

Marketing to Students

Please indicate below the disciplines in which your organisation is interested.
This information will be used in promoting the Expo to students from the different faculties.

<input type="checkbox"/> Business (HR, Marketing)	<input type="checkbox"/> Electronic Engineering
<input type="checkbox"/> Commerce (Accounting)	<input type="checkbox"/> IT
<input type="checkbox"/> Economics	<input type="checkbox"/> Maths/Statistics
<input type="checkbox"/> Finance	<input type="checkbox"/> Psychology
<input type="checkbox"/> Hospitality/Tourism	<input type="checkbox"/> Science
<input type="checkbox"/> Law	<input type="checkbox"/> Allied Health (Physiotherapy, Occupational Therapy, Podiatry etc)
<input type="checkbox"/> Arts	<input type="checkbox"/> Health Info Management
<input type="checkbox"/> Media/Journalism	<input type="checkbox"/> Health Sciences
<input type="checkbox"/> Education	<input type="checkbox"/> Nursing
<input type="checkbox"/> Agriculture, Viticulture	

Application Requirements

Please indicate below the your student application requirements

- Australian citizens only
- Australian citizen or permanent resident
- Valid working visa
- Other please indicate.....

Billing Information

Cheques should be made payable to **Careers and Employment** and should be forwarded to:
Careers and Employment, La Trobe University, Victoria 3086.

Billing Checklist:

Exhibition stand, signage, furniture, catering		\$850.00
Double booth (signage, furniture, catering):	Price on application	
Additional catering per head	@ \$25.00
Lunch will be provided for up to 3 representatives ; the fourth and subsequent representative/s will attract a charge of \$25.00 per head.		
Power to stand (optional)	@ no charge
Internet connection (optional)	@ \$55.00
Electronic Signage (optional)	@160 per day

TOTAL AMOUNT of REGISTRATION FEE incl. GST \$.....

Conditions of Registration

Your Registration is subject to the following conditions:

Insurance and indemnity

La Trobe University maintains a current Public Liability policy; however your organisation is financially responsible for any injury or damage to property during the event. Your organisation hereby releases and indemnifies and agrees to keep indemnified La Trobe University from and against all actions, costs, claims, proceedings, charges, demands and expenses whatsoever in respect of any loss, death, damage, illness or injury howsoever arising which may be brought or made or claimed against La Trobe University except to the extent caused by the wilful or negligent actions or omissions of La Trobe University in relation to the 2009 Employment and Careers Expo.

A copy of Certificate of Currency confirming you hold at least \$10 million Public Liability Insurance is required to be submitted with this application form. La Trobe University accepts no responsibility to insure equipment or property belonging to your organisation. All equipment and property attending this event is the responsibility of the stall holder.

Payment and Cancellations

Payment of the Registration Fee in full is required at least 7 days prior to the Expo. Payment must be made in accordance with the Billing Information set out above or by an alternative method that is agreed to by La Trobe University. If your organisation wishes to cancel its registration and obtain a refund of its Registration Fee, it must provide us with written notification no later than 14 days prior to the published Expo date. La Trobe University is under no obligation to refund your organisation's Registration Fee if it gives notice of cancellation after the abovementioned date.

Your organisation understands and agrees to these Conditions of Registration.

Name: _____ Position: _____

Signature: _____ Date: _____

(To be signed by an authorised signatory of your organisation)

Please fax booking to 9479 1989 – enquiries to Maggie Baring 03 9479 2459