

*AURIMS*

**Australasian Universities Risk &  
Insurance Management Society**

**Strategic Plan**

**2010-2015**

## Introduction

The purpose of this document is to provide a clear plan of AURIMS activity for 2010 to 2015. AURIMS is committed to providing current Risk Management and Insurance information and services to members to support and enhance the quality of Risk practice; develop collaborative communities; and promotes innovative research in this area.

## AURIMS Mission

AURIMS mission is to promote the advancement and application of effective Risk Management, Insurance, Business Continuity and Disaster Recovery principles and practices in Universities and other institutions of higher education.

## AURIMS Commitment

In pursuit of its mission, AURIMS commits to:

- consult with members regarding the provision of member services;
- develop, enact and promote principles and procedures which are effective in the support of operational practice;
- the showcasing of best practice;
- demonstrate continuous improvement and service excellence;
- support the development of the communities of practice within Australia, NZ, the Pacific and Asia;
- ensure the effective management of AURIMS body of knowledge;
- ensure the responsible governance of the organisation.

## AURIMS Goals

**Goal 1:** To foster and promote the exchange of information relating to Risk, Insurance, Business Continuity and Disaster Recovery in Universities and other tertiary institutions.

**Goal 2:** To encourage the development of networking, relationship management, mentoring and individual support for practitioners.

**Goal 3:** To promote the interests of members in Risk, Insurance, Business Continuity and Disaster Recovery within the industry.

**Goal 4:** To encourage and support professional development and research activity in Risk, Insurance, Business Continuity and Disaster Recovery practice.

**Goal 5:** To ensure that AURIMS services align with its strategic and operational directions.

**Goal 1:** To foster and promote the collection and exchange of information relating to Risk Management, Insurance, Business Continuity and Disaster Recovery within universities and other tertiary institutions.

## Strategies

- Create an AURIMS resource list by topic for member access and support
- Continue with the development of integrated AURIMS systems to provide flexible, personalised and user-friendly access to information for members and the wider Risk Management community.
- Establish and maintain an over arching information architecture for AURIMS to enable collection, collation and interpretation of information from multiple sources.
- Develop and implement AURIMS Knowledge Management practice which meets the requirements of members.

- Undertake regular surveys of members to identify their needs and based on these surveys, provide system improvement.
- Develop areas of interest which will enhance members' knowledge: such as, Compliance, Audit, Pandemic, Business Continuity, IT Risk.
- Develop and maintain interest in continuous improvement of the Principles and Practices of Risk Management in Universities and tertiary education generally, through on-going dialogue with members and other Risk Management practitioners.
- Support and enhance Risk Management activities through the development of on-line community groups, forums and through the provision of AURIMS resources for public use.
- Facilitate interactive member information sessions using experts to showcase Risk Management practice and encourage community partnerships, collaboration and information exchange.

**Goal 2:** To encourage the development of networking, relationship management, mentoring and individual support for practitioners.

### Strategies

- Provide a pro-active and co-ordinated development of Risk Management communities throughout Australia, New Zealand, the Pacific and Asia.
- To plan and facilitate the quarterly meetings at host institutions.
- Facilitate communication and interaction between members and affiliates, both nationally and internationally.
- Develop a framework for Conference planning.
- Investigate and summarise lessons learned from past Conferences.
- Seek and compile information from members regarding options for Conference themes, speakers and activities.
- Design, manage and execute an Annual Conference including a Project Plan.
- Prepare a final report combining feedback and other comments to underpin the next Conference plan.
- Ensure that systems are flexible, personalised and user friendly. Develop a clear understanding of the needs of members and encourage a desire to service.
- Create working groups to address key issues and areas of interest.

**Goal 3:** To promote the interests of members in Risk Management, Insurance, Business Continuity and Disaster Recovery within the industry.

### Strategies

- Identify member requirements and formulate a corporate perspective which acknowledges these requirements within the confines of AURIMS' capability and practices.
- Enhance AURIMS' role as a leader in the field of Risk Management across University and tertiary communities and Australian, New Zealand, the Pacific and Asian regions.
- Identify likely future directions in Tertiary education and the emerging risks for Risk Management, Insurance, Business Continuity and Disaster Recovery practices.
- Identify and promote new Risk Management, Insurance and BC legislation, Standards, practices and other relevant information and documentation.
- Ensure that AURIMS-supports a proactive and coordinated development of Risk communities across the regions through leadership, strategic partnerships and innovative practices.

**Goal 4:** To encourage and support professional development and research activity in Risk Management, Insurance, Business Continuity and Disaster Recovery practices.

### **Strategies**

- Identify Risk Management skills, knowledge and attitudes.
- Foster the educational and professional development of members in Risk Management and Business Continuity issues affecting universities and other tertiary education institutions.
- Investigate where research is being carried out in key areas of interest to inform AURIMS Knowledge Management.
- Encourage and support member research activity in Risk Management and investigate mechanisms to support researchers.
- Develop linkages with libraries and other repositories where research may be located.
- Facilitate development of the Knowledge Management system to include relevant research.

**Goal 5:** To ensure that AURIMS services align with its strategic and operational directions.

### **Strategies**

- Review the AURIMS committee and governance structure to provide strategic direction and ensure alignment with operational directions.
- Monitor and review the effectiveness of this structure on a regular basis.
- Continue development of a robust AURIMS membership and funding models.
- Maintain a schedule for regular audits of core and supporting AURIMS systems to ensure best practice and effective integration of information systems.
- Facilitate ongoing knowledge and information audits to document and maintain existing knowledge management practices, processes and workflows across member organisations.
- Carry out the annual collection of member feedback on Risk Management, Insurance, Business Continuity and Disaster Recovery systems and services, and use this feedback as a basis for continuous improvement and key benchmarking information for members.

GOALS	STRATEGIES	ACTIONS	TIMEFRAME
<p><b>Goal 1:</b> To foster and promote the collection and exchange of information relating to Risk, Insurance, Business Continuity and Disaster Recovery within universities and other tertiary institutions.</p>	<ul style="list-style-type: none"> <li>• Provide a pro-active and co-ordinated development of Risk Management communities throughout Australia, New Zealand, the Pacific and Asia.</li> <li>• Continue with the development of integrated AURIMS systems to provide flexible, personalised and user-friendly access to information for members and the wider Risk Management community.</li> <li>• Establish and maintain an over arching information architecture for AURIMS to enable collection, collation and interpretation of information from multiple sources.</li> <li>• Develop and implement AURIMS Knowledge Management practice which meets the requirements of members.</li> <li>• Ensure that Knowledge Management is effective, via the development and implementation of the web portal, to assist in the collection, maintenance and sharing of AURIMS' Body of Knowledge.</li> <li>• Undertake regular surveys of members to identify their needs and based on these surveys, provide system improvement.</li> <li>• Develop within the web portal, areas of interest which will enhance members' knowledge: such as, Compliance, Audit, Pandemic, Business Continuity, IT Risk.</li> <li>• Support and enhance Risk Management activities through the development of on-line community groups, forums and through the provision of AURIMS resources for public use.</li> <li>• Facilitate interactive member information sessions using experts to showcase Risk Management practice and encourage community partnerships, collaboration and information exchange.</li> <li>• Develop and maintain interest in continuous improvement of the Principles and Practices of Risk Management in Universities and tertiary education generally, through on-going dialogue with members and other Risk Management practitioners.</li> <li>• Create an AURIMS resource list by topic for member access and support.</li> </ul>	<ul style="list-style-type: none"> <li>• Establish core interest groups such as Risk Management; Business Continuity; Insurance; etc.</li> <li>• Draft an information/knowledge framework.</li> </ul>	<p>2012/13 On-going</p>
<p><b>Goal 2:</b> To encourage the development of networking, relationship management, mentoring and individual support for practitioners.</p>	<ul style="list-style-type: none"> <li>• To plan and facilitate the quarterly meetings at host institutions.</li> <li>• Develop a framework for Conference planning.</li> <li>• Design, manage and execute an Annual Conference including a Project Plan.</li> <li>• Investigate and summarise lessons learned from past Conferences.</li> </ul>	<ul style="list-style-type: none"> <li>• Executive</li> </ul>	<p>2012 then Annually</p>

	<ul style="list-style-type: none"> <li>• Seek and compile information from members regarding options for Conference themes, speakers and activities.</li> <li>• Prepare a final report combining feedback and other comments to underpin the next Conference plan.</li> <li>• Create working groups to address key issues and areas of interest.</li> <li>• Ensure that systems are flexible, personalised and user friendly. Develop a clear understanding of the needs of members and encourage a desire to service.</li> <li>• Create areas such as chat rooms, webinars, special interest group information such as pandemic to provide a wide range of important information options for our members.</li> </ul>		
<p><b>Goal 3:</b> To promote the interests of members in Risk, Insurance, Business Continuity and Disaster Recovery within the industry.</p>	<ul style="list-style-type: none"> <li>• Identify member requirements and formulate a corporate perspective which acknowledges these requirements within the confines of AURIMS' capability and practices.</li> <li>• Enhance AURIMS' role as a leader in the field of Risk Management across University and tertiary communities and Australian, New Zealand, the Pacific and Asian regions.</li> <li>• Facilitate communication and interaction between members and affiliates, both nationally and internationally.</li> <li>• Identify likely future directions in Tertiary education and the emerging risks for Risk Management, Insurance and Business Continuity practices.</li> <li>• Identify and promote new Risk Management, Insurance, Business Continuity and Disaster Recovery Legislation, Standards, Practices and other relevant information and documentation.</li> <li>• Ensure that AURIMS-supports a proactive and coordinated development of risk communities across the regions through leadership, strategic partnerships and innovative practices.</li> </ul>	<ul style="list-style-type: none"> <li>• Executive</li> </ul>	<p>2012 On-going</p>
<p><b>Goal 4:</b> To encourage and support professional development and research activity in Risk, Insurance, Business Continuity and Disaster Recovery practices.</p>	<ul style="list-style-type: none"> <li>• Identify Risk Management skills, knowledge and attitudes.</li> <li>• Foster the educational and professional development of members in Risk Management, Insurance and BC.</li> <li>• Benchmark Risk Management, Insurance, Business Continuity and Disaster recovery practices in universities and other tertiary education institutions</li> <li>• Investigate where research is being carried out in key areas of interest to inform AURIMS Knowledge Management.</li> </ul>	<ul style="list-style-type: none"> <li>• Executive/Special Interest Groups</li> </ul>	<p>2012 On-going</p>

	<ul style="list-style-type: none"> <li>• Encourage and support member research activity in Risk Management and investigate mechanisms to support researchers.</li> <li>• Develop linkages with libraries and other repositories where research may be located.</li> <li>• Facilitate development of the Knowledge Management system to include relevant research.</li> </ul>		
<p><b>Goal 5:</b> To ensure that AURIMS services align with its strategic and operational directions.</p>	<ul style="list-style-type: none"> <li>• Review the AURIMS committee and governance structure to provide strategic direction and ensure alignment with operational directions, and monitor and review the effectiveness of this structure on a regular basis.</li> <li>• Continue development of a robust AURIMS funding and membership model.</li> <li>• Maintain a schedule for regular audits of core and supporting AURIMS systems to ensure best practice and effective integration of information systems.</li> <li>• Facilitate ongoing Knowledge and information audits to document and maintain existing Knowledge Management practices, processes and workflows across member organisations.</li> <li>• Carry out the annual collection of member feedback on Risk Management, Insurance and BC systems and services, and use this feedback as a basis for continuous improvement and key benchmarking information for members.</li> </ul>	<ul style="list-style-type: none"> <li>• Executive</li> </ul>	<p>Annually</p>