

5. **HHH Insurance**

Latrobe, UNSW and Newcastle Uni are in the process of claiming from the Federal Government's HHH Claims Settlement Scheme (HCS) for losses resulting from the collapse of HHH. Latrobe has been accepted as a not for profit organisation. Barry Blight will supply copies of the correspondence relating to the request for not for profit status and the acceptance of same. BB

6 **Constitution**

Alterations have been made. John Freeman will review the alterations and this matter will be discussed at the next meeting.

7 **Large Claims**

7.1 Adrian Lindner (Charles Sturt) discussed a claim involving their winery whereby a crack in a holding tank resulted in the contamination and loss of \$100,000 worth of wine.

7.2 Trevor Askie (Newcastle) discussed a claim involving a fire in an office and resulted in the loss of research work including a manuscript. No backup existed the loss resulted in a \$300,000 claim.

There are a number of actions which could be taken by Universities:

- Getting departments to sign off that backups have been undertaken and backup data is located offsite.
- Storing backups on network server
- Not providing insurance where backup has not be undertaken.

7.3 Bill Dunne discussed the major issues resulting from the Sydney hailstorm.

- Obtain the services of an independent insurance expert to coordinate the work.
- Use a dedicated account to record all transactions.
- Don't rely on agreements with contractors for preferential service, in disaster situations these will probably not apply.
- Specialist firm appointed to deal with water damaged equipment, majority of equipment was successfully dried out.

7.4 Belinda Williams (Tasmania) discussed a fraud claim involving a cheque being issued to a fictitious company. The cheque was cashed, the person has not be caught. A recovery is being obtained from the Commonwealth Bank as correct procedures were not undertaken when the account for the fictitious company was established.

7.5 Barry Blight discussed the loss of 8 data projectors. The data projectors were locked in purpose built metal boxes. Police have advised that there are gangs in operation stealing specific items from Universities.

Barry provided an example of an IT Woofer an audible security device which can be used on portable equipment eg laptops. The cost was \$130, additional information can be provided by Barry Blight.

An audio visual managers group has also been established by Paul Materazzo from La Trobe University.

8. **Conference 2002**

To be held on May 16 & 17, 2002 at Monash University. John Freeman, Conference Convenor.

9. **Students being paid whilst on practicum**

When students are being paid whilst on practicum the University is no longer responsible to provide any insurance coverage. The discussion then lead to other situations where the student is not being paid. A number of Universities provide Personal Accident coverage to students whilst they are on practicum. Some also provide cover even if the practicum is not a course requirement.

The University of NSW is looking at introducing a 7 day 24 hour Personal Accident policy for all staff and students

10. **Terrorism in USA**

As a result of the terrorist attacks in the USA, it is understood Terrorism will be excluded from all future policies covering risks in Australia and New Zealand

Next meeting

Thursday 21st February 2002 at the University of Sydney.

Signed as a true and correct record:

..... Chairman

..... Date