



**It is your responsibility to ensure you read your residential agreement and understand this Code of Conduct. If unsure, please ask.**

### **Background**

As a requirement of your Residential Agreement you must comply with this Code of Conduct that relates to living on campus (and all other La Trobe University rules, policies and procedures). If you fail to do so, the University may instigate disciplinary action or terminate your right to live on campus.

Residents must develop a consciousness of the residences being first and foremost a place where people come to live while studying. We must therefore insist on everyone being conscious of the need to preserve an **environment conducive to study** in the residences at all times. All residents obtain rights and privileges, and similarly, have obligations and responsibilities to ensure other's rights and privileges are maintained.

We would expect that all residents make themselves familiar with the policies of La Trobe University that apply to all students and staff of La Trobe. In general terms, conduct involving harassment, intimidation or bullying is prohibited. Additionally, it is not acceptable if you engage in behaviour that might be considered to be sexist, racist or generally discriminatory.

### **Purpose**

This Code of Conduct:

- Clarifies that our Residences are first and foremost places of study.
- Sets out what Residential Services (and La Trobe University) considers are non-acceptable standards of behaviour in our residences.
- Identifies that you have rights but also reminds you of your obligations as a resident.
- Brings to your attention that there are obligations clearly set out in your Residential Agreement.
- Notifies you that there is a comprehensive set of rules specific to the residences that you must abide by.
- Reminds you that as a member of the University Community, you are bound by the rules, policies, and regulations governing the student body.

### **Guidelines**

It is expected that as a resident, you will:

- Carefully read the *Residential Rules*, the *DRS Alcohol Rules* and the *Internet Usage Rules* (accessible on the Division of Residential Services webpage) and abide by all the rules and regulations contained within these documents
- Contribute positively to the campus community by making friends with those living near you, and actively participate in meetings and community activities
- Respond appropriately to reasonable instructions and requests from Residential Services staff (includes student leaders and security staff)
- Be mindful of the effects that consumption of alcohol has on your studies and fellow residents. If choosing to drink, it should be in moderation, with adherence to the alcohol ban during study and exam periods
- Treat other residents, their property and personal space with consideration at all times and respect the differences of those around you
- Generally keep your noise levels at a low level and be particularly quiet after 9pm at night. If somebody complains about your noise at any time, then it is too loud
- Look after all residential property you use, abiding by all safety guidelines (including fire regulations), and take responsibility for any damage that occurs due to your actions

- Maintain a high standard of personal and public hygiene, including cleaning dishes, putting out bins, and all other tasks that maintain a healthy living environment
- Not store, possess, use or distribute illicit drugs
- Avoid using offensive language at any time or in any situation
- Be responsible for your guests and visitors, which includes complying with residence specific rules and personally bearing the consequences should they breach this Code of Conduct or the Residential Rules

### **Safety**

Residents should not act in a reckless or dangerous manner that potentially could cause harm to self, other or the facilities (behaviour shall not be disorderly, disrespectful, or discourteous).

When not in your room you are required to keep your doors / windows locked.  
Climbing on to roofs, ledges or inappropriately using the fire escape of any building is prohibited.

Burning of candles and incense in bed/study rooms is not permitted. Any naked flame is prohibited

You must evacuate the building when the alarm sounds and follow the specific safety and evacuation procedures. You can only re-enter the building when given permission by an appropriately authorised person to do so.

### **Dining Room behaviour**

In those facilities that have formal dining rooms, due decorum is to be observed at residence meal times and functions.

Bare feet, athletic singlets and running shorts are not acceptable forms of attire at Residence meals.

Sitting on tables, feet on chairs, food throwing and drunken behaviour are never acceptable at Residence meals.

### **Protecting Hygiene Standards**

For reasons of hygiene and for your own and the safety of others, the preparation of food is restricted to kitchen and outdoor barbecue areas. Cooking or heating food in bedrooms is strictly prohibited. Residents must clean up and put away their own dishes immediately after using them.

### **Respect for Property**

Accidental damages should be reported promptly to Residential Services staff. We accept that accidents can happen.

Items of equipment and furniture are not to be removed from the common areas or rooms without Residential Services management authorisation.

Any sorts of games that involve 'missiles', such as footballs, cricket balls, tennis balls, frisbees, etc. are not to be used within 50 metres of windows of Residence buildings.

Objects are not to be thrown or kicked indoors.

*End of Document.  
18 November 2008*