



Graduate Diploma in Vocational Education and Training (VET)

The course provides a professional teacher education credential for those who are currently involved in teaching or training in environments such as TAFE, industry or the wider community.

It is offered jointly through the Faculty of Education at La Trobe University and selected institutes of TAFE or other registered VET training organisations.

The course offers leading-edge professional studies in teaching methodology, curriculum development and associated areas of learning and assessment for diverse adult learner groups. The specialised TAFE component of the program involves applied learning and teaching practice relevant to your particular industry or educational setting.

Entry Requirements

A bachelor degree, or a professional qualification which satisfies requirements for employment in the TAFE sector is required; that is, normally a minimum of Level 3 Certificate plus five years of industry experience. Special entry for equivalent professional qualifications or experience will be considered.

Career Prospects

Recent graduates of the course are working as:

- Lecturers in TAFE in a variety of learning areas
- Training Development Officers and Instructors in the Australian Defence Force
- Nurse Educators
- Adult Educators in Government or Community Organisations
- Training Officers in engineering, manufacturing and service industries

Pathway to Masters and Research

Graduates who complete the Graduate Diploma in Vocational Education and Training will be eligible for advanced standing towards a La Trobe University Master of Education, Master of Education (Applied Learning) or Master of Adult Education program. Subject to academic performance and approval of the Course Coordinator applicants will receive up to 120 credit points of credit towards the 240 credit point Masters degree.

Course Structure

The Graduate Diploma in Vocational Education and Training comprises 120 credit points of study. This normally consists of 60 credit points of enrolled university units and 60 credit points of advanced standing for modules undertaken at the Institute of TAFE or private Registered Training Organisation (RTO).

Duration

The course may be taken as a full-time study load over 1-year or part-time over 2-3 years.

Flexible Course Delivery

All lectures and workshops for core University units of study are delivered in intensive block mode at weekends and during school vacation periods. Thus, it is possible to continue with employment while undertaking the course.

Planning Your Enrolment

Students must enrol in a minimum of three La Trobe University units. The two core units are *Methods of Teaching and Curriculum Development and Design*. The third unit can be selected from the electives listed in the table.

If you have already completed the Certificate IV in Training and Assessment (TAA40104) you will receive credit towards the Graduate Diploma in VET. (If you have completed the Certificate IV in Workplace Assessment and Training, you will need to undertake bridging modules so that you meet the requirements of TAA40104.)

The *Teaching Practice (VET)* must be undertaken whilst you are enrolled in the course and not prior to commencing the unit *Methods of Teaching*. The University provides detailed guidelines for the Teaching Practice component.

Units of Study

Methods of Teaching (Adult)

The unit compares and evaluates strategies and models appropriate to teaching adults in various contexts. Students will be assisted to practise some methods of teaching knowledge, skills and attitudes relevant to their teaching situations. Discussions and class activities will include the following issues: the relationship between teaching strategy and learning outcomes; the influence of social and individual factors on teaching and learning, how adults learn, strategies for evaluating teaching and learning, developing a framework for teaching through critical analysis of models and reflection on personal experience as a teacher. Students will have the opportunity to pursue their own area of interest and to discuss their theories and practices with fellow class members in various areas of adult education.

Curriculum Development and Design

The unit is designed for adult educators wanting to further their skills in planning, designing and constructing curriculum material and learning resources. Topics include: different types of curriculum and their interrelationships; societal and

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individual influences; models, theories, plans and resource frameworks used by curriculum planners; everyday practice in planning, implementing, assessing and revising curricula; planning for the future: what kind of curricula will best help us in a changing world?

Teaching Practice (VET)

This unit provides the student with the opportunity to develop effective teaching practices through an observation in a formal educational setting. The unit, which is competency based, requires students to develop a reflective approach to their practice and to strive for continuous improvement in their skills. There are detailed guidelines available for the teaching practice.

Elective Units

Detailed descriptions of the elective units listed in the course structure table can be found in the La Trobe University Postgraduate Course Handbook: <http://www.latrobe.edu.au/handbook/pg/education/coursework/rgvet.htm>

Tuition Fees

La Trobe University Units

Australian citizens are eligible to defer University tuition fees by using the FEE-Help loan scheme. Further information on FEE-Help can be found at website: www.goingtouni.gov.au

For further information on course fees, please refer to the Faculty of Education website: www.latrobe.edu.au/education/fees

Note: The course fees listed on the La Trobe University website are for the total 120 credit points of study required for this award. As TAFE components total up to 60 credit points, students should calculate the relative cost per single 20 credit point University unit of study.

TAFE Units

As the cost of TAFE units may vary, please refer to your Institute of TAFE or Registered Training Organisation.

La Trobe University	Unit	Credit Points	
60 credit points	Core units: Methods of Teaching (Adult) Curriculum Development and Design	20 20	
	and one elective unit selected from: Learning and Professional Practice <i>or</i> Using Multimedia for Learning <i>or</i> Leadership and Team Building <i>or</i> Art Education (Albury-Wodonga Campus only) <i>or</i> an alternative unit approved by the course coordinator	20 20 20 20 20	
	TAFE	Unit	Credit Points
	60 credit points	TAA40104 Certificate IV in Training and Assessment* *This provides credit for the University award units: <i>Introduction to Australia's VET System</i> and <i>Teaching and Learning in TAFE</i> .	40
		Teaching Practice (VET)* *Students may enrol in this unit with the University or TAFE	20

Commencement Date

The course commences in January or February of each academic year at the Melbourne (Bundoora), Bendigo and Albury-Wodonga campuses. Students enrolling through Shepparton Campus will normally attend classes at Albury-Wodonga. Applications to commence mid-year in July will be considered on a case-by-case basis.

How to Apply

An application form can be downloaded from the website: www.latrobe.edu.au/education/courses.htm

Supporting Documentation

Candidates must include the following documentation with their application:

- A certified copy of the apprenticeship Certificate of Proficiency or Completion; or official academic transcript of Degree, Diploma or Certificate results.
- Written evidence of the minimum requirement for industry experience. That is, letter/s from employer/s, or reference from an accountant, or certified copies of taxation documents.

Further Information

Melbourne (Bundoora)

Ph: (03) 9479 2546
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Bendigo Campus

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Albury-Wodonga and Shepparton Campuses

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