

Application to Attend Classes

Part 1: To be completed by student

 Family Name:

 Student No:

 Given Names:

I certify that I have submitted:

 An appeal to a University body

 New evidence

 Informal complaint/grievance to the University Ombudsman

 External complaint/grievance to Ombudsman of Victoria

In respect of:

 Suspension from the University (Academic Misconduct)

 Exclusion from my course (unsatisfactory academic performance)

Details of appeal (include appeal, new evidence, complaint or grievance; to which body; appeal description; appeal date)

I wish to apply for permission to attend lectures and tutorials whilst the appeal is being considered.

Signature: _____ Date: ____/____/____

Part 2: To be completed by Faculty

Student Name: _____ Surname: _____

 Student No:

Is given permission by the Faculty of _____ to attend the following activities until the outcome of the appeal described above is finalised.

Lectures	Yes	No	Tutorials	Yes	No
Laboratory Sessions	Yes	No	Practical/ Placement	Yes	No
Others (please specify) _____				Yes	No

 Note: This authority will expire and must be renewed on ____/____/____
 (Date)

Signature: _____ Date: ____/____/____

Name: _____ Position: _____

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