



## Australasian Universities Risk & Insurance Management Society

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Minutes of the General Meeting held on Tuesday, 16 September 2008  
at Deakin University Geelong Victoria.

**Present:**

Name	University
Grant Wallace	University of Western Australia
Kimberley Pelly	University of Canberra
Leia Homer	University of South Australia
Karyn Hughes	Deakin University
Anita Armour	Deakin University
Julie Dean	Deakin University
Kerry Killeen	Latrobe University
Warren Grant	RMIT University
Peter Cordery	Southern Cross University
Selina Myareves	University of New England
Tom Pontt	University of Adelaide
Britt Stephenson	Bond University
Carol McCabe	University of Southern Queensland
Trevor Case	Griffith University

The meeting was opened by Carol Brown (Senior Internal Auditor) who welcomed AURIMS members to Deakin University.

### 1. Apologies

Name	University
Joanne Humphries	University of Newcastle
Adrian Lindner	Charles Sturt University
David Kendall	Charles Sturt University
Harry Rosenthal	University of New South Wales
Carol Gibson	Charles Darwin University
Ken Housley	Waikato University
Richard Nicol	University of Queensland

John Freeman	Monash University
Robert Reilly	University of Adelaide
Geoff Maher	University of Ballarat
David Waldron	Australian Maritime College
Ted Beedell	Macquarie University
Michael Muhlbauer	Macquarie University
Marion Jones	Australian National University
Dennis Lee	NUS
Owen Burnside	Unitec New Zealand
Anthony Manshanden	University of Tasmania
Ian Solomons	University of Sydney
Tony Burrett	Charles Sturt University

**2. Minutes of previous meeting**

The meeting considered the previous minutes of the meeting held on 19 February 2008 at Macquarie University, Sydney.

**RESOLVED** to confirm the minutes of the previous meeting.

**3. Matters arising from the minutes**

Nil

**4. Presidents Report**

Grant Wallace provided an update on the progress towards the 2009 AURIMS Conference in Perth. Further details will be discussed later in the meeting. He thanked Deakin for offering to hold the meeting at the Waurn Ponds campus and acknowledged the attendance of members who had made the trip down. It was noted that aside from the meeting in Newcastle last year that this was the only other regional campus that AURIMS had visited and it was hoped that other Universities would make available to AURIMS their regional campuses for future meetings as a means of further developing the membership and exposure of AURIMS within the sector.

**5. Large and/or interesting claims**

**There were no large or interesting claims to comment upon.**

**6. Membership Report**

Leia Homer provided a report on activity in the membership area. She is currently requesting members to update their membership details quarterly. We are still trying to expand AURIMS internationally, but finding overseas contacts is difficult.

**7. Annual General Meeting and Conference Report**

The Trevor Case reported a Conference 2008 profit of \$4323.

It was found that the use of an events management company worked well and was considered beneficial.

It was held that most members were disappointed about a lack of site visits. The site visit will be reintroduced at the 2009 Conference in Perth.

The hypothetical problem was also well supported and will continue.

Left over funding will be transferred to the University of Western Australia for next years Conference.

**8. Risk and Insurance Benchmarking results**

Karyn Hughes provided an overview of the benchmarking results.

It was felt that more effort should be made by members to complete the benchmarking exercise as it supplies us with good information for internal usage.

The benchmarking exercise can still be completed by universities that haven't yet done so. Grant will forward further advice on this to all members as a reminder.

**9. Guest Presentation**

Grant Purdy of Broadleaf Capital International presented a presentation on "Manage Uncertainty, Maximise Value- using the new ISO 31000 to treat the risk in risk management".

Grant is the Chair of the Standards Australia and New Zealand Risk Management Committee. His talk highlighted the differences and changes between the new ISO 31000 and the current Australian Standards AS 4360.

He spoke about the current practices worldwide in relation to risk management and how the new ISO is expected to change current practices.

In all he left members with a sense that ISO 31000 will certainly add value to our current enterprise risk management practices.

**10. Treasurers Report**

Britt provided the meeting with a summary of the financial position of Aurims and it was noted that we will hold an anticipated surplus of \$17,440.98 at the conclusion of this meeting which places us in a good position to plan for the 10<sup>th</sup> Annual Conference in Perth next year.

Details of the current financial statement for AURIMS were distributed. This again was noted as a solid position for AURIMS and will enable the organisation to ensure the upcoming conference obligations will be met. Details of the summary are available on our website.

**11. Membership Development**

AURIMS members are still trying to cultivate membership overseas. It was noted that AURIMS is the only university risk group within the Asia Pacific region.

Bob Reilly will investigate further the benefits of affiliating AURIMS with the URMIA group.

**12. Listserv Report**

There was further commentary on the use of Listserv. It is noted that members are still not providing an overview of the responses they receive from their queries.

Some discussion took place in relation to whether members should only respond to the person who requests the information or whether they should respond to all AURIMS members. It was considered that members should respond to all AURIMS members and those that do not wish to see the responses should delete them from their system if necessary.

**13. Outgoing President Address**

Unfortunately Harry Rosenthal was unable to attend the meeting. Members were however informed that Harry will shortly be taking up a new position with Unimutual Ltd as their Risk Manager. We all wish him well in his new role.

**14. 2009 10<sup>th</sup> Annual Conference Planning**

The 2009 Annual Conference will be held in Perth between the 6<sup>th</sup> to 8<sup>th</sup> May 2009.

The conference venue will be the Duxton Hotel on St Georges Terrace in Perth city. Accommodation is expected to be around the \$240 per night mark.

We are aiming for around 80-100 delegates and are considering sending invites to the members of SOUL, university internal auditors and OH & S representatives.

The site visit will be to Edith Cowen University and will centre around critical incident management.

**15. Contractual Risk Management**

Due to time restraints this matter will be held over until the November 2008 meeting.

**16. General Business / New Matters**

A member raised concerns as to whether the use of diagrams out of the Australian Standards within our Risk Management documents is a breach of Copyright.

URMIA have sent AURIMS a Memorandum of Understanding in relation to an affiliation between the parties. It was acknowledged that the affiliation would bring benefits to AURIMS members. Bob Reilly will discuss the affiliation with URMIA in more detail at the next URMIA conference this year.

The meeting closed at 3.00 pm and the next meeting will be held in Canberra on Wednesday 26 November 2008.



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Kimberley Pelly  
Secretary