

AURIMS CONFERENCE 2008

AURIMS 2008

The University of Tasmania (UTAS) 8 - 9 May
(Australasian Universities Risk & Insurance Management Society)



Facing the Future – Responding to a Crisis

The University of Tasmania (UTAS) will host this year event in Hobart at the University Staff Club on their Sandy Bay Campus.



Conference Convenor

Trevor Case, Manager, Insurance and Risk Management, Nathan Campus, Griffith University
Telephone (07) 3735 7971 Facsimile (07) 3735 6521 Email: t.case@griffith.edu.au

For all enquiries regarding registration accommodation etc please contact the team at Conference Design for assistance.

Conference Design Pty Ltd, PO Box 342, Sandy Bay Tasmania 7006. Web: www.cdesign.com.au
Email: info@cdesign.com.au

This year we have had excellent support from the following companies in assisting AURIMS with the conference in 2008.

Willis

AON



Welcome from the President

The 2008 AURIMS Conference will focus on some of the risk management, business continuity planning and insurance implications following on from a catastrophe at a campus. By understanding the threats that face your organisation, you can begin to identify the processes and steps you need to undertake to successfully survive an incident. How your University reacts in the middle of a crisis is vital to its continued success not only from a reputation point but financial. No matter what stage of crisis you are in by having adequate plans in place, it can provide the support and process to get your University back on its feet quickly.

A facilitator with more than 20 years experience in crisis and disaster management, issues management, business continuity and product recall will walk the participants through the process of understanding risk management & business continuity planning. Presentations will also be given by professionals from within and outside of University institutions and the insurance industry on topics such as an actual case study of a large loss, extra costs of reinstatement follow a loss and the resulting consequential loss of profits.

We look forward to you attending the conference

Harry Rosenthal
Risk Management Unit
University of New South Wales

Conference Venue

The University of Tasmania (UTAS) will host this year event in Hobart at the University Staff Club on their Sandy Bay Campus.

Conference Structure

The conference organising committee has structured the conference to provide speakers on topics that impact all universities whilst allowing time for discussion and sharing of ideas. Included will be a hypothetical exercise on an event occurring on or adjacent to a campus site and the application of management plans.

Social Events

The AURIMS President and the Executive Committee are hosting a barbeque on the evening of Wednesday 7th May at Wrest Point for delegates arriving in Hobart prior to the commencement of the conference. All delegates arriving early are invited to attend along with their partners. Thursday evening will be our Formal Dinner in the Wellington Room, Wrest Point.

Registration and Welcome BBQ

Venue: Wrest Point – BBQ area
Time: Wednesday 7th May 6pm – 10pm
Dress: Warm Layers

Conference Dinner

Venue: Wrest Point – Wellington Room
Time: Thursday 8 May 7.00 – 11.30pm
Cost: inclusive for full delegates. Additional tickets \$90.00. Dress: Semi-Formal

Program

Thursday 8 May

9.00am Registration

9:15am Keynote Note address – Bernard Lillis, Executive Director, Finance & Administration, University of Tasmania

10.00am Welcome by AURIMS President

10.10am Overview of Conference Format

10.15am Morning Tea

10.30am Crisis Management and Recovery - Bob Burnet, Ross Campbell & Associates

12.00am Developing a University wide Business Continuity Plan - Barbara Schatzer, Director, Risk Management, University of San Diego

12.30pm Lunch

1.15pm Hypothetical Exercise - Bob Burnet, Ross Campbell & Associates

2.30pm Crisis Management - Tracie Thompson, Manager - Aon Crisis Management, Aon Australia/Pacific

3.15pm Afternoon Tea

3.30pm Business Interruption & Claims Management – MSM Loss Management

4.15pm Risk Management issues in South Africa and the University of Pretoria. Maynard van der Merwe, Director, Risk Management and Internal Audit, University of Pretoria South Africa

5.00pm End of day's proceedings

7.00pm Conference dinner

Friday 9 May

9.00am Business Interruption and the impact on post graduate research - Unimutual

9.30 am Presentation by Ms Maxine Danaro, Associate Director of Finance and Business Services at ANU on issues arising from February 2007 hailstorm

10.30am Morning Tea break

11.00am Implementing Crisis Management Plan and Business Continuity Plan - Bob Burnet

12.00 noon Lunch

1.00 pm Overview of Business Continuity Planning in a University

1.45pm Developing a claims management system & the information flowing from the data

3.00 pm Afternoon Tea

3.15 pm "Review, renew, re-energise". A brief summary of what participants might take away from the conference. (Bob Burnet)

4.15 pm Close.

Accommodation

We have arranged discounted rates at the Wrest Point Hotel which is a 10 minute walk to UTAS (conference venue) and perfectly positioned to soak up the beauty of the Derwent River.

Wrest Point offers a variety of dining options and a shuttle service to the CBD if you choose to explore further a field. The tower rooms capture the stunning views of the river, majestic Mount Wellington and surrounds.

Facilities: Valet parking, gymnasium, heated indoor swimming, sauna, masseuse, broadband access, tennis court, mini golf.

There are limited rooms at Wrest Point so make sure to get in early!

Wrest Point Hotel Casino 4.5 Star, Sandy Bay Road, Sandy Bay
\$168.00 Tower

Motel 429 3.5 Star, 429 Sandy Bay Road, Sandy Bay
\$120 Standard (Q)
\$120 Twin (Q+S)
\$145 Deluxe (Q)
\$160 Deluxe River View (Q)

Motel 429 Sandy Bay Road is located opposite Wrest Point Hotel Casino and within minutes of Hobart city. Some rooms have water views overlooking the river Derwent. **Facilities:** balcony, dial-up internet access, gymnasium, spa, sauna, laundry, BBQ.



Grosvenor Court Apartments 4 Star, 42 Grosvenor Street, Sandy Bay
Studio \$129.00
2 bedroom apartments \$189.00

Grosvenor Court Apartments are walking distance to the University and Wrest Point Casino. The apartments feature blackwood furniture and are fully self-contained. **Features:** dial-up Internet access, full kitchen, guest laundry, BBQ, parking, breakfast available.

Relax and rejuvenate before or after the conference

If you are planning to come to the conference you may wish to combine it with a holiday? There's so much to enjoy and plan for - diverse scenery, attractions, activities and accommodation - all within a relatively compact island. You can explore Hobart; take a day tour or venture further afield for a few days. You may choose a region to explore or choose a tour according to your interests (e.g. food and wine, historic cottages of the colony, golf, trout fishing or the convict trail). Bring the family, travel with fellow delegates or, if travelling alone, join an existing tour.

For Pre- & Post-Conference Tours options contact: Tas Vacations

Tas Vacations can arrange individual pre-conference and post-conference traveling options for you to see Tasmania's highlights.

Tas Vacations

P: 1800 030 160 (Australia)

P: +61 3 6234 4666 (International)

F: 03 6234 4332

E: holidays@tasvacations.com.au

Registration Form / Tax Invoice
 Conference Design Pty Ltd - ABN 72 050 482 507

Family Name: _____ Given Name _____ Title: _____

Organisation: _____

Postal Address: _____

Suburb/Town/City: _____ State: _____ Postcode: _____

Telephone: _____ Facsimile: _____

Email: _____

Name Badge

Delegate: _____

Partner: _____

Please circle your preferred jacket size.

Unisex	S	M	L	XL	2XL	3XL
Length	76	78	80	82	84	86

Special Requirements

Please advise if you have any special requirements, for example dietary or mobility:

Registration

Full		<input checked="" type="checkbox"/>
Full Registration	\$375	

**Cancellations notified in writing by Wednesday 30 April will be eligible for a refund less \$150.*

Social Functions

Function		<input checked="" type="checkbox"/>
Welcome BBQ – Wednesday	Incl	
Welcome BBQ - Additional	Incl	
Conference Dinner – Thursday	Incl	
Conference Dinner – Partners Additional	\$90.00	
Site Visit Wrest Point	Incl	

Accommodation

All rates are per room, per night and do not include breakfast. Cancellations must be advised in writing to Conference Design at least 3 days prior to your arrival otherwise a penalty of at least one night's accommodation will apply.

Hotel	Room Configuration	Cost per Night	<input checked="" type="checkbox"/>
Wrest Point – Tower Room	Double / Twin	168.00	
Motel 429	Standard	120.00	
Motel 429	Twin (Q+S)	120.00	
Motel 429	Deluxe	145.00	
Motel 429	Deluxe River View	160.00	
Grosvenor Court	Studio	129.00	
Grosvenor Court	2 bedroom apartment	189.00	
Arrive:			
Depart:			
Sharing with:			
Non-smoking:			
Comments:			

Accommodation Guarantee

You will need to supply credit card details to guarantee the booking. Your credit card details will be forwarded to the hotel to secure your reservation. Unless indicated, no amount is deducted from the credit card until you check out of the hotel. If you do not have a credit card you will need to pre-pay your accommodation to confirm the booking.

Credit card:

Card Type: Visa MasterCard Diners Amex Use card listed below

Card Holder: _____

Card Number: _____

Expiry Date: _____

Signature: _____

Pre-payment: the following amount will be included in the tax invoice we send back.
Accommodation pre-payment must be received 30 days prior to the conference.

One night per room

Full accommodation amount

Payment

Cheque (made payable to Conference Design)

Credit Card

Card Type: Visa MasterCard Diners Amex

Card Holder: _____

Card Number: _____

Expiry Date: _____

Signature: _____

EFT

Date: _____ Reference: _____

BSB: 017 324

Account #: 1085 82575

Account Name: Conference Design

Bank: ANZ, Sandy Bay Branch

Swift Code: ANZBAU3M

Send the completed form to: Conference Design Pty Ltd

✉ info@cdesign.com.au ☎ 03 6224 3773 📠 03 6224 3774 ✉ PO Box 342, Sandy Bay TAS 7006

All prices are inclusive of GST

On payment this registration form becomes a tax invoice for GST purposes