to ensure that students address key areas of educational leadership and management, while at the same time providing substantial scope in elective units of study to meet individual needs. Elective units may be selected from those available in the business courses in the Faculty of Law and Management. Alternatively, study programs can be customised to include other disciplines or professions.

Duration

Both full-time and part-time study is available in all programs. 120 credit points is equivalent to one year of full-time study over 2 semesters. International students must have a full-time study load.

Study units explore topics such as:

- Management styles
- Consultative-participatory leadership styles
- Assessment and evaluation
- Effective communication for support and change
- Critical reflection on practice and skills
- Motivation
- Decision-making
- Organisational culture
- Managing change
- Contemporary developments in educational administration, theory and practice
- Team building
- International policy and management

Elective options in the Faculty of Law and Management include studies in:

- Human Resource Management
- Financial Management
- Marketing Management

Coursework programs

Graduate Diploma in Educational Administration

The course consists of 120 credit points of study. The Graduate Diploma is a pathway to Masters and can be taken as Year 1 of the 2-year Master of Educational Leadership and Management or alternative relevant Master's program in Education. Students



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must enrol in a minimum of 60 credit points of Education units. With the approval of the Course Coordinator, the remaining 60 credit points may be selected from the Education list of units or from another Faculty's unit listing in the student's area of interest. Approved external studies of up to 40 credit points may also be credited to the Graduate Diploma.

Entry requirements

A bachelor degree or equivalent qualification; special entry will be considered for those with approved alternative tertiary qualifications and experience in administration.

Master of Educational Leadership and Management

With the assistance of a course adviser, you can select units of study that are relevant to your area of interest. Please refer to the table of study units for details. Not all study units are available on all campuses in each year. Research Methods in Education is a core unit in the program.

Modes of Study

The program may be undertaken by coursework or a combination of coursework and a minor thesis. Expert supervision is also available for those wishing to undertake a major research thesis.

Please refer to the Master of Education leaflet for a full description of the four study strands available at Master's level or to the La Trobe University Postgraduate Handbook: <http://www.latrobe.edu.au/handbook>

Entry requirements

Candidates with a bachelor degree are eligible for entry to the 240 credit point 2-year program. Those with a graduate Bachelor of Education, an Honours degree or a relevant Graduate Diploma from a recognised University are eligible for entry to the 120 credit point one year full-time or part-time equivalent program.

	Unit Name	Credit Points
Administration/ Management units	Educational Administration and Management	20
	International Education, Policy and Management	20
	Leadership and Team Building	20
Core	Research Methods in Education (Masters only)	20
Electives	Counselling Workshop	20
	Curriculum Design and Implementation	20
	Intercultural Communication and Education	20
	Managing Organisational Change	20
	Using Multimedia for Learning	20
	Minor Thesis (Masters only)	60
	Note: Other elective units are available in the areas of TESOL and Applied Linguistics, Maths & Science Education, Adult Education and Industry Training, Student Welfare and Guidance.	
Faculty of Law and Management	Human Resource Management	15
	Human Resource Management in a Global Economy	20
	Human Resource Management in Health Services	15
	Introductory Management Accounting	15
	Financial Management	15
	Marketing Management	15

Advanced Standing (Credit)

Advanced standing towards the 240 credit point program and a corresponding reduction in duration and fees will be considered as follows:

- 60 credit points – Postgraduate Certificate or equivalent
- 120 credit points – Postgraduate Diploma in a relevant area
- Additional 40 credit points – Approved external studies or professional development at Masters's level

Units of Study

For full unit descriptions, please refer to the Master of Educational Leadership and Management course description in the Postgraduate University Handbook: <http://www.latrobe.edu.au/handbook/2008/postgraduate/education/coursework/edmelc.htm>

Tuition Fees

Australian and New Zealand students

'Fee-paying' places are available. Australian citizens are eligible to defer tuition fees by using the FEE-Help

loan scheme. Further information on FEE-Help can be found at the website: www.goingtouni.gov.au

For further information on course fees, please refer to the Faculty of Education website: www.latrobe.edu.au/education/fees

Further Information and How to Apply

Australian and New Zealand students:

**Faculty of Education
Melbourne (Bundoora) Campus**
 Ph: (03) 9479 2546
 Fax: (03) 9479 3070
 Email: education@latrobe.edu.au

Albury-Wodonga Campus
 Ph: (02) 6024 9865
 Fax: (02) 6024 9863
 Email: education.aw@latrobe.edu.au

International students

International students should refer to the www.latrobe.edu.au/international website for details. An application form can be downloaded from: www.latrobe.edu.au/international/assets/downloads/pg_app.pdf