MEMORANDUM
People and Culture

TO: 1. Children's Centre
2. People and Culture

SUBJECT: SALARY DEDUCTIONS: COMMUNITY CHILDREN'S CENTRE
DATE:

Please cease deductions from my salary for payment of child care fees. Last deduction to occur on pay period ending / / for:

_____

NAME (PRINT): _____

SIGNED: _____

SCHOOL: _____

STAFF NO: _____

DATE: _____

COMMUNITY CHILDREN'S CENTRE USE ONLY

Delete 7240 7242

Prepared: Date:

PEOPLE AND CULTURE USE ONLY

RECUR PAYMENTS/DED	
WAGE TYPE	**CEASE DEDUCTION – END DATE**
	/ /
	/ /
	/ /

Input: Checked:
Date: