

**LA TROBE UNIVERSITY**

**FORTY THIRD**

**ANNUAL REPORT**

**OF**

**OPERATIONS TO PARLIAMENT**

**2008**

Office of the Chancellor



LA TROBE UNIVERSITY  
AUSTRALIA

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27 March 2009

The Honourable Jacinta Allan, MP  
Minister for Skills and Workplace Participation  
Level 36  
121 Exhibition Street  
**Melbourne Vic 3000**

Dear Minister,

In accordance with the requirements of regulations under the Financial Management Act 1994, we hereby submit for your information and presentation to Parliament the Annual Report of La Trobe University for the year ending 31 December 2008.

This report was approved by the La Trobe University Council on 26 March 2009.

Yours sincerely,

**Mrs Sylvia Walton, AO**  
Chancellor

**LA TROBE UNIVERSITY**  
**Annual Report 2008**

**COMPLIANCE INDEX**

The *Annual Report* of La Trobe University is prepared in accordance with:

FMA -	<i>Financial Management Act 1994</i>
FRD	A-IFRS Financial Reporting Directions
SD	Standing Directions of the Minister for Finance issued under the <i>Financial Management Act 1994</i>
AAS	Australian Accounting Standards
AASB	Australian Accounting Standards Board
ETRA 2006 -	<i>Education and Training Reform Act 2006</i>
PAEC -	Decision of Public Accounts and Estimates Committee of Parliament
RUG -	Victorian Government response to the Review of University Governance
ESOS -	<i>Education Services for Overseas Students Act 2000</i>
DEST	Commonwealth Government Department of Education, Science and Training

No.	Clause	Disclosure	Page(s)
<b>STANDING DIRECTIONS FOR THE MINISTER FOR FINANCE (SD)</b>			
1	SD 4.2(g)	Report of Operations contains general information about the entity and its activities, highlights for reporting period and future initiatives and is prepared on a basis consistent with financial statements pursuant to the <i>Financial Management Act, 1994</i> .	1-41 & pages 5-69 Financial Statements
2	SD 4.2(h)	Report of Operations is prepared in accordance with Financial Reporting Directions	Covering letter
3	SD 4.2(j)	Report of Operations is signed and dated by Chancellor or equivalent and includes date of Council Meeting at which Annual Report was approved	Covering letter
4	SD 4.2(a)	Financial Statements are prepared in accordance with: <ul style="list-style-type: none"> <li>o Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements</li> <li>o Financial Reporting Directions</li> <li>o Business Rules</li> </ul>	Page 13 Financial Statements
5	SD 4.2(b)	Financial Statements available, including: <ul style="list-style-type: none"> <li>o Balance Sheet</li> <li>o Statement of Recognised Income and Expense</li> <li>o Cash Flows Statement</li> <li>o Notes to the financial statements</li> </ul>	Pages 15-69 Financial Statements
6	SD 4.2(c)	Signed and dated statement by Accountable Officer stating that financial statements: <ul style="list-style-type: none"> <li>o Present fairly the financial transactions during reporting period and the financial position at end of the period</li> <li>o Were prepared in accordance with Standing Direction 4.2 (c) and applicable Financial Reporting Directions</li> <li>o Comply with applicable Australian Accounting Standards (AAS and AASB standards) and other mandatory professional reporting requirements</li> </ul>	Page 13 Financial Statements
7	SD 4.2(d)	Financial Statements are expressed in the nearest dollar except where the total assets, or revenue, or expenses of the institution are greater than: <ul style="list-style-type: none"> <li>o \$10,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$1,000</li> <li>o \$1,000,000,000, the amounts shown in the financial statements may be expressed by reference to the nearest \$100,000</li> </ul>	Page 31 Financial Statements
8	SD 4.2(e)	The financial statements were reviewed and recommended by the Audit Committee or Responsible Body prior to finalisation and submission	Page 13 Financial Statements

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## REPORT OF OPERATIONS

### GENERAL INFORMATION

#### 1. MANNER IN WHICH THE UNIVERSITY WAS ESTABLISHED

The University was established under the Victorian *La Trobe University Act 1964* ("the Act") and was Victoria's third university when it was officially opened by the Premier of Victoria on 8 March 1967.

Section 3 of the Act provides that the University is a body politic and corporate, and has perpetual succession and a common seal. As a body corporate, the University is capable of doing all acts and suffering all things that a body corporate can do and suffer at law. This includes suing and being sued and acquiring, holding and dealing with real and personal property for the purposes of the Act.

#### 2. RELEVANT MINISTER

The responsible minister in the current Victorian government is the Minister for Skills and Workforce Participation, The Honourable Jacinta Allan, MP.

#### 3. OBJECTIVES, FUNCTIONS, POWERS AND DUTIES

##### 3.1 Objects

The objects of the University set out in the Act are:

- (1) to serve the community and in particular the citizens of Victoria –
  - (i) by making knowledge available for the benefit of all; and
  - (ii) by providing an institution in which all enrolled students will have the opportunity of fitting themselves for life as well as becoming learned in a particular branch or branches of learning;
- (2) in particular:
  - (i) to provide facilities for study and education and to give instruction and training in such branches of learning as may from time to time be prescribed by the Statutes;
  - (ii) to foster by teaching study and research the advancement of learning and the dissemination of knowledge;
  - (iii) to foster the general welfare and development of all enrolled students; and
  - (iv) to confer or grant after examination the several degrees of Bachelor, Master and Doctor and such other degrees, diplomas and other awards as are prescribed.
- (3) to provide such facilities for the aforesaid objects as the Council deems necessary or conducive for their attainment.

##### 3.2 Powers and Duties

The *La Trobe University Act 1964* provides the broad framework for governance and organisation of the University.

- (1) Section 6 of the Act prescribes the Council as the governing authority of the University.
- (2) Section 23 empowers the Council to confer any degree or grant any diploma or other award to a student of the University and gives power to revoke any such degree, diploma or other award.
- (3) Section 24 enables Council to delegate powers or authority to committees.
- (4) Under section 25A Council may by statute constitute any part of the University as a College of the University.
- (5) Sections 26 and 27 provide for Convocation and Academic Board.
- (6) Section 30 of the Act gives the Council power to make Statutes and Regulations for or with respect to all matters governing the University.

##### 3.3 The defining features of the University

###### **Vision**

La Trobe University will continue to enhance its profile nationally and internationally and will achieve wide recognition for delivering socially responsible, inclusive, relevant and radical learning, teaching and research.

### **Statement of Purpose**

La Trobe University will promote critical inquiry, advance and share knowledge, and support the practical application of knowledge for the benefit of all.

### **3.4 Objectives**

The University has the following defining attributes:

- A broad academic profile encompassing professional, vocational, clinical and traditional programs of education, study and research.
- The pursuit of pure and applied research.
- Student-focussed learning programs.
- International exchange and co-operation.
- The provision of university programs in regional Victoria.
- Effective links with industry, the professions and many communities of interest and of place.

## **4. NATURE AND RANGE OF SERVICES, PEOPLE AND COMMUNITIES SERVED**

### **4.1 University Campuses**

In 2008, La Trobe University had campuses at: Albury/Wodonga, Beechworth, Bendigo, Bundoora, City - Franklin Street, Mildura and Shepparton.

La Trobe University consists of five multi-campus Faculties, each offering a broad range of study options in a variety of disciplines:

- Faculty of Education
- Faculty of Health Sciences
- Faculty of Humanities and Social Sciences
- Faculty of Law and Management
- Faculty of Science, Technology and Engineering

### **4.2 University Committees**

#### **Council**

The principal governing body of the University is the Council. The Council is composed of the Chancellor, the Vice-Chancellor, the Chair of the Academic Board, 3 persons elected by and from the staff of the University, 2 persons elected by and from the enrolled students of the University, 6 persons appointed by the Governor in Council, 1 person appointed by the Minister administering the Act and 6 other persons appointed by the Council.

The Vice-Chancellor is the Chief Executive Officer of the University (section 23 of the Act), and is responsible to Council for the discharge of his or her powers, functions and duties.

Under section 6 of the Act, the Council has the entire direction and superintendence of the University. Some of the Council's more important responsibilities and functions under the Act include:

- making Statutes and regulations for or with respect to all matters concerning the University (section 30);
- appointing and monitoring the performance of the Vice-Chancellor (section 6);
- approving the mission and strategic direction of the University (section 6);
- approving the annual budget and business plan of the University (section 6);
- overseeing and reviewing the management of the University and its performance (section 6);
- establishing the policy and procedural principles for the operation of the University (section 6);
- overseeing and monitoring the assessment and management risk across the University (section 6);
- overseeing and monitoring the academic activities of the University (section 6);
- conferring and granting degrees, diplomas and other academic awards to students (section 23).

The Council is also empowered under section 24 of the Act to delegate powers, authority, duties and functions to any member of the Council, or to any officer or committee of the University.

### **University Committees**

Academic Board  
Academic Committee  
Academic Misconduct Review Committee  
Academic Progress Review Committee  
Albury-Wodonga Campus Regional Advisory Board  
Animal Ethics Committee  
Bendigo Campus Regional Advisory Board  
Children's Centre Management Committee  
Committee for Equality, Diversity and Wellbeing  
Committee of Inquiry  
Committee on Intellectual Property  
Committee on Outside Studies Programs  
Community Awards Committee  
Corporate Governance and Audit Committee  
Council Nominations Committee  
Curriculum, Teaching and Learning Committee  
Disability Advisory Committee  
Executive Occupational Health and Safety Committee  
Faculty Academic Promotions Committee  
Faculty Equal Opportunity Committee  
Non-Faculty Equal Opportunity Committee  
Finance and Resources Committee  
Genetic Manipulation Supervisory Committee  
Guild Board  
Higher Degrees Appeals Committee  
Higher Degrees Committee (Research)  
Higher Doctorates Committee  
Honorary Awards Committee  
Honours Year Grants Committee  
Information and Communication Technology Policy Committee  
La Trobe University Bookshop Board of Management  
La Trobe University Foundation Committee  
Library Committee  
Mildura Campus Regional Advisory Board  
Publications Committee  
Proctorial Board  
Planning and Resources Committee  
Remuneration Committee  
Research and Graduate Studies Committee  
Staff Development Committee  
Selection and Enrolment Committee  
Selection Committee for Personal Chairs  
Senior Management Committee  
Senior Staff Forum  
Shepparton Campus Regional Advisory Board  
Standing Committee Level D Academics  
Standing Committee Level E Academics  
Students' Loan Fund Metropolitan Applications' Committee  
Students' Loan Fund Standing Committee  
Student Services Advisory Group  
Student Services Committee  
University Human Ethics Committee

### **4.3 Courses offered in 2008**

La Trobe offers many of its Bachelor degrees to Honours level and in double degree combinations. Some Bachelor degrees are only offered as part of a combined degree structure.

Advanced Diploma in Nursing  
Diploma in Languages

La Trobe University Diploma in University  
Administration

Bachelor of Agricultural Science  
Bachelor of Animal and Veterinary  
Biosciences  
Bachelor of Applied Science  
Bachelor of Archaeology  
Bachelor of Arts  
Bachelor of Arts (Natural Resources  
Education)  
Bachelor of Arts (Nature Tourism)  
Bachelor of Arts (Outdoor Education)  
Bachelor of Arts (Outdoor Environmental  
Education)  
Bachelor of Arts (Outdoor Recreation  
Education)  
Bachelor of Arts Education  
Bachelor of Arts in Contemporary  
European Studies  
Bachelor of Asian Studies  
Bachelor of Biological Sciences  
Bachelor of Biological Sciences (Advanced  
Science)  
Bachelor of Biomedical Science  
Bachelor of Biotechnology and Cell Biology  
Bachelor of Business  
Bachelor of Business (Hospitality  
Management)  
Bachelor of Business (International Supply  
Chain Management)  
Bachelor of Business (Sport and Leisure  
Management)  
Bachelor of Business (Tourism and  
Hospitality)  
Bachelor of Business (Tourism  
Management)  
Bachelor of Chemical Science  
Bachelor of Chemical Sciences  
Bachelor of Civil Engineering  
Bachelor of Commerce  
Bachelor of Computer Science  
Bachelor of Computer Science in Games  
Technology  
Bachelor of Computer Systems  
Engineering  
Bachelor of Conservation Biology and  
Ecology  
Bachelor of Creative Arts  
Bachelor of Economics  
Bachelor of Education  
Bachelor of Educational Studies  
Bachelor of Electronic Engineering  
Bachelor of Electronic Technology  
Bachelor of Engineering  
Bachelor of Ergonomics  
Bachelor of Ergonomics, Safety and Health  
Bachelor of Finance  
Bachelor of Graphic Design  
Bachelor of Health information  
Management  
Bachelor of Health Sciences  
Bachelor of Human Nutrition  
Bachelor of Information Systems  
Bachelor of Information Technology  
Bachelor of Information Technology  
(Professional)  
Bachelor of International Business  
Bachelor of International Development  
Bachelor of International Relations  
Bachelor of Journalism  
Bachelor of Laws  
Bachelor of Legal Studies  
Bachelor of Media Studies  
Bachelor of Medical Science  
Bachelor of Medicinal Chemistry  
Bachelor of Nanotechnology  
Bachelor of Nursing  
Bachelor of Nursing Science  
Bachelor of Occupational Therapy  
Bachelor of Oral Health Science  
Bachelor of Pastoral Care  
Bachelor of Pharmacy  
Bachelor of Physical and Health Education  
Bachelor of Physical and Outdoor  
Education  
Bachelor of Physiotherapy  
Bachelor of Prosthetics and Orthotics  
Bachelor of Psychological Science  
Bachelor of Public Health  
Bachelor of Science  
Bachelor of Science Education  
Bachelor of Science in Environmental  
Management and Ecology  
Bachelor of Social Sciences  
Bachelor of Social Work  
Bachelor of Software Engineering  
Bachelor of Urban, Rural and  
Environmental Planning  
Bachelor of Visual Arts  
Graduate Certificate in Acute Care Nursing  
Graduate Certificate in Aged Care Services  
Management  
Graduate Certificate in Art, Community and  
Cultural Education  
Graduate Certificate in Breast Cancer  
Nursing  
Graduate Certificate in Business  
Administration  
Graduate Certificate in Cancer Nursing  
Graduate Certificate in Cardiac Nursing  
Graduate Certificate in Care Co-ordination  
(Nursing)

Graduate Certificate in Clinical Nursing Education  
Graduate Certificate in Community Nursing  
Graduate Certificate in Community Practice  
Graduate Certificate in Computing  
Graduate Certificate in Conflict Resolution  
Graduate Certificate in Creative Writing  
Graduate Certificate in Critical Care Nursing  
Graduate Certificate in Deaf Studies  
Graduate Certificate in E-Business  
Graduate Certificate in Education  
Graduate Certificate in Education (LOTE)  
Graduate Certificate in Education (Professional Development)  
Graduate Certificate in Emergency Nursing  
Graduate Certificate in Environmental Health  
Graduate Certificate in Family Therapy  
Graduate Certificate in Family Therapy in Psychiatry  
Graduate Certificate in Fraud investigation  
Graduate Certificate in Gerontic Nursing  
Graduate Certificate in Gerontology  
Graduate Certificate in Global Business Law  
Graduate Certificate in Health Policy  
Graduate Certificate in Health Promoting Palliative Care  
Graduate Certificate in Health Promotion  
Graduate Certificate in Health Services Management  
Graduate Certificate in Higher Education  
Graduate Certificate in Humanities and Social Sciences  
Graduate Certificate in Intensive Care Nursing  
Graduate Certificate in Journalism  
Graduate Certificate in Management  
Graduate Certificate in Management (Technology Management)  
Graduate Certificate in Media Studies  
Graduate Certificate in Mental Health Nursing  
Graduate Certificate in Microelectronics  
Graduate Certificate in Musculoskeletal Physiotherapy  
Graduate Certificate in Narrative Therapy  
Graduate Certificate in Neonatal intensive Care Nursing  
Graduate Certificate in Neuroscience Nursing  
Graduate Certificate in Occupational Health and Safety  
Graduate Certificate in Oral Health  
Graduate Certificate in Orthopaedic Nursing  
Graduate Certificate in Outdoor and Environmental Education  
Graduate Certificate in Palliative Care Nursing  
Graduate Certificate in Performing Arts(Primary)  
Graduate Certificate in Perianaesthetic Nursing  
Graduate Certificate in Perioperative Nursing  
Graduate Certificate in Professional Practice Development  
Graduate Certificate in Public and Community Health  
Graduate Certificate in Public Health  
Graduate Certificate in Quality Improvement For Primary Care Services  
Graduate Certificate in Rehabilitation Nursing  
Graduate Certificate in Renal Nursing  
Graduate Certificate in Rural and Regional Planning  
Graduate Certificate in Service Co-ordination and Rehabilitation  
Graduate Certificate in Special Education and Human Services  
Graduate Certificate in Spinal Nursing  
Graduate Certificate in Sports Physiotherapy  
Graduate Certificate in Systemic Supervision, Consultation and Training  
Graduate Certificate in TESOL  
Graduate Certificate in Urological and Continence Nursing  
Graduate Certificate in Web Technology  
Graduate Certificate of Wine and Wine Appreciation  
Postgraduate Certificate in Complex Community Care  
Postgraduate Certificate in Occupational Therapy  
Postgraduate Certificate in Occupational Therapy (Paediatrics)  
Graduate Diploma in Accounting  
Graduate Diploma in Adult Literacy and Basic Education  
Graduate Diploma in Advanced Computing  
Graduate Diploma in Art Therapy  
Graduate Diploma in Art, Community and Cultural Education  
Graduate Diploma in Arts

Graduate Diploma in Business Administration  
Graduate Diploma in Business Studies  
Graduate Diploma in Computer Science  
Graduate Diploma in Computing  
Graduate Diploma in Conflict Resolution  
Graduate Diploma in Counselling and Human Services  
Graduate Diploma in Creative Writing  
Graduate Diploma in Deaf Studies (Language)  
Graduate Diploma in Deaf Studies (LOTE)  
Graduate Diploma in Deaf Studies (Teaching)  
Graduate Diploma in Econometrics  
Graduate Diploma in Economics  
Graduate Diploma in Education (Middle Years)  
Graduate Diploma in Education (P-12)  
Graduate Diploma in Education (Primary)  
Graduate Diploma in Education (Secondary)  
Graduate Diploma in Educational Administration  
Graduate Diploma in Educational Studies  
Graduate Diploma in Environmental Health  
Graduate Diploma in Environmental Management  
Graduate Diploma in Family Law Mediation  
Graduate Diploma in Fraud investigation  
Graduate Diploma in Health Management  
Graduate Diploma in Hospitality Management  
Graduate Diploma in Human Services  
Graduate Diploma in Humanities  
Graduate Diploma in Humanities and Social Sciences  
Graduate Diploma in Industry Training and Education  
Graduate Diploma in Information Systems  
Graduate Diploma in Information Technology  
Graduate Diploma in Journalism  
Graduate Diploma in Law  
Graduate Diploma in Law and Legal Studies  
Graduate Diploma in LOTE Teaching  
Graduate Diploma in Management  
Graduate Diploma in Management (Technology Management)  
Graduate Diploma in Mathematical and information Science  
Graduate Diploma in Media Studies  
Graduate Diploma in Orientation and Mobility  
Graduate Diploma in Orthoptic Studies  
Graduate Diploma in Outdoor and Environmental Education  
Graduate Diploma in Psychology  
Graduate Diploma in Public and Community Health  
Graduate Diploma in Rural and Regional Planning  
Graduate Diploma in Special Education and Human Services  
Graduate Diploma in Sport and Leisure Management  
Graduate Diploma in Student Welfare  
Graduate Diploma in Technology Education  
Graduate Diploma in TESOL  
Graduate Diploma in Tourism Management  
Graduate Diploma in Vocational Education and Training  
Graduate Diploma in Web Technology  
Graduate Diploma of Wine and Wine Appreciation  
Postgraduate Diploma in Accounting  
Postgraduate Diploma in Agricultural Science  
Postgraduate Diploma in Applied Psychology  
Postgraduate Diploma in Biochemistry  
Postgraduate Diploma in Biotechnology and Bioinformatics  
Postgraduate Diploma in Botany  
Postgraduate Diploma in Chemistry  
Postgraduate Diploma in Cinema and Media Studies  
Postgraduate Diploma in Cinema Studies  
Postgraduate Diploma in Computer Science  
Postgraduate Diploma in Economics  
Postgraduate Diploma in Electronic Engineering  
Postgraduate Diploma in Environmental Management and Ecology  
Postgraduate Diploma in Forensic Science  
Postgraduate Diploma in Genetics  
Postgraduate Diploma in Gerontology  
Postgraduate Diploma in Health Policy  
Postgraduate Diploma in Health Promoting Palliative Care  
Postgraduate Diploma in Health Promotion  
Postgraduate Diploma in Health Research Methodology  
Postgraduate Diploma in Health Research Methodology (Social Work and Social Policy)

Postgraduate Diploma in Health Services Management  
Postgraduate Diploma in Human Communication Sciences  
Postgraduate Diploma in Human Resource Management  
Postgraduate Diploma in Marketing  
Postgraduate Diploma in Mathematics  
Postgraduate Diploma in Media Studies  
Postgraduate Diploma in Microbiology  
Postgraduate Diploma in Microelectronics  
Postgraduate Diploma in Nursing Science  
Postgraduate Diploma in Nursing Science in Acute Care  
Postgraduate Diploma in Nursing Science in Breast Care  
Postgraduate Diploma in Nursing Science in Cancer Care  
Postgraduate Diploma in Nursing Science in Cardiac Care  
Postgraduate Diploma of Nursing Science in Child, Family and Community  
Postgraduate Diploma in Nursing Science in Clinical Nursing Education  
Postgraduate Diploma in Nursing Science in Community Practice  
Postgraduate Diploma in Nursing Science in Critical Care  
Postgraduate Diploma in Nursing Science in Emergency Care  
Postgraduate Diploma in Nursing Science in Gerontic Nursing  
Postgraduate Diploma in Nursing Science in Home and Community  
Postgraduate Diploma in Nursing Science in Intensive Care  
Postgraduate Diploma of Nursing Science in Mental Health  
Postgraduate Diploma in Nursing Science in Neonatal Intensive Care Nursing  
Postgraduate Diploma in Nursing Science in Neuroscience Nursing  
Postgraduate Diploma in Nursing Science in Orthopaedics  
Postgraduate Diploma in Nursing Science in Palliative Care  
Postgraduate Diploma in Nursing Science in Perioperative Care  
Postgraduate Diploma in Nursing Science in Rehabilitation  
Postgraduate Diploma in Nursing Science in Renal Nursing  
Postgraduate Diploma in Nursing Science in Spinal Nursing  
Postgraduate Diploma in Nursing Science in Urological and Continence Nursing  
Postgraduate Diploma of Nursing Science in Wound Prevention and Repair  
Postgraduate Diploma in Occupational Health and Safety  
Postgraduate Diploma in Physics  
Postgraduate Diploma in Psychology  
Postgraduate Diploma in Public Health  
Postgraduate Diploma in Rehabilitation Studies  
Postgraduate Diploma in Science  
Postgraduate Diploma in Spinal Nursing  
Postgraduate Diploma in Statistics  
Postgraduate Diploma in Tourism Management  
Postgraduate Diploma in Wine Production  
Postgraduate Diploma in Zoology  
Master of Accounting and Financial Management  
Master of Adult Education  
Master of Agricultural Science  
Master of Agricultural Science and Agribusiness  
Master of Applied Linguistics  
Master of Applied Science  
Master of Archaeology  
Master of Art Therapy  
Master of Arts  
Master of Arts (Community Development)  
Master of Arts (Education)  
Master of Arts in Student Welfare and Guidance  
Master of Biomedical Engineering  
Master of Biotechnology and Bioinformatics  
Master of Business  
Master of Business (Information Systems)  
Master of Business (Management)  
Master of Business Administration  
Master of Business Administration (Technology Management)  
Master of Business Information Management and Systems  
Master of Chemical Science  
Master of Clinical Family Therapy  
Master of Clinical Neuropsychology  
Master of Clinical Nursing  
Master of Clinical Psychology  
Master of Commerce  
Master of Commercial Law  
Master of Computer Networks  
Master of Computer Science  
Master of Conflict Resolution  
Master of Counselling and Human

Services

Master of Counselling Psychology  
Master of Couple and Relationship  
Counselling  
Master of Dentistry  
Master of Economics  
Master of Education  
Master of Education (Applied Learning)  
Master of Educational Leadership and  
Management  
Master of Electronic Engineering  
Master of Electronic Systems and Network  
Engineering  
Master of Engineering  
Master of Engineering in Pavements  
Master of Ergonomics  
Master of Financial Analysis  
Master of Gerontology  
Master of Gestalt Therapy  
Master of Global Business Law  
Master of Health Administration  
Master of Health Psychology  
Master of Health Science  
Master of Health Sciences in Public Health  
Practice  
Master of Information Technology  
(Intelligent Systems and Internet  
Computing)  
Master of Information and Communication  
Technology  
Master of Information Systems  
Master of Information Systems  
Management  
Master of Information Technology  
Master of Information Technology  
(Computer Networks)  
Master of Information Technology  
(Software Engineering)  
Master of International Business  
Master of International Business and Law  
Master of International Policy Studies  
Master of Law in Global Business Law  
Master of Laws  
Master of Laws International  
Master of Linguistics  
Master of Microelectronic Engineering  
Master of Midwifery  
Master of Midwifery Science  
Master of Mobile and Pervasive Computing  
Master of Musculoskeletal Physiotherapy  
Master of Nursing  
Master of Nursing (Nurse Practitioner)  
Master of Nursing Science  
Master of Nursing Science in Child, Family  
and Community  
Master of Nursing Studies  
Master of Occupational Health  
Master of Occupational Therapy  
Master of Outdoor and Environmental  
Education  
Master of Physiotherapy  
Master of Professional Accounting  
Master of Professional Practice  
Development  
Master of Psychological Science  
Master of Psychology (Counselling  
Psychology)  
Master of Public Health  
Master of Science  
Master of Science and Technology  
Education  
Master of Sign Language (Interpreting)  
Master of Sign Language (Linguistics)  
Master of Social Work  
Master of Software Engineering  
Master of Special Education  
Master of Speech Pathology  
Master of Sport Business  
Master of Sports Physiotherapy  
Master of Statistical Science  
Master of Teaching  
Master of Teaching English to Speakers of  
Other Languages (TESOL)  
Master of Technology in Pavements  
Master of Technology in Project  
Management  
Master of Telecommunication Engineering  
Master of Telecommunications and  
Network Engineering  
Master of Visual Arts  
Master of Wine and Wine Appreciation  
Doctor of Clinical Neuropsychology  
Doctor of Clinical Psychology  
Doctor of Clinical Science  
Doctor of Conflict Resolution  
Doctor of Counselling Psychology  
Doctor of Education  
Doctor of Health Psychology  
Doctor of Juridical Science  
Doctor of Medicine  
Doctor of Nursing  
Doctor of Philosophy  
Doctor of Physiotherapy  
Doctor of Psychology (Counselling  
Psychology)  
Doctor of Psychology in Clinical  
Neuropsychology  
Doctor of Psychology in Clinical  
Psychology  
Doctor of Psychology in Health Psychology

Doctor of Public Health  
Doctor of Science

Doctor of Social Work

## 5. ADMINISTRATIVE STRUCTURE

### Membership of Council 2008

Mrs SJ Walton AO (*ex officio*) - Chancellor

Qualifications & experience: BA Syd, BEd La Trobe, DipEd MA Syd, FRGS, FACE, FAPC, FACL, MAICD, FAICD, qualifications and extensive experience in education, former Principal of Tintern Schools, Principal of St Catherine's School

Appointed to Council: 01/01/1993

Meetings attended in 2008: 11

Hon AJ Sheehan (Council appointment) – Deputy Chancellor

Qualifications & experience: BEc La Trobe, substantial business and community experience, former Treasurer in Victorian government

Appointed to Council: 01/01/2001

Meetings attended in 2008: 8

Professor PA Johnson (*ex officio*) – Vice-Chancellor

Qualifications & experience: MA, DPhil (Oxon), AcSS

Meetings attended in 2008: 11

Professor M Rimmer (*ex officio*) – Chair, Academic Board

Qualifications & experience: MA Oxf., MA Warw., FASSA

Meetings attended in 2008: 10

Professor D Altman (elected professorial staff member)

Qualifications & experience: MA Cornell, FASSA; Professor of Politics

Appointed to Council: 11/07/2005

Meetings attended in 2008: 9

Mr P Barton (elected general staff member)

Qualifications & experience: BBus(HR) VU, GradCertM'ment VU

Appointed to Council: 01/01/2005

Meetings attended in 2008: 10

Ms E Brown (elected undergraduate student member)

Appointed to Council: 01/01/2008

Meetings attended in 2008: 11

Mr S de Pieri (Governor-in-Council appointment)

Qualifications & experience: Representing regional (Mildura) interests, substantial business experience in tourism and hospitality

Appointed to Council: 01/01/2000

Meetings attended in 2008: 4

Ms C Freebody (elected postgraduate student member)

Appointed to Council: 01/01/2008

Qualifications & experience: BA

Meetings attended in 2008: 11

Ms N Griffin (Governor-in-Council appointment)

Qualifications & experience: BA Monash, FAICD, qualifications and experience in financial matters

Appointed to Council: 01/01/1998

Meetings attended in 2008: 9

Professor T Hillman (Governor-in-Council appointment)

Qualifications & experience: PhD ANU, experience and interests in Albury-Wodonga region

Appointed to Council: 01/01/2001

Meetings attended in 2008: 5

Mr W Kelty (Council appointment) (*part of year*)

Qualifications & experience: BEc La Trobe; industrial relations (former ACTU Secretary), economic policy, wage and superannuation reforms.

Appointed to Council: 02/06/08

Meetings attended in 2008: 7

Mr G McMahon (Council appointment)

Qualifications and experience: substantial business experience, formerly CEO of major airline, formerly President of Essendon FC

Appointed to Council: 05/06/2007

Meetings attended in 2008: 10

Dr J Oates (elected non-professorial staff member)

Qualifications and experience: B.App.Sc (Sp Path), M.App.Sc, PhD, FSPAA

Appointed to Council: 03/04/2006

Meetings attended in 2008: 10

Mrs M Paidoussi-Revis (Governor-in-Council appointment)

Qualifications and experience: Extensive experience in major retail organisations at senior managerial level; leading role in Greek community

Appointed to Council: 18/07/2006

Meetings attended in 2008: 7

Dr G Sculthorpe (Council appointment)

Qualifications & experience: PhD *La Trobe*, heritage and indigenous affairs background

Appointed to Council: 01/01/2003

Meetings attended in 2008: 10

Mr A Toliás (Council appointment)

Qualifications & experience: BA/BEc Hons *La Trobe*, substantial business and international experience, merchant banker

Appointed to Council: 01/01/2003

Meetings attended in 2008: 8

Ms M van Rooden (Ministerial appointment) (*part of year*)

Qualifications & experience: BA (Hons), *Monash*, M Urban Planning *Melb*; policy development, program implementation, industrial relations, corporate services delivery

Appointed to Council: 17/03/2008

Meetings attended in 2008: 9

## 5.2 Principal Officers

### *The Visitor*

His Excellency the Governor of Victoria, Professor David de Kretser, AC, MBBS *Melb*, MD *Mon*, FRACP FAA FTSE

### *The Chancellor*

Mrs SJ Walton, AO, BEd *La Trobe*, DipEd, MA *Syd*. FRGS, FACE, FACEA(V), FAPC

### *The Deputy Chancellor*

Hon AJ Sheehan, BEc *La Trobe*

### *The Vice-Chancellor and President*

Professor PA Johnson, MA DPhil *Oxon*, AcSS

*Chair of the Academic Board*

Professor M Rimmer, MA Oxon, MA Warw., FASSA

*Deputy Vice-Chancellor*

Professor B Probert, BSc (Econs) London, PhD Lancaster, FASSA

*Deputy Vice-Chancellor (Research)*

Professor TC Brown, BSc (Hons) Monash, PhD Cambridge

*Pro Vice-Chancellor (Curriculum and Academic Planning)*

Professor T Angelo, BA CSUS, MA MEd Boston U, EdD Harvard

*Pro Vice-Chancellor (Equity and Student Services)*

Dr K Ferguson, BAppSc(OT), MEd(Counselling), EdD La Trobe, MVAFT

*Pro Vice-Chancellor (Graduate Research)*

Professor A Brennan, MA St And., MA Calgary, B.Phil Oxon

*Pro Vice-Chancellor (Quality Enhancement)*

Dr JA Jackson, BEc Monash, DipEcStat UNE, MEc, DipEd, PhD Monash

*Pro Vice-Chancellor (Regional)*

Professor H Swerissen, GradDipPsych Curtin, MAppPsy Murdoch

*Pro Vice-Chancellor (Strategic Development)*

Mr RF Goddard, BA ANU

*Vice-Principal (Resources and Administration)*

Mr PD Richardson, BEc La Trobe.

*Executive Director, Office of the Vice-Chancellor*

Mr D Ensor, BSc, HDipEdAd, MEd Witwatersrand

*Executive Director, Finance and Resource Planning/Chief Financial Officer*

Mr P Lodhiya, BCom, MBA, CA(NZ), CPA, GAICD

*Executive Director, Infrastructure and Operations*

Mr T Inglis, BEng Melb

*Executive Director, People and Culture*

Dr M Durur, PhD, MBA (HRM) UNE, GDPBS Deakin FAHRI, DSoLA

*Executive Director, Albury Wodonga Campus*

Dr L Crase, BEc UNE, DipEd UNE, MEc UNE, PhD UNE

*Executive Director, Bendigo Campus*

Professor LM Ling, TPTC Frankston, BA Deakin, BEd Deakin, MEd Deakin, PhD Deakin

*Executive Director, Mildura Campus*

Mr K Farrell, BA USQ, BA (Hons) CQU, MEd USQ

*Executive Director, Shepparton Campus*

Ms EA Lavender, BSocSc(Nurs) Natal, CertWardMgtTeach RCN, MEdSt Monash, RN, MRCNA

**5.3 Details of indemnity for members of Council and senior officers**

The University maintains indemnity cover for its Council Members and senior officers through Unimutual Limited:

AFS Licence Number 241142.

Key Protections are maintained for 'Professional Liability' and for 'Directors and Officers Liability'.

**Professional Liability Protection**

The protection period is 1 November 2008 to 31 October 2009:

Protection Number: LTU 09 PL.

The University retains the first \$100,000 for each and every claim.

Cover is limited to \$20,000,000 for each and every claim but limited to \$80,000,000 in the aggregate for the protection period (the \$80,000,000 aggregate is a combined single limit across professional liability, malpractice and general clinical trials).

Extension to the standard cover is endorsed for infringement of rights of intellectual property or breach of confidentiality.

**Directors and Officers Liability Protection**

The protection period is 1 November 2008 to 31 October 2009 and has been maintained since 2 January 2003:

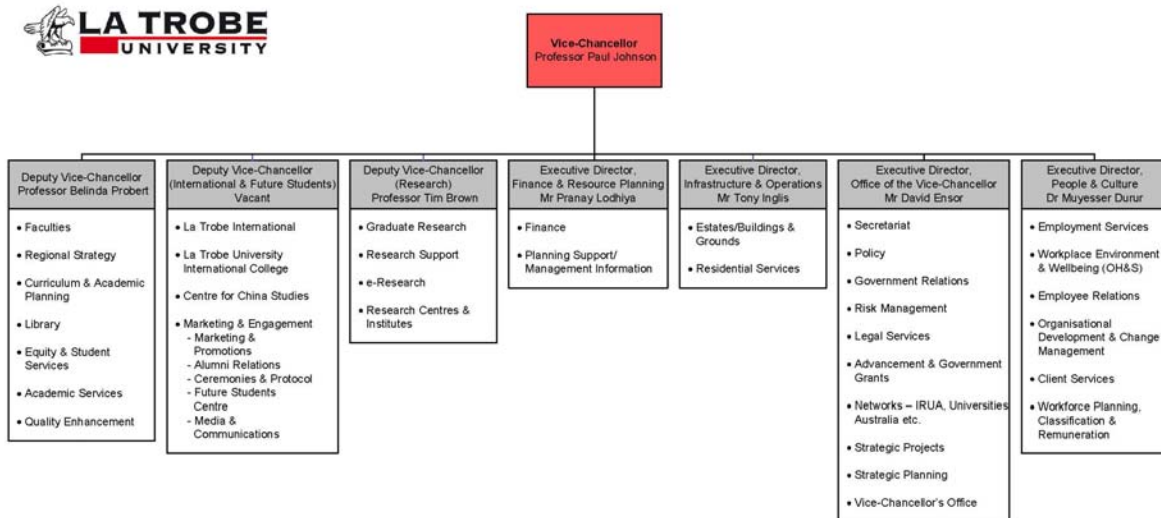
Protection Number: LTU 09 DO.

The University retains the first \$100,000 for each and every claim.

Cover is limited to \$15,000,000 for any one claim and \$30,000,000 in the aggregate for the protection period.

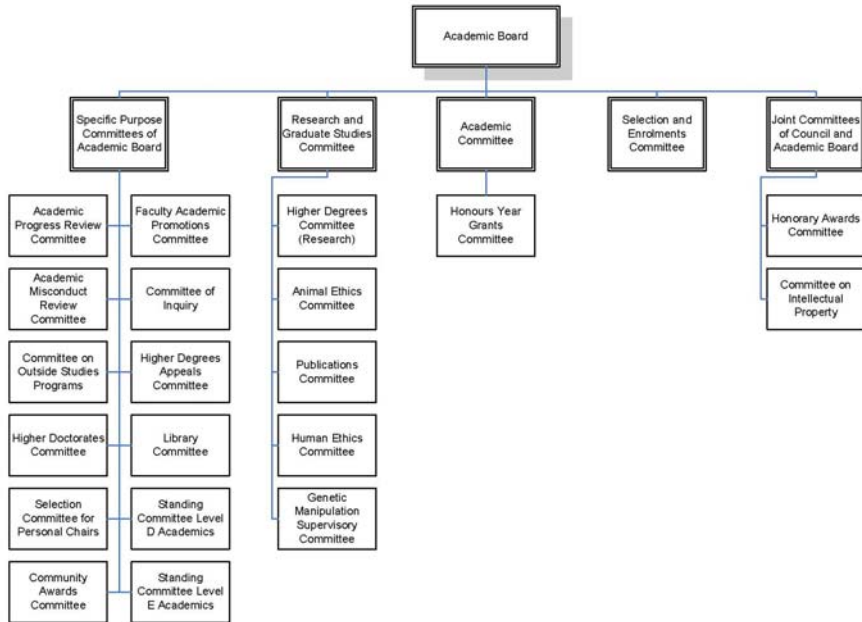
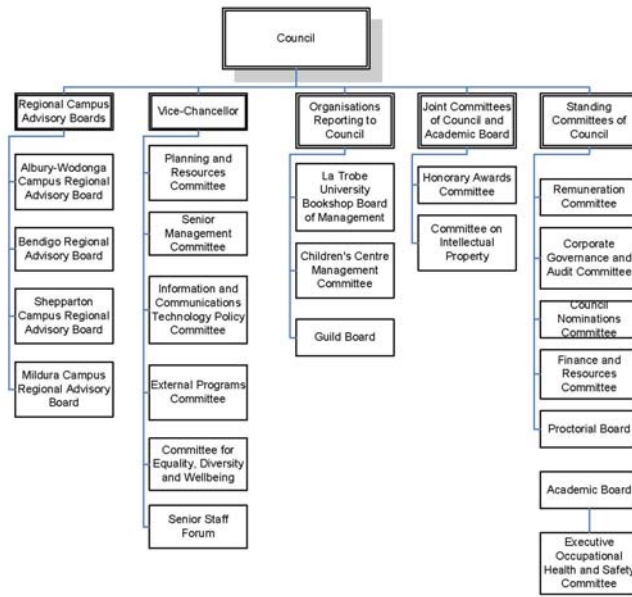
**5.4 Organisational Charts**

**Senior Management Structure**



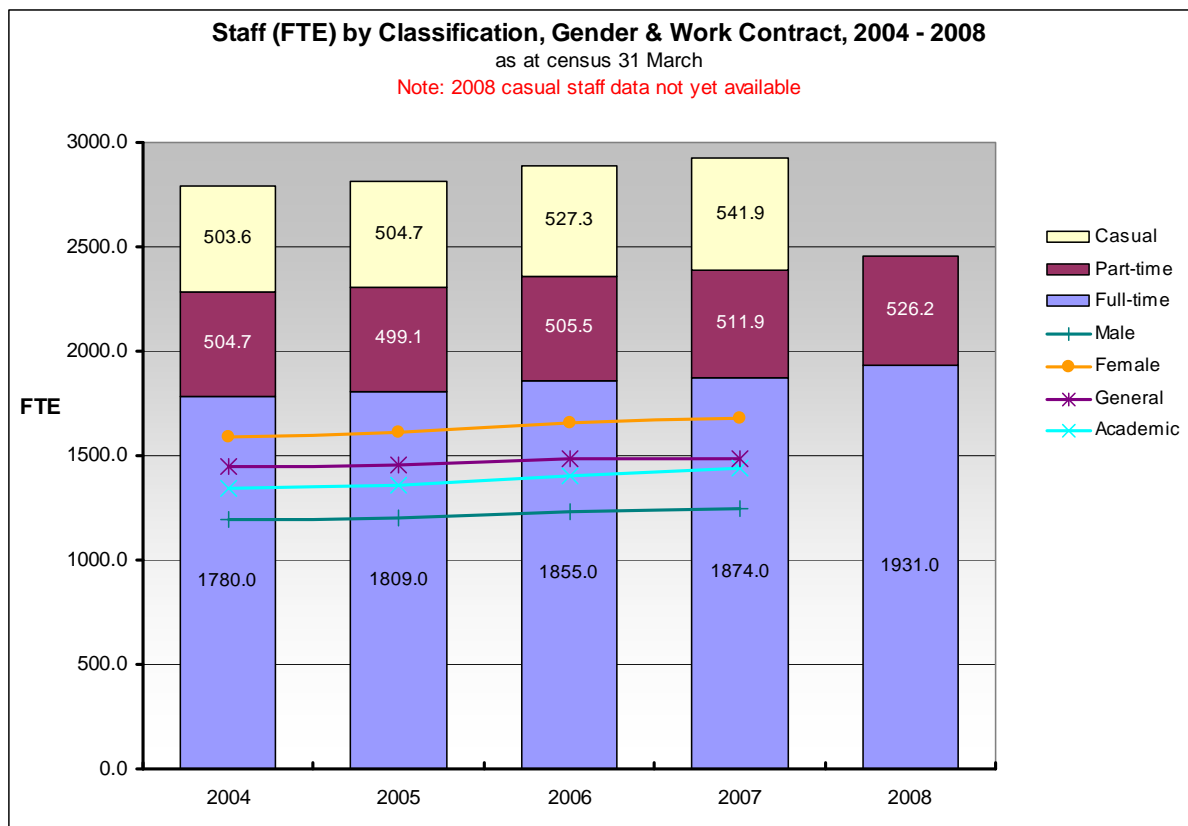
Senior Executive Group  
Date: 02 March 2009

University Committees



**6. WORKFORCE DATA AND APPLICATION OF MERIT AND EQUITY PRINCIPLES**

The workforce data for the current and previous years are indicated:



**General Statement**

The University is committed to promoting full and equal participation of all University students and staff and continues to strive to ensure that practices of the University are in accordance with current state and federal legislation regarding all areas related to human rights, anti-discrimination and equal opportunity. Policies, procedures and measures are in place to continuously monitor and initiate efforts towards the provision of a work and study environment that values equality of opportunity, cultural diversity and one which is free from sexual harassment, harassment and discrimination.

Equality and Diversity Awareness Programs have been designed and implemented in order to eliminate discrimination and ensure staff have a good understanding that a person's merit for a job, promotion, reclassification, etc is based on a neutral assessment of their ability to perform the work. In relation to merit based selection, the University makes every attempt to appoint the best available applicant for a position in open competition, where applicants are measured against established selection criteria without reference to irrelevant characteristics such as race, sex, etc. and adherence to set procedures promotes uniformity and fairness by removing the potential for bias and personal prejudice.

The University has affirmative actions aimed at providing equality of opportunity for women in the workplace; services and support for students and staff with disabilities and ongoing medical conditions; supporting and administering initiatives that support students from equity groups such as students from non-English speaking backgrounds, students from rural and isolated areas, students from low socio-economic status backgrounds, women in non-traditional fields of study, the provision of services and support for Aboriginal and Torres Strait Islander students, and continues to develop diversity initiatives from students and staff.

La Trobe University has been successful in being awarded the “Employer of Choice for Women” by the Equal Opportunity in the Workplace Agency (EOWA). EOWA’s role is to administer the *Equal Opportunity for Women in the Workplace Act 1999*. La Trobe has been successful in receiving this citation every year since the inception of the awards in 2001.

**7. OCCUPATIONAL HEALTH AND SAFETY REPORTING**

The University continued to provide an effective occupational health and safety program as part of the People and Culture Division’s services. The program comprises the provision of services in the major areas of audits and inspections; delivery of internally and externally sourced training; development and review of policies and procedures; accident investigation services; workers’ compensation management and rehabilitation support and employee assistance services.

The University Safety Policy, which was approved by Council Executive on 16 February 2000, is the primary statement of commitment and responsibilities. The Executive Occupational Health and Safety Committee, along with a network of zone health and safety committees comprised predominantly at campus and faculty level, continue to facilitate occupational health and safety throughout the University.

The University provides resources for occupational health and safety via the provision of expert advice and program coordination. Resources are also provided by line management for the day to day operations to enable health and safety requirements to be implemented. An extensive occupational health and training program was provided, ranging from managing specific hazards to general occupational health and safety awareness for employees.

**Performance Indicators and Measurement in 2008**

The same performance indicators as for 2007 were chosen for 2008. These indicators were chosen to reflect both negative outcomes, such as injuries and lost time; and positive outcomes, or initiatives which contribute to an overall improvement in occupational health and safety. The number of compensable injuries and associated lost time is a preferred measure to the lost time injury frequency rate as it provides a clearer description.

*Workers compensation:*

- Number of lost time workers compensation claims
- Number of days lost due to compensable injury
- Number of notifiable injuries or occurrences
- WorkCover premium

*Occupational health and safety:*

- Number of zone committee meetings
- Number of new or revised procedures
- Number of audits conducted

**Performance Indicators and Measurement in 2008**

The performance results for 2008 are presented in the following table.

**Performance Results for 2008**

<b><i>Performance Indicator</i></b>	<b><i>Result</i></b>
<i>Number of lost time workers compensation claims</i>	There were 11 lost time claims in 2008. This is comparable to the number of claims in previous years (there were 13 claims in 2007).
<i>Number of days lost due to compensable injury</i>	There were 158 days lost due to injuries which occurred in 2008 (compared with 486 days lost in 2007).

<b><i>Performance Indicator</i></b>	<b><i>Result</i></b>
<i>Number of notifiable injuries or occurrences</i>	<p>There were two notifiable incidents in 2008:</p> <ol style="list-style-type: none"> <li>1. On 11 February 2008 a student died after an apparent fall through a glass door at the Bendigo campus residences. WorkSafe was notified of the incident.</li> <li>2. On 18 September 2008 a student fell from a residential balcony at the Bundoora campus' Glenn College. The student suffered a dislocated shoulder and a suspected back injury. WorkSafe was notified but have not investigated.</li> </ol>
<i>WorkCover premium</i>	<p>The confirmed WorkCover premium for 2007/2008 was \$1,029,945 (excl. GST) which represents a rate of 0.44 percent of remuneration. This rate is comparable with previous years and compares favourably with the industry rate.</p>
<i>Number of zone committee meetings</i>	<p>The Executive OHS Committee met four times in 2008.</p> <p>Amongst the zone committees, a total of 46 meetings were held in 2008. Twelve of those committees met at least three times.</p>
<i>Number of new or revised procedures</i>	<p>The Executive OH&amp;S Committee approved the following policies and procedures in 2008:</p> <ul style="list-style-type: none"> <li>• Bullying Policy</li> <li>• OHS Consultation Procedure</li> <li>• Asbestos Procedure</li> <li>• Control of Firearms and Weapons Procedure</li> </ul> <p>The Executive OH&amp;S Committee endorsed the following draft procedure:</p> <ul style="list-style-type: none"> <li>• Bullying Procedure</li> </ul>
<i>Number of audits conducted</i>	<p>The Occupational Health and Safety Section arranged an external audit of falls potential in Residential Services in 2008.</p> <p>Audit of schools and departments was deferred until the OHS policies and procedures are reviewed in accordance with the University's quality format. The audit program will re-commence in 2009.</p>

**Other Matters**

1. The investigation into the alleged cancer cluster in the Education (SE6) Building was concluded in 2008.
2. WorkSafe Victoria issued two improvement notices at the University' Beechworth Campus in July. The Improvement Notices were in relation to the removal of asbestos at the campus and the University asbestos register. The Improvement Notices were subsequently complied with.
3. The People and Culture Division introduced an influenza vaccination program in 2008. The program was positively received by staff and a relatively high immunisation uptake was achieved.

**FINANCIAL YEAR INFORMATION**

**8. SUMMARY OF THE FINANCIAL RESULTS WITH COMPARATIVE RESULTS FOR THE PRECEDING FOUR YEARS**

<b>La Trobe University</b>					
<b>Relevant Financial Information in Respect to a Financial Year</b>					
<b>2004 - 2008</b>					
<b>Revenue</b>	2008	2007	2006	2005	2004
Commonwealth Grants	293,839	263,023	237,613	230,230	214,220
State Grants	5,763	3,458	3,010	12,163	5,688
Research	41,184	34,803	26,033	23,298	20,701
Investments	(581)	5,402	7,452	5,562	4,336
Other	142,634	133,241	121,126	113,160	110,080
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	482,839	439,927	395,234	384,413	355,025
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<b>Expenditure</b>					
Employee Benefits	292,956	264,995	251,703	217,747	208,662
Buildings & Grounds	37,457	39,513	36,157	38,637	38,996
Depreciation & Amortisation	25,322	32,253	22,812	23,590	25,757
Bank & Investment Management Charges	505	504	382	675	287
Professional & Consultancy Expense	37,875	29,504	28,276	23,203	19,227
Travel, Accommodation and Entertainment	11,720	11,977	11,092	10,243	9,897
Other (including tax)	57,762	59,721+	52,218	49,898	50,899
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	463,597	438,467	402,640	363,993	353,725
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<b>Operating Result After Tax</b>	19,242	1,460	(7,406)	20,420	1,300

**9. SUMMARY OF SIGNIFICANT CHANGES IN FINANCIAL POSITION**

There have been no significant changes in the financial position of the University.

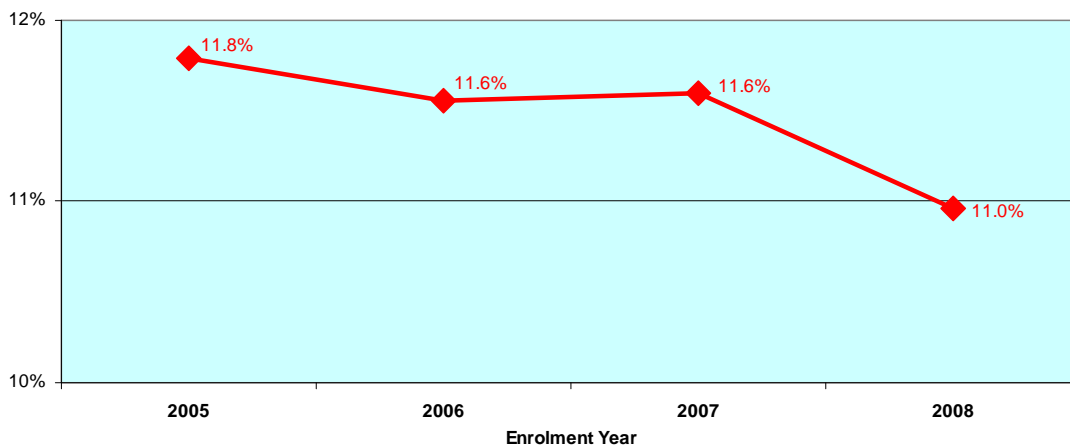
**10. OPERATIONAL OBJECTIVES AND PERFORMANCE INCLUDING SIGNIFICANT ACTIVITIES AND ACHIEVEMENTS**

**CORE PRIORITIES**

**Outcome:**  
Produce high quality graduates.

La Trobe University has embarked on a major change program including curriculum review and renewal. A Green Paper was released in December 2008 providing over 30 recommendations designed to attract, retain and improve the learning experiences for students. In addition, the University's Strategic Plan identifies a number of key performance indicators for achievement by the year 2012.

**KPI: Relative number of La Trobe University first preferences to total VTAC University preferences**

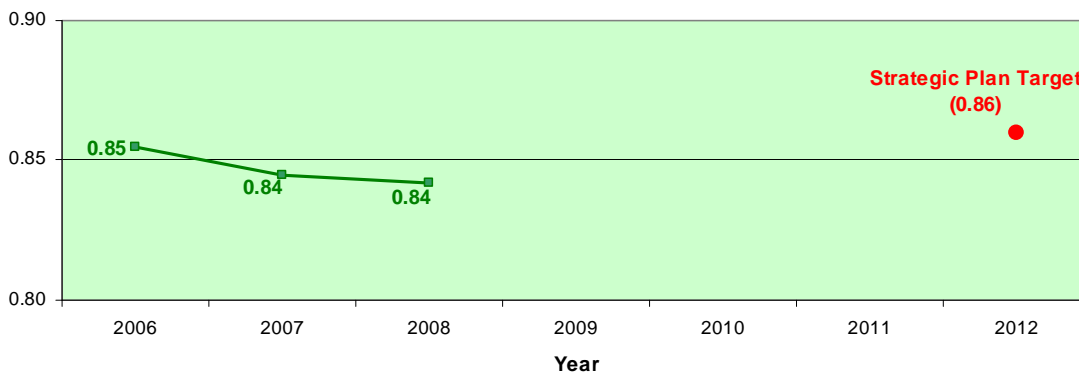


**Comment**

Fundamental to the curriculum review and renewal program is the goal of increasing the number of students who nominate La Trobe as their first preference. There are a number of strategies under consideration to turn around the decline evident over the last four years including making explicit what La Trobe promises to all students who enrol and emphasis on marketing strategies.

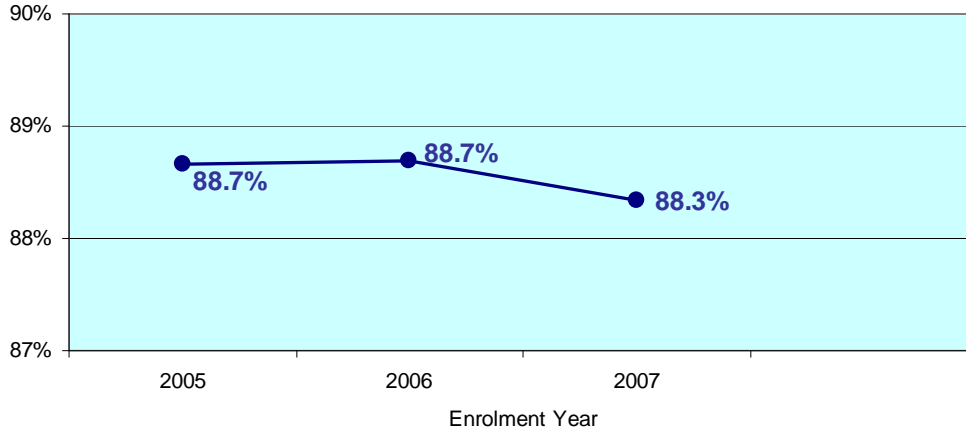
**KPI: Student retention exceeds 86%**

**Retention Rate**



**Student progress**

**Progress Rates**



**Comment**

The curriculum reforms are clearly focussed on increasing and enhancing student engagement. Research into the conditions for student retention and success suggest that early University experiences can play a major role. Consequently, a strategic, whole of institution approach to enhancing the first year experience will be explored. This focus is explicitly linked to efforts to improve student retention, learning and success (progress rates).

**KPI: The percentage of our graduates in employment or in further study is in the top quartile of university performance.**

**Bachelor degree graduates in full-time employment or study (%)**

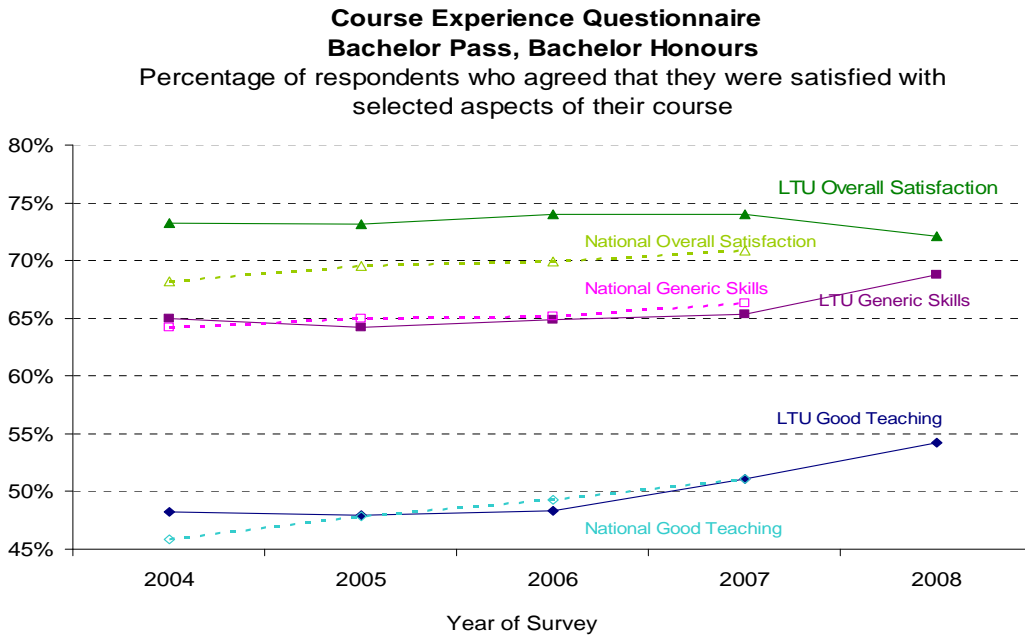
	2005	2006	2007	2008
Quartile	2nd	2nd	2nd	
Full-time employment and study	76.4%	77.5%	78.6%	77.8%

From the Australian Graduate Survey conducted in conjunction with Graduate Careers Australia

**Comment**

Embedded in the curriculum reforms is the notion of ensuring students understand what the graduate capabilities or outcomes are for each program including how the learning experience can assure success. Consequently, the measure of graduates in full time employment or study will be addressed in future consultations with employers.

**Course Experience Questionnaire Percentage Agreement**



**Comment**

This analysis considers only those respondents who have indicated that they are satisfied or are very satisfied with their experiences. On this basis, the CEQ results put overall satisfaction at 72% of students, a decline of 2% from 2007. Generic skills have vastly improved from 2007, up 4%, with strong gains also recorded for good teaching, up 3% from last year. National data is not yet available for 2008, however La Trobe is well placed to exceed the national averages.

**Learning and Teaching Performance Fund**

The University received a total of \$2.485M from the 2009 learning and teaching performance fund. This represents a significant increase of \$1.985M from last year.

The University received \$1.015M for excellence in the discipline group of humanities, arts and education.

A further allocation of \$1.470M was received for improvement. All 4 discipline groups of science, business, humanities and health were awarded funding ranging from \$180,000 to \$305,000 in the improvement category.

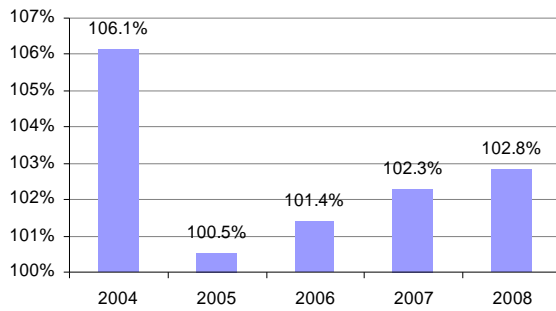
**Commonwealth Supported Load**

**Commonwealth Funded Student Load and Targets**

**2004-2008**

	2004		2005		2006		2007		2008	
	Load	Target	Load	Target	Load	Target	Load	Target	Load	Target
Undergraduate	14417.2	1334	13772.5	1355	14197.0	1415	14420.7	1404	14507.7	1411
Postgraduate	678.8	880	679.1	823	801.3	637	790.6	823	895.6	870
<b>Total</b>	<b>15096.0</b>	<b>1422</b>	<b>14451.6</b>	<b>1437</b>	<b>14998.4</b>	<b>1479</b>	<b>15211.5</b>	<b>1486</b>	<b>15403.3</b>	<b>1498</b>

**Commonwealth Funded Load**



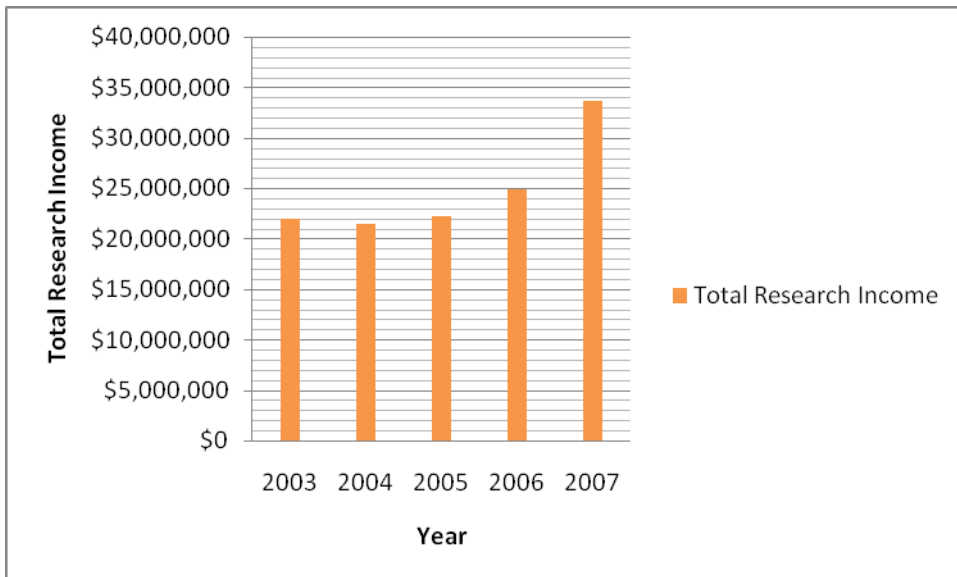
**Comment**

In 2005, the Commonwealth Government introduced annual Funding Agreements which include the delivery of a number of undergraduate and postgraduate coursework places by La Trobe University. Since that time, the University has been steadily increasing the number of places above the agreed target to reach 102.8% of the target enrolment level in 2008. These levels are influenced by factors such as student demand, infrastructure capacity and funding levels (noting the Commonwealth Government, from 2008, will fund up to 105% of the grant amount).

**Outcome:**

High quality and high impact research.

**KPI: Revenue from research grants and contracts has increased by 50%**



**Breakdown of Total Research Income by Source**

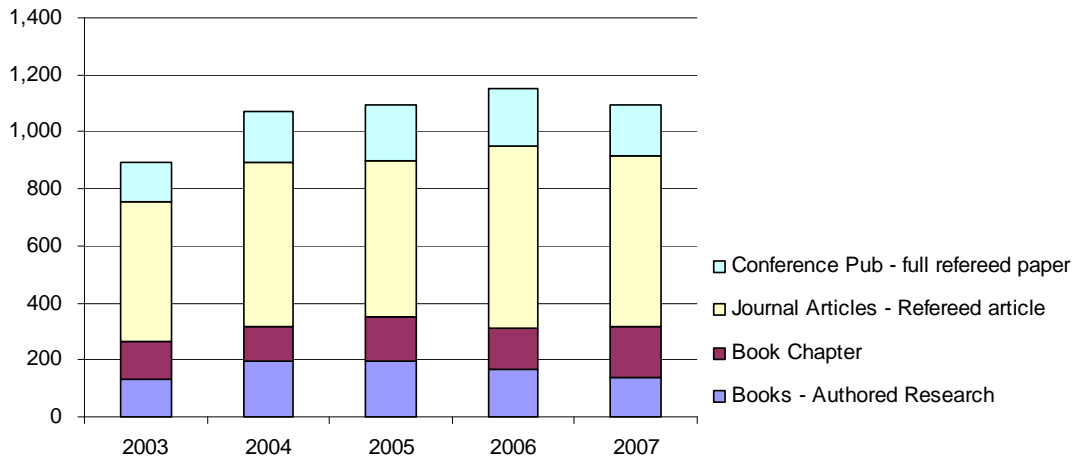
	2003	2004	2005	2006	2007
Australian Competitive Research Grants	\$9,473,993	\$10,659,490	\$11,054,315	\$11,016,752	\$12,761,351
Cooperative Research Centre Funding	\$1,563,980	\$915,916	\$992,057	\$936,759	\$1,437,688
Industry and Other Funding for Research	\$8,207,561	\$2,887,644	\$3,373,240	\$4,146,334	\$6,914,428
Other Public Sector Research Funding	\$2,718,745	\$6,979,986	\$6,852,115	\$8,791,937	\$12,539,818
<b>Total</b>	<b>\$21,964,279</b>	<b>\$21,443,037</b>	<b>\$22,271,727</b>	<b>\$24,891,782</b>	<b>\$33,653,286</b>

**Comment**

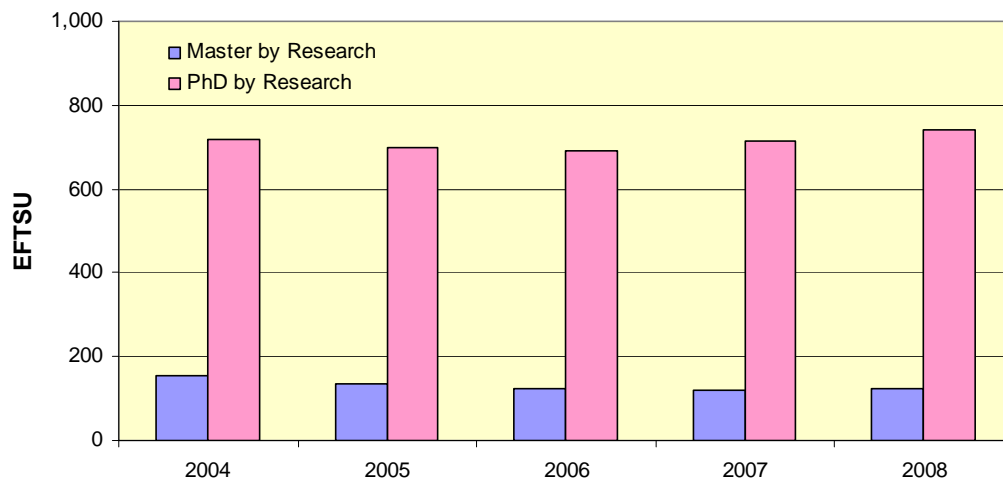
The target for 2012 is 150% of the amount in 2007, namely \$50.5 million. Data becomes available only after it is submitted to the Commonwealth in June each year, so final assessment of the plan's target can only occur in July 2013. As well, 2007 is the most recent year for which data is available. Trends will be important in the meantime. Although the trends for 2003 to 2006 show an average increase of only 4% in research income, there was an increase of 35% from 2006 to 2007. This followed a thorough review by the new Deputy Vice-Chancellor (Research) of the data collection and reporting processes – previous processes and definitions were not guaranteed to report all of the research income. This makes the target of a 50% increase much more difficult than it would have been at the time that it was set. Nevertheless, plans in process should enable this target to remain plausible in 2009.

**KPI: At least two key areas of research are ranked in the top 100 in the world.**

**La Trobe University Research Publications Output, 2003-2007**



**Postgraduate research enrolments**



**Higher Degree Research Load 2004-2008\***

	2004	2005	2006	2007	2008
PhD by Research	719.3	698.9	692.9	714.5	739.9
Master by Research	153.3	134.3	123.5	120.6	124.2
<b>Total</b>	<b>872.6</b>	<b>833.2</b>	<b>816.4</b>	<b>835.1</b>	<b>864.1</b>

**Comment**

The same comments as for research income about delays in assessment apply in respect of publications. The data quoted do not enable easy assessment of comparative performance in different areas of research. The broad research area of Humanities and Social Sciences is already ranked by the Times of London in the top 100 in the world in the latest rankings. To assess achievement of this target precisely, it will be necessary to be clear on the level of aggregation of research output by which this is measured. The Commonwealth assessment of research quality, Excellence in Research for Australia (ERA), may provide information relevant to this target. It will provide assessments to the University at the level of aggregation of 4 digit Fields of Research, for example Statistics. This is much more precise than Humanities and Social Science, but ERA may well assess research quality on an international as well as national level, where possible. It is suggested that two areas of research in the top 100 in the world, as assessed at the two digit Field of Research, is the appropriate target.

**ENABLING PRIORITIES**

Staff.

**KPI: Staff satisfaction has increased over the planning period by 10%**

Indicator	2003	2004	2005	2006	2007
Staff turnover – Academic					
- Number of terminations	147	171	152	175	140
- Total staff number	1234	1270	1314	1553	1582
- Percentage of staff leaving	12%	13%	12%	11%	9%
Staff turnover – non-Academic					
- Number of terminations	153	150	183	214	137
- Total staff number	1513	1538	1583	1634	1562
- Percentage of staff leaving	10%	10%	12%	13%	9%

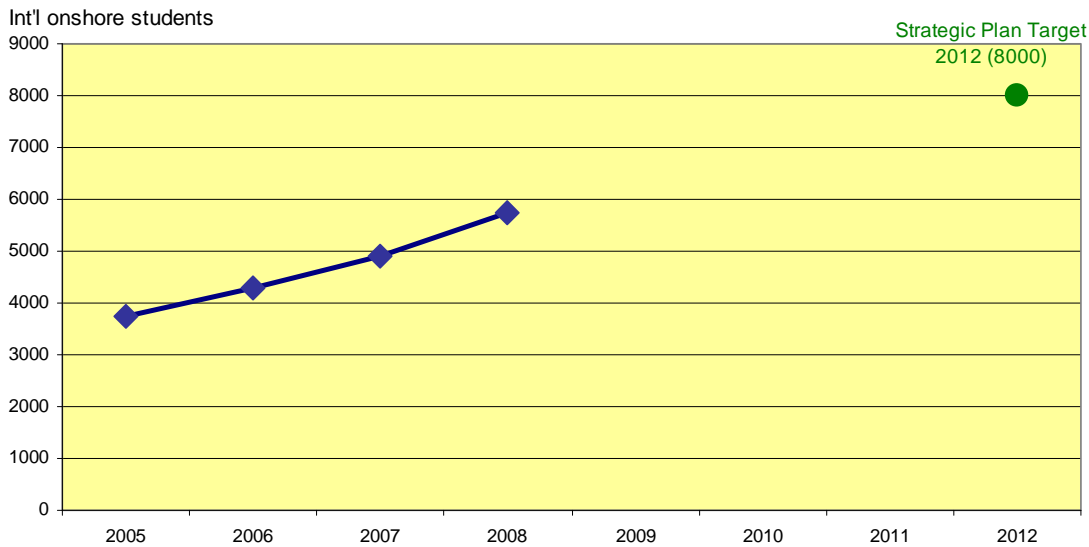
**Comment**

It can be seen that, in percentage terms the numbers of both academic and non-academic staff leaving has been relatively stable since 2003, with more staff retained in 2007 compared to 2006.

To establish a benchmark, the University conducted a staff climate survey for the first time towards the end of 2008. An external company was engaged with significant expertise and experience with Climate Surveys in the Higher Education sector, utilising a survey instrument grounded in academic research. Results from the survey can also be benchmarked within the sector. Preliminary reports provide a good response rate for a first survey and a high level of confidence in the data. A final report is expected in early 2009 with subsequent action plans designed to achieve the Strategic Plan goal over the planning period.

Internationalisation

**KPI: International onshore students number 8,000.**



Includes a unique count of all students onshore for the full year



**Comment**

The University experienced another year of growth in its international student recruitment program. Over half of the international onshore population come from India, China and Vietnam. The University is also adopting a number of strategies designed to enhance the international student experience including support services.

Resources

**KPI: Revenue from non-Commonwealth Government sources has doubled**

2006	2007	2012 Target
\$163.985M	\$183.042M	\$215.781M

**Comment**

Revenue from non Commonwealth sources includes HECS up front receipts and contract research revenue from Government departments other than DEEWR and the ARC. Given declining Commonwealth funding, the University is seeking alternate revenue streams to ensure financial viability.

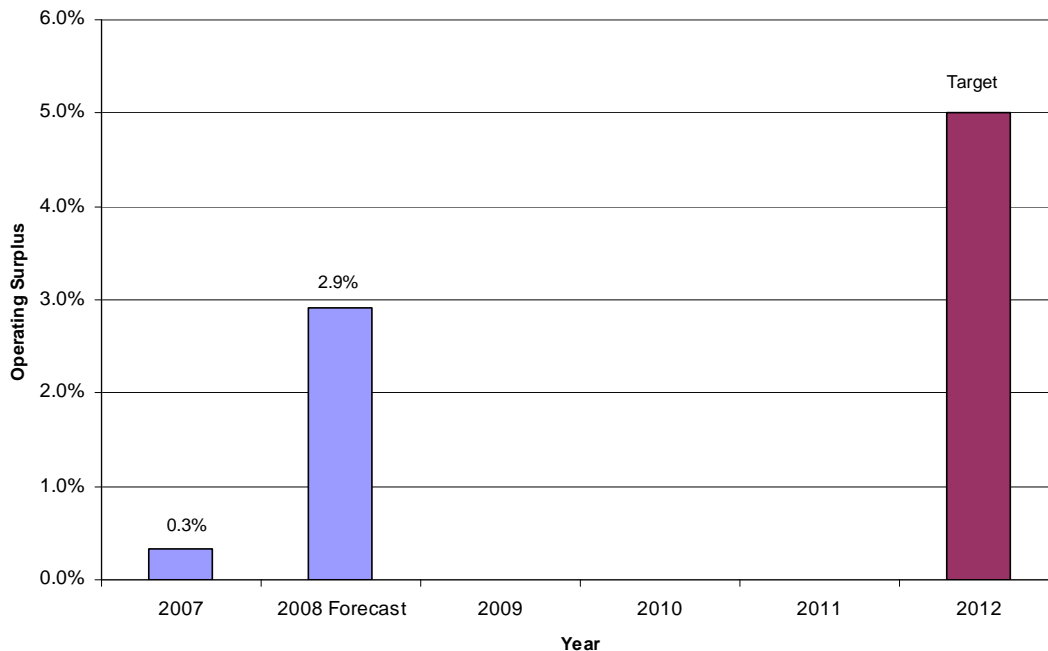
**KPI: The percentage of total revenue devoted to supporting core priorities of learning and teaching and research meets benchmarks for comparable universities**

Year	La Trobe University	Innovative Research Universities Australia	Victoria	Sector
2007	87.4%	89.6%	85.9%	87.0%

**Comment**

In 2007, La Trobe exceeded both Victorian and sector percentages. The change reforms being undertaken from 2008 are focussed on delivering increased support for core priorities of teaching and learning and research.

**KPI: The University has an operating surplus of 5% for strategic investment.**



**Comment**

The University is on track to achieve an operating surplus of 5% for strategic investment over the planning period. Renewed budget strategies are in place to deliver this objective.

## 11. MAJOR CHANGES OR FACTORS AFFECTING THE ACHIEVEMENT OF OPERATIONAL OBJECTIVES

In the course of 2008, La Trobe University embarked upon a major program of renewal in both its core activities (teaching, learning and research) as well as in its support functions in order to implement the Strategic Plan which was adopted by the University Council in December 2007.

Underpinning this renewal program was the establishment of a new Senior Executive structure to support the Vice-Chancellor with six new appointments:

- Professor Belinda Probert, Deputy Vice-Chancellor
- Professor Tim Brown, Deputy Vice-Chancellor (Research)
- Dr Müyesser Durur, Executive Director, People and Culture
- Mr David Ensor, Executive Director, Office of the Vice-Chancellor
- Mr Tony Inglis, Executive Director, Infrastructure and Operations
- Mr Pranay Lodhiya, Executive Director, Finance and Resource Planning

The following is a summary of a number of the University's key achievements for 2008 against the core priorities articulated in the Strategic Plan:

### Teaching and Learning

- In mid 2008, a Curriculum Review Taskforce under the leadership of the Deputy Vice-Chancellor was established and, after extensive consultation, published a Green Paper in December 2008 – "Curriculum Review and Renewal at La Trobe University". The Curriculum paper is intended to promote widespread discussion and debate to inform the development of a White Paper by May 2009.
- A number of pilot projects were established in 2008 as an initial outcome from the Curriculum Taskforce in order to test some of the principles of curriculum design and review discussed in the Green Paper. The aim of these pilot projects is to develop local expertise and capacity to carry forward larger-scale curriculum review and renewal projects.
- A revised academic promotions framework was developed to support improved career opportunities and incentives for staff who excel in teaching and curriculum development.
- A Curriculum, Teaching and Learning Centre was established to replace the Academic Development Unit with a more strategic focus on improving student learning outcomes.
- To increase the capacity for flexible and online delivery of programs, a major investment in AV infrastructure for centrally managed teaching spaces from WPP and BURFI was undertaken.
- In order to develop comprehensive partnership arrangements with TAFEs, particularly in regional Victoria, an Articulation framework was established and agreements have now been signed with 11 TAFEs.

### Student Enrichment and Engagement

- In 2008, the Infinity Leadership Program was launched.
- A Regional Student Engagement Officer was appointed to work with regional campuses, industry and community to extend mentoring, leadership and volunteering programs.
- A "New to La Trobe" website providing essential information and resources for commencing students was launched.
- A Peer Mentoring Toolkit was developed.
- Student Engagement webpages went live, to promote and support student engagement initiatives to students and staff, and management of content for the all Current Students website.

### Equity of Access

- Indigenous Education successfully gained philanthropic support for a suite of bursaries for a third year from the Towards a Just Society Fund, a member of the Melbourne Community Fund. These bursaries support fuller participation by Indigenous Australian students across all campuses. The University has successfully secured the highest amount of funding received by any Victorian university for three years running and is promoted by the Fund as an example of innovative and practical student support.
- La Trobe University successfully increased the number of Commonwealth Learning Scholarships for 2008. This included for the first time awards made under the Indigenous Access Scholars. The Equality and Diversity Centre is reviewing Equity Scholarships with a view to increasing opportunities for equity group students, diversifying the range of awards made to support both undergraduate and postgraduate studies.

### Research

- Three new major multi-disciplinary research centres were established in 2008: the Institute for Social and Environmental Sustainability; the Institute for Human Security; and the Institute for Social Participation and Ageing.
- The Biosciences Research Centre Project continued to progress consistent with the Business Case approved by the University Council in October 2007.
- To ensure that research facilities meet best practice quality and space standards, the Master Plan Project has incorporated research requirements into the Framework.
- Internal research investment was aligned with the Strategic Plan.

### Organisation

- The Administrative Change Program commenced in mid-2008 in order to reduce the cost of administrative service delivery in order to increase the proportion of total revenue going to the core activities of teaching and learning and research, and to improve the quality of the provision of these services. The Program includes a series of reviews of functional operations rather than of administrative units.
- The Division of Human Resources responded to the evolving needs of the University by building a division with a service focus and helping to create a performance-focussed staff culture. In order to reflect the repositioning of this support function, the Division was re-named the Division of People and Culture.

### Infrastructure

- The Master Plan Framework Project commenced in 2008 and will include a rolling program of teaching space upgrades, social and recreational facilities.
- The standard infrastructure brief was revised to include Environmentally Sustainable design.
- Plans were developed for a \$14 million capital enhancement (BURF allocation).

### Internationalisation

- The Bundoora International Pathways Project team was established and the diagnostic process of the three elements was launched.
- The number of students participating in outbound mobility activities in 2008 increased by 23% from 2007

### Marketing and Communications

- Stage 1 of the brand development was completed.
- The new University website was launched.
- The student recruitment strategy was revised and a Targeted Schools strategy was implemented.
- An alumni program was developed.

**Resources**

- A new budget model was developed and implemented, the objective of which was to maximise efficiency and to increase the proportion of total revenue devoted to supporting the core strategic priorities of learning and teaching and research.

**Development**

- The La Trobe University Foundation was established to assist the University in supporting its students and, by extension, the communities which the University serves.

**12. EVENTS SUBSEQUENT TO BALANCE DATE WHICH MAY HAVE A SIGNIFICANT AFFECT ON OPERATIONS IN SUBSEQUENT YEARS**

There are no events subsequent to balance date which may have a significant effect on operations.

**13. CONSULTANCIES OVER \$100,000**

In 2008 there were nineteen consultants paid over \$100,000. These consisted of:

Consultant	Amount	Future Commitment	Particulars of Consultancy
Oakton Computing Pty Ltd	3,580,334.50	Nil	Student Systems Development
Phillips KPA	1,746,548.73	Nil	Financial Reporting & Budget Services
S1 Consulting & Software Technology One	1,170,734.82	Nil	Student Systems Development
Access Testing P/L	968,749.59	Nil	Student Systems Development
The Grey Group	397,691.51	Nil	Student Systems Development
The Grey Group	310,995.00	Nil	Strategic Development Advisory Services
Entity Solutions Services Pty Ltd	299,225.34	Nil	Student Systems Development
Turning Point Alcohol & Drug Centre	285,877.00	Nil	Academic Services
Agile Recruitment	201,605.00	Nil	Recruitment Services
Kaz Group Pty Ltd	200,250.00	Nil	Student Systems Development
University Of Melbourne	182,286.94	Nil	Academic Services
Kentcom Pty Ltd	178,502.73	Nil	Finance Systems Development
The Tank	170,077.99	Nil	Promotional Services
Cr Consulting (Australia) Pty Ltd	163,283.50	Nil	Student Systems Development
Bexton Professional	160,476.80	Nil	Student Systems Development
Corporate Internet Bus Info Sys Pty. Ltd.	138,288.95	Nil	ISIS Systems Development
Clayton Utz	128,533.00	Nil	Legal Services
Prospect Marketing	124,440.00	Nil	Promotional Services
<b>TOTAL</b>	<b>10,407,901.40</b>	<b>Nil</b>	

**14. CONSULTANCIES UNDER \$100,000**

The number of consultancies under \$100,000 engaged during 2008 was 206, costing a total of 2,423,376.

## OTHER RELEVANT INFORMATION

### 15. APPLICATION AND OPERATION OF THE *FREEDOM OF INFORMATION ACT 1982*

During 2008, the University received five (5) applications under the Victorian FOI legislation. Of these applications four (4) were provided in part, no documents were located in one (1) application.

#### ***Freedom of Information Act 1982***

The following information is provided in accordance with the requirements of the *Freedom of Information Act 1982*.

#### **15.1 Categories of documents**

##### **Description of Record Keeping Systems**

Records are created, received and maintained by the various agencies that are responsible for undertaking the business of the University. Policies, procedures and services are being developed by the Records Services Unit for University agencies to enable compliant record keeping with respect to industry standards and governing legislation.

Access to University records is managed in accordance with policy promulgated by the University Secretary to protect the rights and interests of persons and agencies having dealings with the University and to conform to the provisions of the Freedom of Information Act and Privacy laws.

Disposal of University records is undertaken in accordance with the provisions of the Victorian Public Records Act and Standards issued by the Public Record Office Victoria.

##### **Principal Records Collections**

###### **(a) *University Governance and Administration***

The Records Services Unit maintains a Corporate Information Program which manages the University's governance records and records from core central administrative functions which facilitate and support the central business processes performed by the University.

###### **(b) *Other University-wide agencies***

Personnel records, including payroll, are managed by the Human Resources Division. Student records are managed by Student Administration in the Academic Services Division. Finance records are managed by the Finance Division. Building and Grounds records are managed by the Buildings and Grounds Division. Research and Grant records are managed by the Research and Graduate Studies Office.

###### **(c) *Faculties, Schools, Centres and Institutes***

These agencies generate and maintain records concerning courses, enrolments, student placements, academic progress and research matters, as well as their administrative responsibilities, including records of Faculty Boards, and their standing and *ad hoc* committees.

#### **15.2 Material prepared under Part II of the FOI Act**

Copies of information required to be provided under FOI legislation can be obtained from the Managers of each of the following areas:

- La Trobe University Bookshop
- Academic Services
- Research and Graduate Studies Office
- International Programs Office
- Equity and Access Unit
- Commercial Facilities Office
- Marketing and Communications
- Vice-Principal (Resources and Administration)'s Department
- Student Services
- Library
- Information Technology Services

- Colleges (Chisholm, Glenn, Menzies)
- The Guild

### 15.3 Procedure for access to documents

A formal FOI enquiry can be directed in writing to:

Freedom of Information Officer  
La Trobe University  
Bundoora 3086

Enquiries of a general nature are directed to the FOI Officer or FOI Manager.

Where access is granted to inspect, obtain or purchase material, arrangements will be made during office hours, Monday to Friday: 9 am to 5 pm.

The following access arrangements have been made by the University in relation to student and staff records. Requests for these documents need not be made under the provisions of the *Freedom of Information Act*.

- (a) The University will, upon request from a student, ex-student or an authorised body, issue a transcript of that person's academic record. A fee is charged for each copy supplied. A record may be withheld if the person requesting has any outstanding debt to the University.
- (b) On request to the Student Records Manager a student or former student may view his or her student file in the Student Centre.
- (c) On request to the Director (Human and Financial Resources), a staff member may view his or her personal file in the Personnel Office under the supervision of the Director (Human and Financial Resources) or the Personnel and Industrial Relations Manager.
- (d) Where a personal file properly contains a report submitted in confidence to the University, its existence should be drawn to the attention of the staff member, but the staff member may not peruse the report without the prior permission of the author.

#### Correction of Personal Information

If an applicant wishes to request access to his or her student or staff file such a request may be made under the rules stated above or may be made formally under the FOI Act with the accompanying charges. A request for correction or amendment of information may be made in writing and should specify:

- (a) an address to which notices may be sent to the person making the request,
- (b) the reasons why the person making the request believes the information to be incomplete, incorrect, out-of-date or misleading, and
- (c) the amendments he or she wishes made.

#### Identification of Documents

Requests under FOI for access to a document must contain sufficient detail concerning the document to enable the FOI Officer to identify the material required. If the exact title of the document is not known, information about the subject and the approximate date of the document sought should be indicated as precisely as possible.

### **Charges**

Charges for access to documents will be in accordance with the *Freedom of Information (Access Charges) Regulations*. Charges will cover costs incurred for time spent in conducting a routine search for documents, the cost of supervising the inspection of documents and the cost of supplying copies of documents.

#### **15.4 Freedom of Information Officer**

There is an FOI Officer. The Manager, Records Services is the FOI Manager. The Vice-Principal (Resources and Administration) is the delegated FOI Principal Officer.

#### **15.5 Library Hours**

##### **Bundoora**

*During semesters (excepting public holidays)*

Monday-Thursday	8.30am – 10.00pm
Friday	8.30am – 6.00pm
Weekends	1.00pm – 5.00pm

*Inter semester breaks*

Monday, Wednesday, Friday	8.30am – 6.00pm
Tuesday, Thursday	8.30am – 10.00pm
Saturday	Closed
Sunday	1.00pm – 5.00pm

Regional campuses vary, depending on local circumstances and needs.

### **16. STATEMENT ON THE EXTENT OF COMPLIANCE WITH THE BUILDINGS AND MAINTENANCE PROVISIONS OF THE BUILDING ACT 1993.**

The University owns physical assets on five campuses – Bundoora, Bendigo, Mildura, Beechworth and Albury-Wodonga. The campus at Beechworth, being the oldest with converted buildings and some unused or restricted spaces, is the most difficult to maintain and keep updated in a state of compliance.

An established software program for maintenance and minor works management of the University's physical assets remains in operation, and is being used to provide work order, implementation and cost management functions.

In 2004 the University acquired the Argus Building property at 284-290 La Trobe Street, Melbourne. During 2008 the University Council determined not to proceed further with reconstruction works at this site. The University is currently preparing the property for sale.

#### **Mechanisms established to ensure new buildings and works to existing buildings conform with building standards.**

An accredited building surveyor/certification consultant is appointed for each project as required.

Consultants are provided with a brief for each major project. This brief is divided into two sections, a project brief (actual description of individual project requirements and other specific issues) and a standard brief (which includes statutory and code compliance, safety issues, etc. which are required for all projects).

There are procedures in place (eg. during the design and documentation stages) for the Occupational Health and Safety Unit, Equity and Access Unit, Maintenance Unit and other relevant units of the University to make comment on proposed new and existing building works.

**Mechanisms to exempt works from application of the 10 year liability gap.**

Not applicable. The University has promulgated procedures which are required for private sector bodies with regard to Building Permit Accreditation, such as mandatory inspections of building works by a Building Surveyor and issue of occupancy permits (eg., this procedure was employed for 15 major projects each in excess of \$50,000.00 completed in 2008). This has been formalised as a standard procedure, even though a lower level accreditation scheme for Government bodies could be applied. Exclusions will include infrastructure projects (such as car parks, replacement of major equipment, site services, etc.), where an occupancy permit is not relevant, or renovation projects which do not alter the use or structural integrity of buildings.

**The number of major works (expenditure of more than \$50,000.00) which were completed in the year of the report.**

A total of 51 projects (with expenditure more than \$50,000.00) were completed in 2008.

**The number of major works (expenditure of more than \$50,000.00) which were not subject to the certification of plans, mandatory inspections of the works and issue of Occupancy Permits, including reasons for non-compliance and, where appropriate, the reason for NOT invoking the 10 year liability cap.**

Thirty-six projects were not subject to certification of plans or building surveyor involvement during construction. These projects involved :

- 1) Engineering infrastructure upgrade (7)
- 2) Site works infrastructure (8)
- 3) Fit-out/Cosmetic upgrades (8)
- 4) Building Services upgrades (4)
- 5) Major Maintenance (9)

and therefore were not subject to Building Act 1993 authority or structural change requiring building surveyor inspections etc.

The other fifteen projects were subject to certification of plans, mandatory inspections and issue of Occupancy Permits or Certificate of Final Inspection as appropriate.

**The mechanisms established for inspection reporting, scheduling and carrying out of rectification and maintenance works on existing buildings.**

The University complies with the Building Regulations 1993, Part 11 (eleven), which requires inspection of essential services at least annually, eg. :

- Legionella inspections as per the Victorian Regulations and the Australian Code.
- Lifts inspection as per the Australian Code.
- Fire services (detection and protection) and fire safety checks usually every 6 months.

A schedule of major maintenance and major equipment replacement with cost estimates is maintained for purposes of regular capital renewal. A buildings conditions audit, maintenance and rectification summary for the Bundoora and Bendigo campuses was undertaken in 2007, and this report forms the basis to plan rectification and maintenance works.

Preventative as well as breakdown maintenance programs are employed.

Safety inspections on physical assets are undertaken regularly and when required. An asbestos register is kept and updated with respect to abatement.

Quarterly co-ordination meetings are held between physical plant and OH&S staff to assess and prioritise work.

**The number of buildings which conform with the Building Standards (as defined by the guidelines)**

All buildings have been constructed to meet the Building Standards at the time of construction including full compliance for a Certificate of Occupancy on the Bundoora, Beechworth, Bendigo, Mildura and Albury/Wodonga campuses. As areas within existing buildings are refurbished, they are brought into conformity with the Building Act 1993 and its current regulations where required.

**The number of buildings brought into conformity in that financial year.**

All 15 projects for 2008 with expenditure more than \$50,000.000, requiring confirmed conformity (whether new or renovations to existing), conform to the current regulations.

**The year by which all buildings in the control of the University are expected to be brought into conformity.**

Not applicable. (The University is not aware of any major non-conformities).

In the case of the Beechworth Campus and the Kingsbury Centre/Mont Park Buildings on the Bundoora Campus, their Business Plan and Strategic Plan are in place. As buildings are upgraded and occupied, an accompanying plan to bring the respective physical areas into compliance is being instigated.

**The arrangements which have been established to ensure that only registered building practitioners are engaged for public sector works and that practitioners maintain their registration throughout the course of works and beyond where necessary.**

The University administers a standard conditions of contract which requires building and maintenance contractors to have appropriate insurances, to maintain safety standards in accordance with the codes of practice, to obtain all relevant permits and pay all fees, and to give all notices for statutory compliance. A schedule pursuant to the standard conditions requires the contractor for each project to nominate their insurer for Work Cover and Public Liability insurance, as well as the policy number and expiry date for the cover.

Maintenance contractors must have relevant accreditation according to the works to be performed. Checks are made once a year and accreditation must be current and for the full 12 months ahead. Checks on contractors for refurbishment projects are usually made as the project commences.

A contractor's register (including details of Public Liability and Work Cover) and a project register for small works contracts are kept and updated as new contractors are engaged. In addition, it is compulsory for all new contractors to attend a University Induction Course prior to commencement of work on site.

**The number of cases and circumstances where registered building practitioners became deregistered while engaged by the Department.**

Nil

**17. COMPLIANCE WITH THE WHISTLEBLOWERS PROTECTION ACT 2001**

The following report is in accordance with the Annual Report Compliance Index proforma supplied by the Department of Education and Training under Clause WPA (Section 104) "Compliance with Whistleblowers Protection Act 2001."

The sections referred to below relate to Part 9 of the Whistleblowers Protection Act 2001. (WPA)

- a) La Trobe University has established "Whistleblowers Protection Act 2001 Detailed Procedures." These procedures were established under Part 6 of the WPA and were approved by La Trobe University Council Executive Committee on May 15, 2002.

- b) During the year 2008 no disclosure was referred by La Trobe University to the Ombudsman for determination as to whether it is a public interest disclosure.
- c) During the year 2008 there were no disclosed matters referred to La Trobe University by the Ombudsman.
- d) No disclosed matters were referred by La Trobe University to the Ombudsman to investigate during the year 2008.
- e) No investigations of disclosed matters were taken over by the Ombudsman from La Trobe University to investigate during the year 2008.
- f) No requests were made under Section 74 of the Whistleblowers Protection Act 2001 during the year 2008 to the Ombudsman to investigate disclosed matters.
- g) There was no disclosed matter submitted to La Trobe University.
- h) There were no disclosed matters that were substantiated on investigation.
- i) There were no recommendations of the Ombudsman under the Whistleblowers Protection Act 2001 that relate to La Trobe University.

**18. ADDITIONAL INFORMATION AVAILABLE ON REQUEST (SUBJECT TO THE PROVISIONS OF THE FOI ACT)**

Consistent with the requirements of the *Financial Management Act 1994*, La Trobe University has prepared material on the following items, details of which are available on request:

- statement regarding declarations of pecuniary interest;
- shares held beneficially by senior officers as nominees of a statutory authority or subsidiary;
- publications;
- changes in prices, fees, charges, rates and levies;
- major external reviews;
- major research and development activities;
- overseas visits undertaken;
- major promotional, public relations and marketing activities; and
- industrial relations issues.

Enquiries regarding details of the above should be addressed to:

Executive Director, Office of the Vice-Chancellor  
La Trobe University  
Bundoora 3086  
Telephone: +61 3 9479 1111

**19. IMPLEMENTATION AND COMPLIANCE WITH NATIONAL COMPETITION POLICY**

The University's *Guidelines on Costing and Pricing* provides a guide to calculating the full, competitively neutral cost of research and other services. The Guidelines assist in determining the activities to which competitive neutrality principles apply, in making pricing decisions and in identifying and documenting the extent to which any community service and other public interest considerations are identified and documented. Further information regarding the University's position on competitive neutrality can be found at the following website:

<http://www.latrobe.edu.au/commercial/contracts/>

The University's *Policy on Outside Work* provides for central University review of all tenders and proposals to ensure that they are adequately costed and that appropriate pricing decisions are made.

A *Trade Practices Compliance Guide* is published on the University's intranet incorporating changes to the Trades Practices Act in 2004 and 2007.

## 20. SUMMARY OF ENVIRONMENTAL PERFORMANCE

The University is committed to the principles of environmental responsibility and sustainable resource management and continues to apply these principles in all of the Division's activities.

Specific initiatives include ongoing measures on a building by building basis to improve energy consumption such as installation of new building control systems, replacement of old chillers with modern energy efficient units and the use of more energy efficient lighting.

Water conservation measures include the installation of aqualock fittings in College sinks and showers, installation of water tanks in the Child Care Centre and use of rainwater in flusher systems. Similar measures are being extended to other buildings. Also the University continues to exclude reliance on potable mains supply for irrigating areas on the Bundoora Campus with completion of wide-area conversions for harvesting from the stormwater lake system. Grey water continues to be utilized as the primary source for irrigating areas on the Albury-Wodonga Campus. Bore water has been tapped for irrigating grounds on the Beechworth Campus. Mulching, drought tolerant landscaping and other water conservative systems for grounds development and management continues to be deployed across all campuses.

Measures to further improve the level of waste recycling are currently being implemented with the installation of waste transfer stations and additional compactors for paper waste. Under the Waste Wise program the University's recycling initiatives have received Bronze accreditation to date.

As the scope of environmental management activities is all encompassing, the University is currently developing comprehensive policies and procedures to enable it to effectively meet its responsibilities in this area through its Sustainable Resource Management Committee.

The University has incorporated into its standard brief for all new major projects, a requirement to achieve where practicable a rating of 5 Star (Australian Excellence) according to the Green Building Council's policy for Education Buildings.

**ADDITIONAL INFORMATION**

**21. COMPULSORY NON-ACADEMIC FEES, SUBSCRIPTIONS AND CHARGES**

**Tertiary Education (Amendment) Act 1994**

**Compulsory Fees**

The University did not charge a General Service Fee to students for 2007 or 2008 because compulsory non-academic fees were specifically prohibited by the VSU legislation.

**General Service Fee - 2008**

<b>Campus</b>	<b>Study Load</b>	<b>2007</b>	<b>2008</b>	<b>% +/-</b>
Albury/Wodonga	Full-time	-	-	-100
	Part-time (1)	-	-	-100
	Part-time (2)	-	-	-100
Bendigo	Full-time	-	-	-100
	Part-time (1)	-	-	-100
	Part-time (2)	-	-	-100
Bundoora	Full-time	-	-	-100
	Part-time (1)	-	-	-100
	Part-time (2)	-	-	-100
City	Full-time	-	-	-100
	Part-time (1)	-	-	-100
	Part-time (2)	-	-	-100
Mildura	Full-time	-	-	-100
	Part-time (1)	-	-	-100
	Part-time (2)	-	-	-100
Shepparton	Full-time	-	-	-100
	Part-time (1)	-	-	-100
Mt. Buller	Full-time	-	-	-100
	Part-time (1)	-	-	-100
Part-time (1)	Between 40 - 74%			
Part-time (2)	Up to 40%			

### 21.1 Compulsory non academic fees

The total amounts of general service fees collected by La Trobe University from students is detailed below by campus.

Albury/Wodonga	\$	nil
Bendigo	\$	nil
Bundoora	\$	nil
City	\$	nil
Mildura	\$	nil
Shepparton	\$	nil
Mt Buller	\$	nil

### 21.2 Purposes for fees

Nil.

### 21.3 Names of organisations of students to which fees are available

Nil

### 21.4 Purposes for which the organisations spend the money available

Nil.

## 22. INTERNATIONAL INITIATIVES AND STRATEGIES

The University's international program further strengthened in 2008 as the onshore program grew; greater diversity of source countries was achieved; participation in the outbound student mobility program increased; and the offshore offering continued to consolidate.

In 2008 the onshore international cohort grew 13% over the previous year to a total of 4,371 enrolled students. The associated income grew at 20% to a total \$64.9 million which exceeded the projected budget amount by approximately \$500,000.

This result was achieved despite a softening of the India market where La Trobe was able to hold its position against the sector. La Trobe is ranked 2<sup>nd</sup> in Victoria and 3<sup>rd</sup> in Australia for Indian students. A focussed effort in China saw that market develop and provide mitigation against the institution's exposure to India. La Trobe moved from 5<sup>th</sup> to 3<sup>rd</sup> ranking for Vietnamese students and the re-engagement strategy with Indonesia continued as key relationships with institutions, funding agencies, industry and government bodies deepened.

La Trobe University International College (LTUIC) experienced strong growth in 2008 in the English language program.

- ELICOS

Commencement growth of 41% (1340 to 1890)

Note: National average: 23%, State average: 27%

- Foundation Studies and Diploma Programs (Academic Pathway)

Commencement Growth 3% (289 to 298)

In 2008, the LTUIC operating surplus was approximately \$2.6 million (Budget: \$800K) on revenue of \$16.9 million (Budget \$12.8m).

During 2008, there was considerable attention given to increasing and improving the facilities at LTUIC, including the installation of an additional 4 demountable classrooms and toilet block as well as significant upgrading of the IT infrastructure.

Participation in the outbound mobility program grew 23% over 2007 with 385 La Trobe students undertaking a semester exchange, short course program or clinical placement overseas. For 2008-2009, La Trobe Abroad was able to secure \$600 000 in DEEWR funding providing 54 outbound and 68 inbound travel grants at an average of \$4,500- each.

**Student Mobility in 2008**

Type of Activity	Faculty					Total
	EDU	HSCI	HUSS	FLM	STE	
Semester Exchange						
<b>Student Exchange Total</b>	4	13	93	100	12	222
<b>Short Term Programs</b>	25		50	45	15	135
<b>Clinical Placements</b>		27				27
<b>Research</b>			1			1
<b>Total Number of International experiences</b>	29	40	144	145	27	385

The International Network of Universities (INU) has had a successful year including seeing the largest number yet of LTU student exchanges across the Network. Over 30% of those students came from regional campuses and from faculties that traditionally have low rates of mobility – Health Sciences, Education, and Nursing. The Network’s Staff Shadowing Program has also seen increased participation in previously under-represented administrative areas such as Finance and Faculty administration. The LTU faculty of Humanities and Social Sciences is officially underway in establishing and promoting the INU Masters in Global Citizenship and Peace. And, the intensive Summer School associated with the Masters will commence in August 2009 and include students and staff from La Trobe.

The Centre for China Studies continued to build and maintain strong collaborative links between the University, Peking University and Beijing Foreign Studies University through active student and staff exchanges, joint research projects and senior management visits; facilitated more academics from the University to participate and presented papers at key academic fora in China; in consultation with the Centre’s Advisory Committee, developed media promotional strategies to promote the University in the Chinese community, as well as Chinese culture and language in Australia; and assisted LTI, Schools and Faculties in establishment and development of full fee paying programs for Chinese students at La Trobe.

The University renewed its agreement to offer programs with ACN, a Navitas operated college in Sydney, as the numbers of international enrolments continued to grow. No new external programs commenced in 2008 and a number of programs were decommissioned.

**23. STATEMENT THAT PUBLIC FUNDS ALLOCATED TO THE PURPOSES SPECIFIED BY THE GOVERNMENT OR OTHER PUBLIC FUNDING BODY**

This statement is included in the Financial Statements which form a part of this Annual Report of Council. The Financial Statements (*see page C 1*) contain a Statement by Council Members and Principal Accounting Officer that:

'The amount of Commonwealth grants expended during the reporting period was for the purposes for which they were granted.'

This is supported by 'The Acquittal of Commonwealth Government Grants', also contained within the Financial Statements and representing the statement and audit of Grants received.

## 24. COUNCIL'S RISK MANAGEMENT STRATEGY

The University Council promotes a major emphasis on risk management as a key platform of corporate governance and a vital component of effective decision making. The Council's Corporate Governance and Audit Committee (CGAC) provides a strong oversight of risk management and compliance activities throughout the University. Activities in 2008 included examinations of adequacy and compliance with the University's financial controls, compliance with human resource policies and procedures, adequacy of regulatory compliance, carbon emission accounting, IT controls, ethical performance, taxation, tendering and due diligence, working with children, workplace insurance, and investigations into alleged financial misconduct.

The University's Risk Management Office has responsibility for the delivery of key strategic and operational risk management programs. This includes:

### ***Risk Management Office:***

- Conduct of strategic, operational, and major projects risk management.
- Ongoing development of the University Risk Profile and individual functional and project risk management, focusing on safety, financial, regulatory, reputational, business performance, people, stakeholder and technology risks.
- Critical incident management planning, training and coordination, including business continuity management, resilience and incident response management. During 2008 the office undertook coordination for the response and recovery to a number of major incidents involving threats to safety, welfare and property both within Australia and overseas.
- Development and implementation of complex and multidisciplinary risk treatment solutions.
- Development of improved governance frameworks for the University.
- Research into emerging risk methodologies, causal relationships in critical infrastructure failures and characteristics of organisational and community resilience.

### ***Internal Audit Office:***

- Management of the annual Internal Audit Plan undertaken using co-sourced arrangements with private accounting and audit firms.
- Co-ordination of the legislative compliance register and establishment of the mandatory training calendar.
- Conduct of special investigations and forensic audits.
- Conduct of the fraud risk management program.

### ***Insurance Office:***

- Annual review of insurable assets and liabilities.
- Purchasing of general insurance covers.
- Management of self insurance provisions.
- Claims management.
- Liability advisory service.
- Management of the TravelSafe@Latrobe service for assistance in safe and secure overseas travel for staff and students.

Risk management is undertaken using a University customized approach consistent with the Australian and New Zealand Standard (AS/NZS4360:2004) and the new draft international standard ISO31000. Business continuity management is undertaken according to Australian Standards HB292:2006 and the draft Australian & New Zealand Standard for Business Continuity Management.

Identification, assessment and progress on treatment of risk is reported to relevant management and to the Corporate Governance and Audit Committee at its quarterly meetings.

Risk management principles are also applied to Controlled Entities and to the appointment of directors to University Companies in which the University holds an investment.

**Other activities**

The Risk Management Unit has developed a number of short course initiatives for public and private sector entities in the areas of business continuity and risk management. Of particular note in the last year was involvement in the development and delivery of a national workshop on resilience on behalf of the Federal Attorney General, and in incident preparedness for the Victorian water sector.

The Risk Management Unit also provides expert representation to a number of peak national and international standards committees, including:

- International Disaster and Risk Conference (IDRC – Davos) Scientific and Technical Advisory Committee
- National Centre for Security Standards.
- Standards Australia OB007 Committee for Risk Management.
- Standards Australia MB009 Committee for Human Resources Management.
- US National Fire Protection Association Technical Committee for Emergencies and Business Continuity.
- US Joint DRII/DRJ Business Continuity Generally Accepted Practices Committee
- International Standards Organisation Technical Committee 223 for Societal Security.

The University has been one of the major contributors to the development of national standards in the risk management field during 2008 including the joint Australia and New Zealand Standards for Business Continuity Management (parts 1, 2 and 3).

The Unit provides the Secretariat for the Australian Universities Risk and Insurance Management Society (AURIMS).

Risk management principles are also applied to controlled Entities and to the appointment of directors to University Companies in which the University holds an investment.

**Summary of Extent and Nature of Risk of Associates and Commercial Ventures for 2008**

<b>Associate/Commercial Venture</b>	<b>Principle Objectives</b>	<b>Level of Financial Risk</b>	<b>Level of Reputational Risk</b>
Residential Services	Provision of student accommodation	Low	Medium
La Trobe International College	Provision of teaching services to the international community	Low	Medium
La Trobe Marketing Pty Ltd	Merchandising of the University Logo	Low	Low
Medical Centre Developments Pty Ltd	Owner and landlord of Medical Centre Building	Medium	Low
IEN Pty Ltd	Franchising agreement as a consortium in China for teaching English	Low	Medium
La Trobe University Children’s Centre	Provision of child minding services	Low	Medium
GUILD	Provision of sporting & student services	Low	Medium
La Trobe Bookshop	Retail outlet for sale of publications	Low	Low
Campus Graphics	Printing services	Low	Low
LTU Cogeneration Plant	Production of electricity	Low	Low

**25. COMPLIANCE WITH ESOS ACT 2000 (amended in 2007)**

The University complies with the requirements of the *Education Services for Overseas Students Act, 2000* (as amended in 2007) and *National Code of Practice 2007* administered by the Commonwealth Department of Education, Employment and Workplace Relations which is complementary to the State's legislative and administrative pre-conditions for CRICOS registration. In addition, the University complies with the *Universities Australia Code of Practice and Guidelines for Australian Universities for the Provision of Education to International Students* and engaged an external compliance auditor in 2007 as part of the compliance process. In 2007, the Academic Board approved specific ESOS policies to ensure compliance with the new code.

**26. INTERNAL GRIEVANCE AND COMPLAINT PROCEDURES AND COMPLAINTS MADE TO AND INVESTIGATED BY THE OMBUDSMAN**

Internal grievance and complaint procedures for both staff and students are set out in La Trobe University Statute 39 "Reviews and Appeals" and its attendant Regulation.

Statute 39 provides for the appointment of a University Ombudsman and a University Ombudsman's Committee and the establishment of a system within the University enabling certain acts, decisions or actions to be the subject of review or appeal. The functions of the University Ombudsman are to receive complaints or notices of grievances from staff and students and to resolve or attempt to resolve grievances or complaints either informally or formally by way of the University Ombudsman's Committee.

The University Ombudsman is completely independent of the University administration and can only be dismissed by the University Council.

During the calendar year 2008, the Ombudsman dealt with 158 complaints from members of the University (staff/students).

**27. WEBSITE ADDRESS FOR THE CURRENT AND PREVIOUS ANNUAL REPORTS**

The La Trobe University Annual Report of Council can be found at the following website:

<http://www.latrobe.edu.au/about/management/governance>

2008

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# FINANCIAL STATEMENTS

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for the year ended  
31 December 2008

[www.latrobe.edu.au](http://www.latrobe.edu.au)

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## REPORT OF OPERATIONS

La Trobe University and its controlled entities recorded an Operating Surplus of \$19,242,000 for the year ended 31 December 2008 (2007 Surplus \$1,460,000). This includes the operations of the controlled entities, being Medical Centre Developments Pty. Ltd. and La Trobe Innovations Pty. Ltd.

Significant impacts in the operations of the group during 2008 were:

1. The financial result is due to increases in the following revenue streams: Australian Government Grants (\$23,482,000); HECS-HELP (net \$5,800,000); Student Fees (\$17,320,000) and Consultancy and Contracts (\$6,380,000).
2. Voluntary Redundancy Scheme payments of \$17,150,000 were paid or accrued for in 2008. All accrued costs were agreed to prior to 31 December 2008.
3. On 1<sup>st</sup> May 2008, Standard & Poor's Ratings Services affirmed its 'AA+/A-1+' ratings on La Trobe University (La Trobe). The outlook has remained stable. The rating reflects the University's solid reputation for teaching and research quality in its areas of excellence: social sciences and humanities, and its supportive relationship with the Australian Commonwealth (AAA/Stable/A-1+) and Victorian state governments (AAA/Stable/A-1+). The report stated the following:

*The 'AA-' long term credit rating on La Trobe University is supported by its solid reputation for teaching and research in its areas of excellence social sciences and humanities. It is also supported by La Trobe's strong balance sheet and its new senior management team's strategic plan. The rating on La Trobe, and other Australian Universities, is supported by its relationship with the Commonwealth and state governments.*

*The rating reflects La Trobe's new management team, which has set out plans to capitalize on the University's strengths. The University is in a period of transition. It has appointed a new Vice Chancellor and some new senior management. It is a strength that the University is seeking to capitalize on its strengths and grow in a competitive environment. The strategy is in its preliminary stages, and while broad financial targets have been established, the costs and processes have not been articulated.*

*The University's debt level, considering its financial resources, is strong when compared to peers at a similar rating level and provides La Trobe with the flexibility to increase debt while maintaining its current rating. The University's five year strategy to 2012 includes a major capital program. While its unclear whether the University will enter into debt to deliver its capital program, its balance sheet allows some headroom to increase debt levels for targeted capital spending.*

*It is a credit strength that a large proportion of the University's revenue comes from the 'AAA' rated Commonwealth government on both a contestable and non contestable basis. While neither the Commonwealth nor the state government guarantees La Trobe's debt, both levels of government have a strong system of monitoring and approvals in place. This system is likely to provide an incentive for emergency support to the University, if required. However, it is not certain whether any support would be provided on a timely basis.*

*The university has had difficulty achieving operating surpluses and management has set a challenging target for operating surpluses to be 5% of operating revenues. The University has articulated a goal to increase revenues including research and international fee revenue, and reduce costs via efficiency measures. While its is a strength that management is seeking to establish a sustainable operating position, there are implementation risks associated with these initiatives. Efficiency measures can be difficult to implement and competition for research and international student income is strong. Further, the University will be seeking to implement these efficiency measures at the same time as it renegotiates its enterprise bargaining arrangement.*

### **Short-term rating factors**

*La Trobe's liquidity is excellent and supports its short-term rating of 'A-1+'. At Dec. 31, 2007, the University's cash balance was A\$6.9 million and it had about A\$55.8 million in unrestricted cash and investments. The University has A\$11.7 million in loan repayments due over calendar 2008.*

# FINANCIAL SUMMARY

## La Trobe University and Controlled Entities

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### **Outlook**

*The outlook is stable. The university remains in a transition period with the appointment of a new Vice-Chancellor. It is also in the early stages of implementing a five year strategic plan. The balance sheet is strong and the University has committed to maintaining operating surpluses.*

*The University's strategic plan is important given its increasingly competitive operating environment, La Trobe's track record of weak operating performances, and, like other Universities, ongoing growth in its largest operating expenditure, wages. The University has previously lacked a clear direction and while the new strategic plan provides this, its success will depend on La Trobe's ability to implement the necessary measures.*

*Downward pressure may be placed on the rating if the University is unable or unwilling to meet its expected operating surplus. Further, the University has not yet articulated an estimated cost to implement its strategic plan. La Trobe's rating may be under pressure in the event that the University enters into a substantial debt funded capital program without a corresponding increase in revenues.*

*Upward pressure on the rating is likely if the University delivers sustained operating surpluses and articulates a strategy to deliver its capital program without significant deterioration to its balance sheet.*

4. The final portion of the loan to develop the Argus building of \$11,840,000 was drawn down in 2008.
5. Property, Plant and Equipment purchases increased from \$33,047,000 in 2007 to \$39,383,000 in 2008. The increase is largely due to the development of the Argus building in 2008. During 2008 \$18,174,000 was spent on capital projects. Other expenditure on property, plant and equipment included: \$3,312,000 on the Library collection, \$8,312,000 on plant and equipment, \$3,655,000 on computer equipment and \$2,296,000 was spent on vehicles; the balance spent on other equipment. In addition \$2,879,000 worth of assets were disposed of or written off.

## **KEY PERFORMANCE INDICATORS**

Key Performance Indicators for the University for the past five years:

<b>Year</b>	<b>Liquidity Ratio</b>	<b>Debt Service Coverage ratio</b>	<b>Debt to Equity Ratio</b>	<b>Safety Margin 5 Year Rolling Percentage</b>
2008	1.133	5.219	9.73%	1.51%
2007	1.180	4.940	9.63%	1.43%
2006	1.150	3.079	13.21%	1.80%
2005	1.297	7.791	9.52%	2.41%
2004	1.664	5.351	8.20%	1.10%

### **Liquidity Ratio**

The University's current liquidity ratio has marginally decreased in comparison to 2007, mainly due to the draw down of the loan for the Argus building development. The University's target is a ratio of 2.0, but the University is satisfactorily placed to meet its current obligations. The ratio is a measure of short-term liquidity, which indicates the University's ability to meet its short term liabilities. It is derived by dividing current assets over current liabilities. The higher the ratio the greater the University's ability to cover its short-term debt.

### **Debt Service Coverage Ratio**

The debt service coverage ratio has increased in 2008 due to the improved the operating result. The University remains satisfactorily placed to service its current debts. The Ratio measures the ability of the University to meet its debt servicing obligations. A benchmark ratio of more than 1 would assure this capability. The ratio is calculated as (Operating Result + Depreciation + Interest expense) divided by (interest Payments + Principle Repayment on Loans + Finance Lease Payments).

### **Debt to Equity Ratio**

The debt to equity ratio increased marginally in 2008 due to the improved financial result. The borrowing level is low and the University has the capacity to repay the debt at short notice. The ratio measures the proportion of equity which is committed to repayment of external borrowings. The higher the debt to equity ratio, the less chance the University has to cover its short and longer term borrowings.

### **Safety Margin**

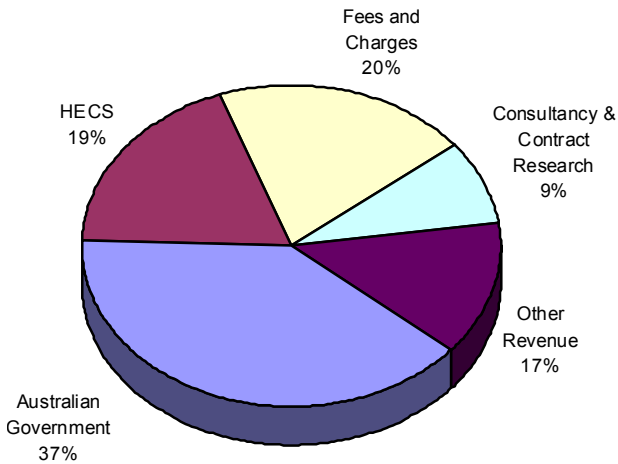
The safety margin has increased in 2008 and is 3.42% (2007 (0.33)%), increasing the 5 year rolling Safety Margin Percentage to 1.51% from 1.43% due to the improved 2008 financial result being higher than the average result for the 5 year period. The safety margin measures the ability of the University to contain its expenditure within the constraints of its available funding. This measure is derived by dividing the Net Operating Surplus/(Deficit) into the Total Annual Revenue. The higher the safety margin percentage, the better the University is able to contain its expenditure within the constraints of its funding. The rolling percentage provides a better basis for showing the performance over time.

# FINANCIAL SUMMARY

## La Trobe University and Controlled Entities

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### INCOME



- Combined operating revenues were \$483M (2007 \$440M). An increase of 10% on 2006.
- Fees and charges increased by \$17.32M (22%), due to increases in Overseas Full Fee Paying Student income, and an increase in Continuing Education Students and Courses.
- State and Local Government financial assistance increased by \$2.31M (67%)
- Consultancy & Contract Research income increased by \$6.38M (18%).
- Australian Government Financial Assistance and HECS increased by \$30M (12%).

### EXPENDITURE



- Expenditure on salaries increased by \$27.96M (11%), which is largely due to the EBA pay increase and the VRS Scheme. Total salaries were \$293M, which represents 63% of total expenditure (2007 61%).
- Expenditure on repairs, maintenance, equipment hire and refurbishment categories increased by \$2.1M 5%).
- Expenditure on Professional Fees and Consulting expenditure increased by \$8.4M (28%).
- Expenditure on Travel, Accommodation and Entertainment increased by \$0.3M (2%).
- Total Operating Expenditure increased by \$28.2M (6%) (2007 9%).

## CONSOLIDATED FIVE YEAR FINANCIAL SUMMARY

	2008 \$000	2007 \$000	2006 \$000	2005 \$000	2004 \$000
<b>REVENUE &amp; EXPENDITURE:</b>					
Trading Income	482,839	439,927	395,234	384,413	353,085
Trading Expenditure including tax	463,597	438,467	396,044	363,993	345,207
<b>Underlying Operating Result After Tax</b>	<b>19,242</b>	1,460	(810)	20,420	7,878
Abnormal Items	-	-	(6,596)	-	(6,578)
<b>SURPLUS/(DEFICIT) AFTER TAX AND SIGNIFICANT ITEMS</b>	<b>19,242</b>	1,460	(7,406)	20,420	1,300
<b>BALANCE SHEET:</b>					
Current Assets	134,627	115,932	91,117	102,650	87,395
Non-Current Assets	838,386	813,011	816,069	717,140	703,540
<b>TOTAL ASSETS</b>	<b>973,013</b>	928,943	907,186	819,790	790,935
Current Liabilities	118,578	102,836	79,517	79,159	52,853
Non-Current Liabilities	131,499	122,413	120,283	127,947	146,469
<b>TOTAL LIABILITIES</b>	<b>250,077</b>	225,249	199,800	207,106	199,322
<b>NET ASSETS</b>	<b>722,936</b>	703,694	707,386	612,684	591,613
Reserves	613,019	610,752	624,047	518,639	512,703
Accumulated Funds	109,917	92,942	83,339	94,045	78,910
<b>TOTAL EQUITY</b>	<b>722,936</b>	703,694	707,386	612,684	591,613
<b>CASH FLOWS:</b>					
Net Cash provided by Operating Activities	68,101	44,291	20,232	34,678	32,948
Net Cash (used in) Investing Activities	(45,909)	(40,656)	(20,431)	(40,404)	(39,438)
Cash Flows provided by (used in) Financing Activities	5,583	10,004	(3,853)	9,837	(1,966)
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>27,775</b>	13,639	(4,052)	4,111	(8,456)





Victorian Auditor-General's Office

## INDEPENDENT AUDITOR'S REPORT

### To the Members of the Council, La Trobe University

#### *The Financial Report*

The accompanying financial report for the year ended 31 December 2008 of the La Trobe University which comprises the income statement, balance sheet, cash flow statement, statement of changes in equity, a summary of significant accounting policies and other explanatory notes to and forming part of the financial report, and the statement by principal accounting officer and council members has been audited. The financial report includes the consolidated financial statements of the economic entity, comprising the La Trobe University and the entities it controlled at the year's end or from time to time during the financial year as disclosed in note 39 to the financial statements.

#### *The Members of the Council's Responsibility for the Financial Report*

The Members of the Council of La Trobe University are responsible for the preparation and the fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the financial reporting requirements of the *Financial Management Act 1994*. This responsibility includes:

- establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error
- selecting and applying appropriate accounting policies
- making accounting estimates that are reasonable in the circumstances.

#### *Auditor's Responsibility*

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. These Standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the La Trobe University and the consolidated entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used, and the reasonableness of accounting estimates made by the Members of the Council, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

# VAGO

Victorian Auditor-General's Office

## Independent Auditor's Report (continued)

### *Matters Relating to the Electronic Presentation of the Audited Financial Report*

This auditor's report relates to the financial statements published in both the annual report and on the website of the La Trobe University for the year ended 31 December 2008. The Members of the Council of the La Trobe University are responsible for the integrity of the web site. I have not been engaged to report on the integrity of the web site. The auditor's report refers only to the statements named above. An opinion is not provided on any other information which may have been hyperlinked to or from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on the La Trobe University web site.


### *Independence*

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

### *Auditor's Opinion*

In my opinion, the financial report presents fairly, in all material respects, the financial position of the La Trobe University and the economic entity as at 31 December 2008 and their financial performance and cash flows for the year then ended in accordance with applicable Australian Accounting Standards (including the Australian Accounting Interpretations), and the financial reporting requirements of the *Financial Management Act 1994*.

MELBOURNE  
24 March 2009

  
D D R Pearson  
Auditor-General

# STATEMENT BY PRINCIPAL ACCOUNTING OFFICER AND COUNCIL MEMBERS for the year ended 31 December 2008

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## Statement by Principal Accounting Officer

In my opinion:

- (a) i) The financial report of La Trobe University and the economic entity (being the University and its controlled subsidiaries) present a true and fair view of the financial transactions of the University and the economic entity during the financial year ended 31 December 2008 and its financial position as at that date;
- ii) Australian Government financial assistance received during the financial year ended 31 December 2008 was expended for the purposes for which it was provided;
- iii) The University has complied in full with the requirements of various program guidelines that apply to the Commonwealth financial assistance identified in this financial report.
- (b) The financial report has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and other mandatory professional reporting requirements in Australia, the *Financial Management Act 1994* and Guidelines for the Preparation of Annual Financial Reports for the 2008 Reporting Year by Australian Higher Education Institutions as issued by the Commonwealth Department of Education, Employment and Workplace Relations. In addition, I am not aware at the date of signing this report of any circumstances which would render any particulars included in the report to be misleading or inaccurate and there are reasonable grounds to believe that La Trobe University will be able to pay its debts as and when they fall due.

Mr Pranay Lodhiya  
Chief Financial Officer &  
Principal Accounting Officer



19 March 2009  
BUNDOORA

## Statement by the Accountable Officer and Chair, Corporate Governance & Audit Committee

In our opinion:

- (a) i) The financial report of La Trobe University and the economic entity (being the University and its controlled subsidiaries) present a true and fair view of the financial transactions of the University and the economic entity during the financial year ended 31 December 2008 and its financial position as at that date;
- ii) Australian Government financial assistance received during the financial year ended 31 December 2008 was expended for the purposes for which it was provided; and
- iii) The University has complied in full with the requirements of various program guidelines that apply to the Commonwealth financial assistance identified in this financial report.
- (b) The financial report has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and other mandatory professional reporting requirements in Australia, the *Financial Management Act 1994* and Guidelines for the Preparation of Annual Financial Reports for the 2008 Reporting Year by Australian Higher Education Institutions as issued by the Commonwealth Department of Education, Employment and Workplace Relations. In addition, I am not aware at the date of signing this report of any circumstances which would render any particulars included in the report to be misleading or inaccurate and there are reasonable grounds to believe that La Trobe University will be able to pay its debts as and when they fall due.

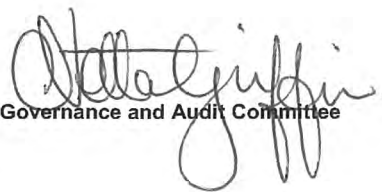
The Vice-Chancellor and Chair, Corporate Governance & Audit Committee sign this declaration as delegates of, and in accordance with a resolution of, the Council of La Trobe University.

Professor Paul Johnson  
Vice-Chancellor &  
Accountable Officer



19 March 2009  
BUNDOORA

Ms Netta Griffin  
Council Member  
Chair, Corporate Governance and Audit Committee



19 March 2009  
BUNDOORA



# INCOME STATEMENT

for the year ended 31 December 2008

		Consolidated		LaTrobe University	
Notes	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000	
<b>Revenue from Continuing Operations</b>					
Australian Government Financial Assistance					
Australian Government Grants	3	190,372	166,890	190,372	166,890
HECS-HELP - Australian Government Payments	3	82,413	76,613	82,413	76,613
FEE-HELP	3	8,977	8,247	8,977	8,247
State and Local Government Financial Assistance	4	5,763	3,458	5,763	3,458
HECS-HELP - Student Payments		12,077	11,273	12,077	11,273
Fees & Charges	5	95,660	78,340	95,660	78,340
Investment Income	6	(581)	5,402	(194)	4,553
Consultancy & Contracts	7	41,184	34,803	41,184	34,803
Other Revenue	8	43,489	49,766	44,051	50,328
<b>Subtotal</b>		<b>479,354</b>	<b>434,792</b>	<b>480,303</b>	<b>434,505</b>
Deferred Government Superannuation Contributions	34c	3,485	5,135	3,485	5,135
<b>Total Revenue from Continuing Operations</b>		<b>482,839</b>	<b>439,927</b>	<b>483,788</b>	<b>439,640</b>
<b>Expenses from Continuing Operations</b>					
Cost of Goods Sold		(8,514)	(8,310)	(8,514)	(8,310)
Employee Benefits & Oncosts	9	(292,956)	(264,995)	(292,956)	(264,995)
Depreciation and Amortisation	11	(25,322)	(32,253)	(25,048)	(31,979)
Repairs and Maintenance		(14,569)	(17,247)	(14,569)	(17,247)
Financing Costs	14	(3,327)	(4,127)	(1,465)	(2,047)
Buildings and Grounds	10	(22,888)	(22,266)	(27,887)	(27,263)
Bank & Investment Management Charges		(505)	(504)	(505)	(504)
Professional & Consultancy Expense		(37,875)	(29,504)	(37,847)	(29,487)
Publications		(5,944)	(2,040)	(5,944)	(2,040)
Staff Training & Development		(3,839)	(3,709)	(3,839)	(3,709)
Travel, Accommodation and Entertainment		(11,720)	(11,977)	(11,720)	(11,977)
Bad & Impaired Debts	12	(114)	(243)	(114)	(243)
Net Loss on Disposal of Property, Plant and Equipment	16	(802)	(1,731)	(802)	(1,731)
Other Categories of Expenditure	13	(31,205)	(33,581)	(31,091)	(33,484)
<b>Subtotal</b>		<b>(459,580)</b>	<b>(432,487)</b>	<b>(462,301)</b>	<b>(435,016)</b>
Deferred Employee Benefits for Superannuation	9, 34c	(3,485)	(5,135)	(3,485)	(5,135)
<b>Total Expenses from Continuing Operations</b>		<b>(463,065)</b>	<b>(437,622)</b>	<b>(465,786)</b>	<b>(440,151)</b>
<b>Operating Result before Income Tax</b>		<b>19,774</b>	<b>2,305</b>	<b>18,002</b>	<b>(511)</b>
Income Tax Benefit/(Expense)	15	(532)	(845)	-	-
<b>Net Operating Result for the Year</b>		<b>19,242</b>	<b>1,460</b>	<b>18,002</b>	<b>(511)</b>

The above Statement should be read in conjunction with the accompanying notes.



**BALANCE SHEET**  
for the year ended 31 December 2008

		<b>Consolidated</b>		<b>La Trobe University</b>	
Notes	<b>2008</b>	2007	<b>2008</b>	2007	
	<b>\$ 000</b>	\$ 000	<b>\$ 000</b>	\$ 000	
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	31(a)	109,383	81,608	107,612	80,431
Inventories	21	2,918	2,735	2,918	2,735
Trade and Other Receivables	18	13,708	19,951	13,660	19,302
Other Financial Assets at Fair Value Through Profit or Loss	19	3,709	5,787	3,289	5,001
Other Non-financial Assets	26	4,909	5,851	4,909	5,851
Non-current assets classified as held for sale	22	-	-	-	-
<b>Total Current Assets</b>		<b>134,627</b>	115,932	<b>132,388</b>	113,320
<b>Non-Current Assets</b>					
Trade and Other Receivables	18	59,887	56,402	59,887	56,402
Other Financial Assets	20	4,454	3,954	4,579	3,954
Property, Plant and Equipment	23	748,848	738,528	735,720	725,127
Intangible Assets	25	22,657	11,619	22,657	11,619
Other Non-financial Assets	26	2,540	2,508	1,735	1,964
<b>Total Non-Current Assets</b>		<b>838,386</b>	813,011	<b>824,578</b>	799,066
<b>Total Assets</b>		<b>973,013</b>	928,943	<b>956,966</b>	912,386
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Payables		25,043	23,731	25,531	23,210
Interest-bearing Liabilities	27	9,097	8,566	4,321	3,790
Employee Benefits	28	63,499	57,363	62,638	57,363
Other Liabilities	29	20,939	13,176	20,041	13,176
<b>Total Current Liabilities</b>		<b>118,578</b>	102,836	<b>112,531</b>	97,539
<b>Non-Current Liabilities</b>					
Interest-bearing Liabilities	27	60,972	55,920	43,617	35,503
Employee Benefits	28	63,648	60,322	63,648	60,322
Other Liabilities	29	6,879	6,171	9,069	8,923
<b>Total Non-Current Liabilities</b>		<b>131,499</b>	122,413	<b>116,334</b>	104,748
<b>Total Liabilities</b>		<b>250,077</b>	225,249	<b>228,865</b>	202,287
<b>Net Assets</b>		<b>722,936</b>	703,694	<b>728,101</b>	710,099
<b>EQUITY</b>					
Reserves	30(a)	613,019	610,752	613,527	611,259
Retained Surplus	30(b)	109,917	92,942	114,574	98,840
<b>Total Equity</b>		<b>722,936</b>	703,694	<b>728,101</b>	710,099

The above Statement should be read in conjunction with the accompanying notes.



# CASHFLOW STATEMENT

for the year ended 31 December 2008

	Consolidated		La Trobe University	
Notes	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>Cash Flows from Operating Activities</b>				
Australian Government				
CGS and Other DEEWR Grants	190,372	166,890	190,372	166,890
Higher Education Loan Programmes	82,413	76,613	82,413	76,613
State Government Grants	5,763	3,458	5,763	3,458
HECS HELP - Student Payments	12,077	11,273	12,077	11,273
OS-HELP (net)	8,977	8,247	8,977	8,247
Receipts from Student Fees and Other Customers	191,412	162,710	189,914	159,549
Investment Income Received	8,579	4,797	8,478	4,553
Payments to Employees	(284,355)	(264,758)	(284,355)	(264,030)
Payments to Suppliers (including GST)	(142,112)	(120,812)	(145,936)	(125,882)
Interest Paid	(5,027)	(4,127)	(3,165)	(2,047)
<b>Net Cash Inflow from Operating Activities</b>	<b>68,100</b>	<b>44,291</b>	<b>64,538</b>	<b>38,624</b>
31(b)				
<b>Cash Flows from Investing Activities</b>				
Proceeds from Sale of Financial Assets	902	-	902	-
Proceeds from Sale of Property, Plant and Equipment	2,041	2,596	2,041	2,596
Payments for Property, Plant, Equipment and Intangibles	(47,583)	(41,093)	(47,652)	(39,003)
Payments for Financial Assets	(1,268)	(2,159)	(1,293)	(1,978)
<b>Net Cash Outflow from Investing Activities</b>	<b>(45,908)</b>	<b>(40,656)</b>	<b>(46,002)</b>	<b>(38,385)</b>
<b>Cash Flows from Financing Activities</b>				
Proceeds from Interest Bearing Liabilities	11,433	15,038	11,433	15,038
Repayment of Interest Bearing Liabilities	(5,850)	(5,034)	(2,788)	(2,191)
<b>Net Cash Inflow from Financing Activities</b>	<b>5,583</b>	<b>10,004</b>	<b>8,645</b>	<b>12,847</b>
<b>Net Increase in Cash and Cash Equivalents</b>	<b>27,775</b>	<b>13,639</b>	<b>27,181</b>	<b>13,086</b>
<b>Cash and Cash Equivalents at Beginning of the Financial Year</b>	<b>81,608</b>	<b>67,969</b>	<b>80,431</b>	<b>67,345</b>
<b>Cash and Cash Equivalents at End of the Financial Year</b>	<b>109,383</b>	<b>81,608</b>	<b>107,612</b>	<b>80,431</b>
31(a)				

The above Statement should be read in conjunction with the accompanying notes.



# STATEMENT OF CHANGES IN EQUITY

## for the year ended 31 December 2008

	Consolidated		LaTrobe University		
	Notes	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>Total Equity at the Beginning of the Financial Year</b>		<b>703,694</b>	707,386	<b>710,099</b>	713,775
Transfer of Net Assets For Acquired operations		-	-	-	1,987
<b>Restated Total Equity at the beginning of the financial year</b>		<b>703,694</b>	707,386	<b>710,099</b>	715,762
Revaluation of Land and Buildings, net of Tax	30(a)	-	(5,152)	-	(5,152)
<b>Net Income/(Expense) Recognised Directly in Equity</b>		-	(5,152)	-	(5,152)
<b>Net Operating Result for the Year</b>	30(b)	<b>19,242</b>	1,460	<b>18,002</b>	(511)
<b>Total Recognised Income and Expense for the Year</b>		<b>19,242</b>	(3,692)	<b>18,002</b>	(5,663)
<b>Total Equity at the end of the Financial Year</b>		<b>722,936</b>	703,694	<b>728,101</b>	710,099

The above Statement should be read in conjunction with the accompanying notes.



NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

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## 1. Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of this financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated. The financial report includes a separate financial report for La Trobe University as an individual entity and the consolidated entity consisting of La Trobe University and its subsidiaries.

### 1.1 Basis of Preparation

- a) This general purpose financial report has been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations), other authoritative pronouncements of the Australian Accounting Standards Board, the requirements of the Commonwealth Department of Education, Employment, and Workplace Relations, the Financial Management Act 1994, and other State/Australian Government legislative requirements.
- b) *Historical cost convention*  
The financial report has been prepared under the historical cost convention, as modified by the revaluation of financial assets and liabilities (including derivative instruments) at fair value through profit or loss, and certain classes of property, plant and equipment.

### 1.2 Consolidation Principles

The consolidated financial report incorporates the assets and liabilities of all subsidiaries of La Trobe University ("parent entity") as at 31 December 2008 and the financial results of all subsidiaries for the year then ended. La Trobe University and its subsidiaries together are referred to in this financial report as the Group or the consolidated entity.

Subsidiaries are all those entities (including special purpose entities) over which the Group has the power to govern the financial and operating policies, generally accompanying a shareholding of more than one-half of the voting rights. The existence and effect of potential voting rights that are currently exercisable or convertible are considered when assessing whether the Group controls another entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Group. They are de-consolidated from the date that control ceases. The purchase method of accounting is used to account for the acquisition of subsidiaries by the Group.

Intercompany transactions, balances and unrealised gains on transactions between Group companies are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of the impairment of the asset transferred. Accounting policies of the subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the Group.

The subsidiary companies are as follows:

- i) La Trobe International Pty. Ltd. established in 1991. It has \$8 share capital and is wholly owned by the University. The operations of the company were transferred to the University as at 1 January 2008 and the company is now dormant.
- ii) Medical Centre Developments Pty. Ltd. was bought by the University on 2 December 2002, and has a paid up capital of \$3,500,001.
- iii) La Trobe Innovations Pty. Ltd. established in 2008, with a paid up capital of \$2. It is wholly owned by the University.

These companies have separately produced and lodged audited accounts in accordance with the Corporations Act 2001.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2008

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### 1.3 Revenue Recognition

- a) Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances and duties and taxes paid.
- b) The University treats operating grants received from Australian Government entities as income in the year of receipt.
- c) Fees and Charges revenue is recognised when received or when the University becomes entitled to receive it. Where revenue is received in advance for courses or programs to be delivered in the following year, the non-refundable portion of fees is treated as revenue in the year of receipt and the balance is treated as revenue in advance.
- d) Other revenue is recognised when received or when the University becomes entitled to receive it. Where revenue of a reciprocal nature is received in respect of services to be provided in the following year, such amounts have been deferred and disclosed as Revenue in Advance (Note 29).
- e) Trading revenue is generated from the sale of goods by the Commercial and Trading bodies.
- f) Interest from financial assets is brought to account when earned.
- g) Revenues received from other Government sources in respect of future periods are treated as income in the period they are received where the Financial Assistance is considered non-reciprocal in nature.

### 1.4 Trade and Other Receivables (Refer Note 18)

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost, less provision for doubtful debts. Trade receivables are due no later than 30 days.

The collectibility of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for doubtful receivables is established when there is objective evidence that the Group will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognised in the income statement.

### 1.5 Inventories (Refer Note 21)

Inventories on hand at balance date are shown at the lower of cost or net realisable value. This includes materials purchased for resale by the Commercial and trading bodies and Academic Services. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale. The basis adopted for inventory measurement is the First In First Out basis. A specific provision is made for obsolescent stock.

### 1.6 Cash and cash equivalents (Refer Note 31)

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

**1.7 Property, Plant and Equipment (Refer Note 23)**

- a) Land and buildings are shown at fair value assessed annually, based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. The minimum value of assets brought to account and depreciated is \$5,000.
- b) Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the net result, the increment is recognised in the net result. Revaluation decrements are recognised immediately as expenses in the net result, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve. Revaluation increments and decrements are offset against each other within a class of non-current assets

Land and buildings owned and/or controlled by the University were independently valued by the Valuer-General as at 31 December 2006. Land and buildings were valued at fair value and in accordance with: The Financial Management Act 1994; Australian Accounting Standards; and Victorian Government Policy. The resultant changes have been recorded through the Asset Revaluation Reserve. Fair values have been assessed at 31 December 2007 and 31 December 2008 using Land Indices supplied by the Valuer-General's Office and Building Indices as per Rawlinson's Construction Guide. There has been no material change in the values since 31 December 2006.

- c) The Library collections of the University are recorded at cost. Donations are shown at fair value, being the written down replacement value based on an average cost index. The Albury Wodonga Campus library collection was capitalised in 1992 using an average replacement cost.

Artworks are recognised at Fair Value at the date received. Valuations of artworks, donated to the University, are obtained from registered independent valuers recognised by the Commonwealth Government.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the income statement. When revalued assets are sold, it is University policy to transfer the amounts included in other reserves in respect of those assets to retained earnings.

Land is not depreciated. Depreciation on other assets is calculated using the straight line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives, as follows:

<b>Asset Type</b>	<b>2008 Depreciation Rate (%)</b>	<b>2007 Depreciation Rate (%)</b>
Land	-	-
Buildings	2.5 ave	2.5 ave
Special Equipment	5	5
Passenger Vehicles	15	15
Plant & Equipment / Library Collection	10	10
Commercial Vehicles / Office Furniture & Equipment	10	10
Computer Equipment	20	20

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance date.

### 1.8 Impairment of assets

Assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that are subject to amortisation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use, being written down replacement cost.

### 1.9 Non-current assets held for sale (Refer Note 22)

Non-current assets (or disposal groups) are classified as held for sale and stated at the lower of their carrying amount and fair value less costs to sell if their carrying amount will be recovered principally through a sale transaction rather than through continuing use.

An impairment loss is recognised for any initial or subsequent write down of the asset (or disposal group) to fair value less costs to sell. A gain is recognised for any subsequent increase in fair value less costs to sell of an asset (or disposal group), but not in excess of any cumulative impairment loss previously recognised. A gain or loss not previously recognised by the date of the sale of the non current asset is recognised at the date of de recognition.

Non-current assets are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

Non-current assets classified as held for sale are presented separately from the other assets in the balance sheet. The liabilities classified as held for sale are presented separately from other liabilities in the balance sheet.

### 1.10 Investments and other financial assets (Refer Notes 19 & 20)

The Group classifies its investments in the following categories: financial assets at fair value through profit or loss and loans and receivables. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at each reporting date.

#### a) *Financial assets at fair value through profit or loss*

This category has two sub-categories: financial assets held for trading, and those designated at fair value through profit or loss on initial recognition. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management. The policy of management is to designate a financial asset if there exists the possibility it will be sold in the short term and the asset is subject to frequent changes in fair value. Assets in this category are classified as current assets if they are either held for trading or are expected to be realised within 12 months of balance date.

#### b) *Loans and receivables*

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise when the Group provides money, goods or services directly to a debtor with no intention of selling the receivable. They are included in current assets, except for those with maturities greater than 12 months after balance date which are classified as non-current assets. Loans and receivables are included in receivables in the balance sheet.

#### *Fair Value of Investments*

The fair values of quoted investments are based on current bid prices. If the market for a financial asset is not active (and for unlisted securities), the Group establishes fair value by using valuation techniques. These include reference to the fair values of recent arm's length transactions, involving the same instruments or other instruments that are substantially the same, discounted cash flow analysis, and option pricing models refined to reflect the issuer's specific circumstances.

#### *Impairment*

The Group assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered in determining whether the security is impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit and loss is removed from equity and recognised in the income statement. Impairment losses recognised in the income statement on equity instruments are not reversed through the income statement.

### **1.11 Intangible Assets (Refer Note 25)**

#### *a) Research and development*

Expenditure on research activities, undertaken with the prospect of obtaining new scientific or technical knowledge and understanding, is recognised in the income statement as an expense when it is incurred.

Expenditure on development activities, being the application of research findings or other knowledge to a plan or design for the production of new or substantially improved products or services before the start of commercial production or use, is capitalised if the product or service is technically and commercially feasible and adequate resources are available to complete development. The expenditure capitalised comprises all directly attributable costs, including costs of materials, services, direct labour and an appropriate proportion of overheads. Other development expenditure is recognised in the income statement as an expense as incurred. Capitalised development expenditure is stated at cost less accumulated amortisation. Amortisation is calculated using the straight-line method to allocate the cost over the period of the expected benefit.

#### *b) Computer Software Development*

Expenditure on software development activities, being the development of large computer systems, is capitalised if the product is technically and commercially feasible and adequate resources are available to complete development. The expenditure capitalised comprises all directly attributable costs, including costs of the base software, services, direct labour and an appropriate proportion of overheads. Other software development expenditure is recognised in the income statement as an expense as incurred. Capitalised software development expenditure is stated at cost less accumulated amortisation. Amortisation is calculated using the straight-line method to allocate the cost over the period of the expected benefit based on the assets useful life.

### **1.12 Trade and Other Payables**

These amounts represent liabilities for goods and services provided to the Group prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2008

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### **1.13 Interest Bearing Liabilities (Refer Note 27)**

Bank loans, Debenture loans and Commercial Bills are carried at their principal amount, and are secured by a charge on the University's revenue. Interest expense is accrued at the contracted rate and included in Payables.

Bonds are carried at their principal amount. Current Liabilities due within 12 months are carried at their nominal value, Non-Current Liabilities due beyond 12 months are discounted to their Net Present Value. Bond commitments are disclosed at their gross (nominal) value in Note 27.

Borrowings are classified as current liabilities unless the Group has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

### **1.14 Financing Costs**

In 2008, all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset were capitalised as a result of the University's early adoption of the revised AASB 123: Borrowing Costs. All other financing costs are expensed.

### **1.15 Employee Benefits (Refer Note 28)**

A liability for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave, and sick leave is recognised when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities made in respect of employee benefits are to be measured based on their expected settlement. Liabilities which are expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement. Liabilities which are not expected to be settled within 12 months are measured as the present value of the estimated future cash outflows to be made by the University in respect of services provided by employees up to reporting date.

Regardless of the expected timing of settlement, liabilities made in respect of employee benefits are classified as a current liability unless there is an unconditional right to defer the settlement of the liability for at least 12 months after the reporting date, in which case it would be classified as a non-current liability. Liabilities for annual leave and unconditional long service leave would be classified as a current liability where the employee has a present entitlement to the benefit. A non-current liability would include long service leave entitlements accrued for employees with less than 7 years of continuous service.

### **1.16 Unfunded superannuation (Refer Note 34(c))**

In accordance with the 1998 instructions issued by the Commonwealth Department of Education, Employment and Workplace Relations (DEEWR) the effects of the unfunded superannuation liabilities of the University and its controlled entities were recorded in the Income statement and the Balance sheet for the first time in 1998. The prior years' practice had been to disclose liabilities by way of a note to the financial statements.

An Arrangement exists between the Australian Government and the State Government to meet the unfunded liability for the University's beneficiaries of the State Superannuation Scheme on an emerging cost basis. This arrangement is evidenced by the State Grants (General Revenue) Amendment Act 1987, Higher Education Funding Act 1988, and subsequent amending legislation. Accordingly, the unfunded liabilities have been recognised in the Balance Sheet under Employee Benefits with a corresponding asset recognised under Trade and Other Receivables. The recognition of both the asset and the liability consequently does not affect the year end net asset position of the University and its controlled entities.

AASB 119 Employee Benefits requires that the estimated present value of superannuation obligations recognised in the financial statements should be determined as at balance date. This financial report recognises the estimated superannuation obligations in respect of the State Superannuation Fund using an actuarial estimate as at 30 June 2008. As there is no net impact on the balance sheet or income statement from these superannuation obligations (due to recognition of a corresponding receivable), the costs of providing an actuarial assessment at balance date (31 December 2008) outweigh the benefits. The University has therefore elected not to obtain an estimate of its superannuation obligations as at balance date. Consequently superannuation obligations (and corresponding receivable) are stated in the financial report based on estimates prepared 6 months in arrears.

#### **1.17 Leases (Refer Note 33.1)**

Leases in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease. All lease agreements entered into by the University are operating leases.

#### **1.18 Comparative Figures**

Where required comparative figures have been adjusted to facilitate comparison with the presentation for the current financial year.

#### **1.19 Rounding of Amounts**

The University satisfies the requirements of Part 4.2(d) of the Directions of the Minister For Finance that accompany the Financial Management Act 1994 and accordingly amounts in the financial statements have been rounded to the nearest thousand dollars.

#### **1.20 Taxation**

##### *a) Income Tax*

The University and its controlled entities are exempt from income tax in accordance with the provisions of Section 50-55 of the *Income Tax Assessment Act* with the exception of Medical Centre Developments Pty. Ltd. (MCD) and La Trobe Innovations Pty. Ltd.. These companies were not able to obtain exemption from the imposition of Income Tax on its profits under section 50-55 of the *Income Tax Assessment Act 1997*, as amended.

The income tax expense or revenue for the year is the tax payable on the current year's taxable income based on the national income tax rate adjusted by changes in deferred tax assets and liabilities attributable to temporary differences between the tax bases of assets and liabilities and their carrying amounts in the financial report, and to unused tax losses.

Deferred tax assets and liabilities are recognised for temporary differences at the tax rates expected to apply when the assets are recovered or liabilities are settled, based on those tax rates which are enacted or substantively enacted at the time. The relevant tax rates are applied to the cumulative amounts of deductible and taxable temporary differences to measure the deferred tax asset or liability. An exception is made for certain temporary differences arising from the initial recognition of an asset or a liability. No deferred tax asset or liability is recognised in relation to these temporary differences if they arose in a transaction, other than a business combination, that at the time of the transaction did not affect either accounting profit or taxable profit or loss.

Deferred tax assets are recognised for deductible temporary differences and unused tax losses only if it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2008

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### *a) Income Tax (continued)*

Current and deferred tax balances attributable to amounts recognised directly in equity are also recognised directly in equity.

### *b) Goods and Services Tax (GST)*

The University is registered for, and accounts for GST on an accrual monthly basis. Revenues, expenses, assets and liabilities are recognised net of GST amounts, with the exception of receivables and payables, which are inclusive of GST. The net amount of GST receivable from the Australian Tax Office at balance date is recognised in the balance sheet as a current asset within trade and other receivables.

## **2 Capital & Reserves (Refer Note 30)**

### *a) Asset Revaluation Reserve*

The Asset Revaluation Reserve was created to record assets controlled by the University prior to 1 January 1989. Subsequent revaluations have been recorded against this reserve.

### *b) General Reserves*

These reserves were established to provide a source of funds for future development. The purposes these funds are reserved for includes but is not limited to: capital development, maintenance, and asset acquisition and replacement programs.

### *c) Perpetual Funds*

These funds include trusts, endowments and bequests that must be held in perpetuity with only the income earned being available for expenditure consistent with the donor's intentions.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

	Notes	Consolidated		La Trobe University	
		2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>3. Australian Government financial assistance including HECS-HELP and other Australian Government loan programmes</b>					
<b>(a) Commonwealth Grants Scheme and Other Grants</b>					
Commonwealth Grants Scheme <sup>#</sup>	38.1	127,738	117,140	127,738	117,140
Indigenous Support Fund	38.1	406	373	406	373
Equity Programmes <sup>+</sup>	38.1	1,089	1,159	1,089	1,159
Workplace Reform Programme	38.1	1,658	1,644	1,658	1,644
Workplace Productivity Programme	38.1	606	-	606	-
Learning & Teaching Performance Fund	38.1	500	2,422	500	2,422
Capital Development Pool	38.1	-	3,309	-	3,309
Superannuation Programme	38.1	5,698	3,563	5,698	3,563
Improving the Practical Component of Teacher Ed.	38.1	517	-	517	-
Transitional Cost Program	38.1	1,580	-	1,580	-
<b>Total Commonwealth Grants Scheme and Other Grants</b>		<b>139,792</b>	<b>129,610</b>	<b>139,792</b>	<b>129,610</b>
<sup>#</sup> Includes the basic CGS grant amount, CGS-Regional Loading, CGS - Enabling Loading and CGS Advances for Future Years					
<sup>+</sup> Includes amounts for Higher Education Equity Support Programme and Students with Disability Programme					
<b>(b) Higher Education Loan Programmes</b>					
HECS-HELP	38.2	82,413	76,613	82,413	76,613
FEE-HELP	38.2	8,977	8,247	8,977	8,247
<b>Total Higher Education Loan Programmes</b>		<b>91,390</b>	<b>84,860</b>	<b>91,390</b>	<b>84,860</b>
<b>(c) Scholarships</b>					
Australian Postgraduate Awards	38.3	1,995	2,078	1,995	2,078
International Postgraduate Research Scholarships	38.3	486	403	486	403
Commonwealth Education Costs Scholarships	38.3	1,619	1,191	1,619	1,191
Commonwealth Accommodation Scholarships	38.3	2,577	2,256	2,577	2,256
Indigenous Access Scholarships	38.3	53	-	53	-
<b>Total Scholarships</b>		<b>6,730</b>	<b>5,928</b>	<b>6,730</b>	<b>5,928</b>
<b>(d) DIISR Research</b>					
Institutional Grants Scheme	38.4	5,331	5,501	5,331	5,501
Research Training Scheme	38.4	12,133	12,521	12,133	12,521
Research Infrastructure Block Grants	38.4	2,545	2,800	2,545	2,800
Regional Protection Grants	38.4	1,174	1,146	1,174	1,146
Implementation Assistance Programme	38.4	126	62	126	62
Australian Scheme for Higher Education Repositories	38.4	223	120	223	120
Commercialisation Training Scheme	38.4	104	105	104	105
<b>Total DIISR Research</b>		<b>21,636</b>	<b>22,255</b>	<b>21,636</b>	<b>22,255</b>
<b>(e) Voluntary Student Unionism</b>					
VSU Transition Fund	38.5	900	-	900	-
Support for Small Businesses	38.5	483	-	483	-
<b>Total VSU</b>		<b>1,383</b>	<b>-</b>	<b>1,383</b>	<b>-</b>
<b>(f) Better Universities Renewal Funding</b>					
<b>Total BURF</b>	38.5	<b>14,291</b>	<b>-</b>	<b>14,291</b>	<b>-</b>
<b>(g) Australian Research Council</b>					
<i>(i) Discovery</i>					
Projects	38.6(a)	4,087	4,420	4,087	4,420
Indigenous	38.6(a)	51	44	51	44
Fellowships	38.6(a)	(240)	323	(240)	323
<b>Total Discovery</b>		<b>3,898</b>	<b>4,787</b>	<b>3,898</b>	<b>4,787</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

	Notes	Consolidated		La Trobe University	
		2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>3. Australian Government financial assistance including HECS-HELP and other Australian Government loan programmes (continued)</b>					
<i>(ii) Linkages</i>					
Infrastructure	38.6(b)	700	1,513	700	1,513
International	38.6(b)	(10)	103	(10)	103
Projects	38.6(b)	1,523	1,202	1,523	1,202
<b>Total Linkages</b>		<b>2,213</b>	<b>2,818</b>	<b>2,213</b>	<b>2,818</b>
<b>(h) Other Australian Government financial assistance</b>					
Other Australian Government financial assistance		429	1,492	429	1,492
<b>Total Other Australian Government financial assistance</b>		<b>429</b>	<b>1,492</b>	<b>429</b>	<b>1,492</b>
<b>Total Australian Government financial assistance</b>		<b>281,762</b>	<b>251,750</b>	<b>281,762</b>	<b>251,750</b>
<b>Reconciliation</b>					
Australian Government Grants [a+c+d+e+f+g+h]		190,372	166,890	190,372	166,890
HECS-HELP - Australian Government Payments		82,413	76,613	82,413	76,613
Other Australian Government Loan Programmes [FEE-HELP]		8,977	8,247	8,977	8,247
<b>Total Australian Government financial assistance</b>		<b>281,762</b>	<b>251,750</b>	<b>281,762</b>	<b>251,750</b>
<b>4. State Government financial assistance</b>					
Specific Purpose Grants		5,763	3,458	5,763	3,458
<b>Total State Government financial assistance</b>		<b>5,763</b>	<b>3,458</b>	<b>5,763</b>	<b>3,458</b>
<b>5. Fees and Charges</b>					
<b>Course Fees and Charges</b>					
Fee-Paying Overseas Students		66,963	55,436	66,963	55,436
Continuing Education		13,254	8,829	13,254	8,829
Fee-Paying Domestic Postgraduate Students		875	2,128	875	2,128
Fee-Paying Domestic Undergraduate Students		2,211	1,944	2,211	1,944
Other Domestic Course Fees and Charges		3,981	3,687	3,981	3,687
<b>Total Course Fees and Charges</b>		<b>87,284</b>	<b>72,024</b>	<b>87,284</b>	<b>72,024</b>
<b>Other Fees and Charges</b>					
General Service Fees		653	185	653	185
Other Fees and Charges		7,723	6,131	7,723	6,131
<b>Total Other Fees and Charges</b>		<b>8,376</b>	<b>6,316</b>	<b>8,376</b>	<b>6,316</b>
<b>Total Fees and Charges</b>		<b>95,660</b>	<b>78,340</b>	<b>95,660</b>	<b>78,340</b>
<b>6. Investment Income</b>					
<b>Financial Assets at Fair Value Through Profit or Loss</b>					
Interest Received on Funds Under Management		6,505	6,345	6,506	6,345
Realised Gain/(Loss) on Investment		(5,834)	966	(5,834)	966
Unrealised Gain/(Loss) on Investment		(3,326)	(3,018)	(2,838)	(3,804)
Interest Received - Other		1,788	591	1,686	528
Dividends		286	518	286	518
<b>Total Investment Income</b>		<b>(581)</b>	<b>5,402</b>	<b>(194)</b>	<b>4,553</b>
<b>7. Consultancy and Contracts</b>					
Consultancy		10,311	4,213	10,311	4,213
Contract Research		30,873	30,590	30,873	30,590
<b>Total Consultancy and Contracts</b>		<b>41,184</b>	<b>34,803</b>	<b>41,184</b>	<b>34,803</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>8. Other Revenue</b>				
Sales	12,633	13,164	12,633	13,164
Other Trading Revenue	2,205	2,601	2,205	2,601
<b>Total Trading Revenue</b>	<b>14,838</b>	<b>15,765</b>	<b>14,838</b>	<b>15,765</b>
Accommodation Revenue	17,939	16,935	18,501	17,497
Donations & Bequests	1,283	1,265	1,283	1,265
Scholarships & Prizes	1,312	1,664	1,312	1,664
Miscellaneous Revenue	8,117	14,137	8,117	14,137
<b>Total Other Revenue</b>	<b>43,489</b>	<b>49,766</b>	<b>44,051</b>	<b>50,328</b>
<b>9. Employee Benefits and Oncosts</b>				
<b>Academic</b>				
Salaries	94,869	117,507	94,869	117,507
Contributions to superannuation and pension schemes :				
- Emerging Cost	2,523	2,809	2,523	2,809
- Funded	16,885	15,768	16,885	15,768
Payroll Tax	6,341	6,163	6,341	6,163
Workers' Compensation	1,213	861	1,213	861
Long Service Leave	(1,279)	1,285	(1,279)	1,285
Annual Leave	17,327	1,959	17,327	1,959
Allowances	2,614	2,402	2,614	2,402
Other	14,315	326	14,315	326
<b>Total Academic</b>	<b>154,808</b>	<b>149,080</b>	<b>154,808</b>	<b>149,080</b>
<b>Non-academic</b>				
Salaries	87,636	85,749	87,636	85,749
Contributions to superannuation and pension schemes :				
- Emerging Cost	2,577	2,307	2,577	2,307
- Funded	15,477	13,753	15,477	13,753
Payroll Tax	5,854	5,310	5,854	5,310
Workers' Compensation	1,149	768	1,149	768
Long Service Leave	4,500	4,132	4,500	4,132
Annual Leave	14,631	768	14,631	768
Allowances	3,981	2,835	3,981	2,835
Other	2,343	293	2,343	293
<b>Total Non-academic</b>	<b>138,148</b>	<b>115,915</b>	<b>138,148</b>	<b>115,915</b>
<b>Total Academic and Non-academic Employee Benefits &amp; Oncosts</b>	<b>292,956</b>	<b>264,995</b>	<b>292,956</b>	<b>264,995</b>
Deferred Employee Benefits for Superannuation	3,485	5,135	3,485	5,135
<b>Total Employee Benefits &amp; Oncosts</b>	<b>296,441</b>	<b>270,130</b>	<b>296,441</b>	<b>270,130</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>10. Buildings and Grounds</b>				
Operating Rental Lease Expense	7,236	5,654	7,236	5,654
Materials and Equipment	6,902	6,132	6,902	6,132
Occupancy Expenses	8,750	10,480	13,749	15,477
<b>Total Buildings and Grounds</b>	<b>22,888</b>	<b>22,266</b>	<b>27,887</b>	<b>27,263</b>
<b>11. Depreciation and Amortisation</b>				
<b>Depreciation</b>				
Buildings	11,903	12,007	11,629	11,733
Buildings - Leasehold Improvements	48	48	48	48
Plant and Equipment	2,965	2,524	2,965	2,524
Special Plant & Equipment	395	395	395	395
Office Furniture and Equipment	214	288	214	288
Passenger Vehicles	739	756	739	756
Commercial Vehicles	237	233	237	233
Computer Equipment	2,212	2,006	2,212	2,006
Library Collection	5,563	6,748	5,563	6,748
<b>Total Depreciation</b>	<b>24,276</b>	<b>25,005</b>	<b>24,002</b>	<b>24,731</b>
<b>Amortisation</b>				
Amortisation of Deferred Expenses	228	229	228	229
Amortisation of Intangible Assets	818	7,019	818	7,019
<b>Total Amortisation</b>	<b>1,046</b>	<b>7,248</b>	<b>1,046</b>	<b>7,248</b>
<b>Total Depreciation and Amortisation</b>	<b>25,322</b>	<b>32,253</b>	<b>25,048</b>	<b>31,979</b>
<b>12. Bad &amp; Impaired Debts</b>				
Bad Debts	24	54	24	54
Impaired Debts	90	189	90	189
<b>Total Bad &amp; impaired Debts</b>	<b>114</b>	<b>243</b>	<b>114</b>	<b>243</b>
<b>13. Other Categories of Expenditure</b>				
Scholarships, Grants & Prizes	2,337	1,534	2,337	1,534
Non-capitalised Equipment	3,857	5,355	3,857	5,355
Advertising, Marketing & Promotional Expenses	4,151	3,289	4,151	3,289
Motor Vehicles	1,129	1,656	1,129	1,656
Postage & Freight	1,140	1,069	1,140	1,069
Catering	686	860	686	860
Examiner Fees	293	274	293	274
Student Amenities	678	427	678	427
Research Participant Payments	585	421	585	421
Office Stationary & Supplies	1,709	1,776	1,709	1,776
Computing	4,901	3,428	4,901	3,428
Telecommunications	2,899	3,424	2,899	3,424
Miscellaneous Expense	6,840	10,068	6,726	9,971
<b>Total Other Categories of Expenditure</b>	<b>31,205</b>	<b>33,581</b>	<b>31,091</b>	<b>33,484</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>14. Financing Costs</b>				
Interest on Interest-bearing Liabilities	3,327	4,127	1,465	2,047
<b>Total Financing Costs</b>	<b>3,327</b>	<b>4,127</b>	<b>1,465</b>	<b>2,047</b>
<b>15. Income Tax</b>				
Current Tax Benefit	625	669	-	-
Deferred Tax Expense	(93)	176	-	-
<b>Income Tax (Benefit)/Expense</b>	<b>532</b>	<b>845</b>	<b>-</b>	<b>-</b>
<b>Numerical Reconciliation of Income Tax (Benefit)/Expense to Prima Facie Tax (Benefit)/Expense</b>				
Operating Result From Continuing Operations Before Income Tax Expense	1,775	2,818	-	-
Tax at the Australian Tax Rate of 30%	532	845	-	-
Tax Effect of Amounts which are not Deductible (Taxable) in Calculating Taxable Income	-	-	-	-
<b>Income Tax (Benefit)/Expense</b>	<b>532</b>	<b>845</b>	<b>-</b>	<b>-</b>
<b>16. Sale of Assets</b>				
Proceeds from sale	2,041	4,569	2,041	4,569
Less carrying amount of assets sold	2,843	6,300	2,843	6,300
<b>Total Profit/(Loss) on sale of assets</b>	<b>(802)</b>	<b>(1,731)</b>	<b>(802)</b>	<b>(1,731)</b>
<b>17. Remuneration of Auditors</b>				
Victorian Auditor General (Audit of financial reports)	135	147	129	140
Other Auditors	224	161	224	161
	<b>359</b>	<b>308</b>	<b>353</b>	<b>301</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>18. Trade and Other Receivables</b>				
<b>Current</b>				
Deferred Government Contribution for Superannuation	3,000	3,000	3,000	3,000
Goods & Services Tax	1,616	1,081	1,616	1,087
Debtors	9,404	16,136	9,356	15,481
Less Provision for Impaired Receivables	(312)	(266)	(312)	(266)
<b>Total Current Trade and Other Receivables</b>	<b>13,708</b>	<b>19,951</b>	<b>13,660</b>	<b>19,302</b>
<b>Non Current</b>				
Deferred Government Contribution for Superannuation	59,887	56,402	59,887	56,402
<b>Total Non Current Trade and Other Receivables</b>	<b>59,887</b>	<b>56,402</b>	<b>59,887</b>	<b>56,402</b>
<b>Total Trade and Other Receivables</b>	<b>73,595</b>	<b>76,353</b>	<b>73,547</b>	<b>75,704</b>

**a) Impaired Receivables**

As at 31 December 2008 current receivables of the University with a nominal value of \$312,000 (2007: \$266,000) were impaired. The amount of the provision was \$312,000 (2007: \$266,000). The individually impaired receivables relate to student debts, which are in unexpectedly difficult economic situations. It was assessed that the receivables are not expected to be recovered. The ageing of these receivables is as follows:

Over 6 months	312	266	312	266
	<b>312</b>	<b>266</b>	<b>312</b>	<b>266</b>

As of 31 December 2008, trade receivables of \$2,809,264 (2007: \$2,497,910) were past due but not impaired. These relate to a number of independent customers and students for whom there is no recent history of default. The ageing analysis of these receivables is as follows:

3 to 6 months	1,800	1,770	1,800	1,770
Over 6 months	1,009	728	1,009	728
	<b>2,809</b>	<b>2,498</b>	<b>2,809</b>	<b>2,498</b>

**19. Other Financial Assets at Fair Value Through Profit or Loss**

**Current**

Debentures at Fair Value Through Profit or Loss	1,144	924	1,144	924
Unit Trusts at Fair Value Through Profit or Loss	869	2,054	869	2,054
Aust. Listed Shares at Fair Value Through Profit or Loss	1,696	2,809	1,276	2,023
<b>Total Current Financial Assets at Fair Value Through Profit or Loss</b>	<b>3,709</b>	<b>5,787</b>	<b>3,289</b>	<b>5,001</b>

**Movement of Current Other Financial Assets**

Opening Net Book Value	5,787	4,830	5,001	4,830
Additions	768	1,447	668	662
Disposals & Redemptions	(892)	(524)	(892)	(524)
Capital Gains/(losses)	(10)	57	(10)	57
Unrealised Gains/(Losses)	(1,944)	(23)	(1,479)	(23)
Closing Net Book Value	<b>3,709</b>	<b>5,787</b>	<b>3,289</b>	<b>5,001</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>20. Other Financial Assets</b>	1.10			
<b>Non Current</b>				
Shares in other corporations at cost *	4,454	3,954	4,579	3,954
<b>Total Non Current Other Financial Assets</b>	<b>4,454</b>	<b>3,954</b>	<b>4,579</b>	<b>3,954</b>
<b>Total Other Financial Assets</b>	<b>4,454</b>	<b>3,954</b>	<b>4,579</b>	<b>3,954</b>
<b>Movement of Non Current Other Financial Assets</b>				
Opening Net Book Value	3,954	2,147	3,954	2,147
Additions	500	1,807	625	1,807
Closing Net Book Value	<b>4,454</b>	<b>3,954</b>	<b>4,579</b>	<b>3,954</b>
* Shares in Other Corporations includes: VERNET Pty. Ltd. \$2,283,000; International Education Network Pty. Ltd. \$200,000; Bendigo Telco \$42,000; IDP Education Aust. Ltd. \$10,000; English International Pty. Ltd. \$200,000; Arana Therapeutics Ltd. \$688,000; Australian Synchrotron \$1,000,000, La Trobe Innovations Pty Ltd \$125,000 and Miscellaneous shares \$31,000.				
<b>21. Inventories</b>	1.5			
<b>Current</b>				
Commercial and Trading Activities	2,918	2,735	2,918	2,735
Less Provision for Obsolescence	-	-	-	0
<b>Total Inventories</b>	<b>2,918</b>	<b>2,735</b>	<b>2,918</b>	<b>2,735</b>
<b>22. Non-current Assets classified as held for sale</b>				
Unused Beechworth land	-	-	-	-
Mt Buller building	-	-	-	-
<b>Total Non-current assets held for resale</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Reconciliation of Non-current assets held for resale</b>				
Opening Value	-	5,215	-	5,215
Revaluation increment/(decrement)	-	-	-	-
Disposal of Mt Buller building	-	(4,000)	-	(4,000)
Transfers to Property, Plant and Equipment	-	(1,215)	-	(1,215)
Closing Value	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>23. Property, Plant And Equipment</b>	1.7			
<b>Freehold Land</b>				
At cost	7	7	7	7
At Independent Valuation 2006	183,736	183,736	183,736	183,736
	<b>183,743</b>	<b>183,743</b>	<b>183,743</b>	<b>183,743</b>
<b>Buildings</b>				
At cost	10,523	6,997	10,523	6,997
Less Accumulated Depreciation	(150)	(2)	(150)	(2)
	<b>10,373</b>	<b>6,995</b>	<b>10,373</b>	<b>6,995</b>
At Independent Valuation 2006	484,844	485,054	471,169	471,379
Less Accumulated Depreciation	(23,743)	(12,000)	(23,196)	(11,726)
	<b>461,101</b>	<b>473,054</b>	<b>447,973</b>	<b>459,653</b>
Total Buildings - Written Down Value	<b>471,474</b>	<b>480,049</b>	<b>458,346</b>	<b>466,648</b>
<b>Work in progress at cost</b>	<b>32,112</b>	<b>17,329</b>	<b>32,112</b>	<b>17,329</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
<b>23. Property, Plant And Equipment (continued)</b>				
<b>Buildings - Leasehold Improvements at cost</b>	<b>1,723</b>	1,723	<b>1,723</b>	1,723
Less Accumulated Depreciation	(384)	(336)	(384)	(336)
Written Down Value	<b>1,339</b>	1,387	<b>1,339</b>	1,387
<b>Plant and Equipment at cost</b>	<b>45,406</b>	38,661	<b>45,406</b>	38,661
Less Accumulated Depreciation	(23,548)	(21,930)	(23,548)	(21,930)
Written Down Value	<b>21,858</b>	16,731	<b>21,858</b>	16,731
<b>Special Plant and Equipment at cost</b>	<b>7,893</b>	7,893	<b>7,893</b>	7,893
Less Accumulated Depreciation	(4,977)	(4,583)	(4,977)	(4,583)
Written Down Value	<b>2,916</b>	3,310	<b>2,916</b>	3,310
<b>Office Furniture and Equipment at Cost</b>	<b>3,108</b>	3,831	<b>3,108</b>	3,831
Less Accumulated Depreciation	(2,460)	(3,012)	(2,460)	(3,012)
Written Down Value	<b>648</b>	819	<b>648</b>	819
<b>Passenger Motor Vehicles at cost</b>	<b>4,657</b>	4,776	<b>4,657</b>	4,776
Less Accumulated Depreciation	(1,174)	(1,329)	(1,174)	(1,329)
Written Down Value	<b>3,483</b>	3,447	<b>3,483</b>	3,447
<b>Commercial Motor Vehicles at cost</b>	<b>2,236</b>	2,800	<b>2,236</b>	2,800
Less Accumulated Depreciation	(846)	(981)	(846)	(981)
Written Down Value	<b>1,390</b>	1,819	<b>1,390</b>	1,819
<b>Computer Equipment at cost</b>	<b>18,271</b>	15,928	<b>18,271</b>	15,928
Less Accumulated Depreciation	(9,667)	(9,565)	(9,667)	(9,565)
Written Down Value	<b>8,604</b>	6,363	<b>8,604</b>	6,363
<b>Library Collection at cost</b>	<b>132,085</b>	128,773	<b>132,085</b>	128,773
Less Accumulated Depreciation	(113,815)	(108,253)	(113,815)	(108,253)
Written Down Value	<b>18,270</b>	20,520	<b>18,270</b>	20,520
<b>Collectors Items At Valuation</b>	<b>3,011</b>	3,011	<b>3,011</b>	3,011
<b>Total Property, Plant and Equipment at Cost and Valuation</b>	<b>929,612</b>	900,519	<b>915,937</b>	886,844
<b>Less Accumulated Depreciation</b>	<b>(180,764)</b>	(161,991)	<b>(180,217)</b>	(161,717)
<b>Written Down Value</b>	<b>748,848</b>	738,528	<b>735,720</b>	725,127

Land and Buildings were independently valued by the Valuer-General as at 31 December 2006 at fair value. Fair values have been assessed at 31 December 2007 and 31 December 2008 using Land Indices supplied by the Valuer-General's Office and Building Indices as per Rawlinson's Construction Guide. There has been no material change in the values since 31 December 2006.

The portion of the land occupied at the Albury/Wodonga campus is jointly shared with the Wodonga Institute of Technical and Further Education (TAFE). Title to this land is with the Ministry of Education (valued at \$ 1,400,000 in 2002) and is recorded in the Wodonga Institute of TAFE's accounts.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
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## 24. Reconciliation of Property, Plant & Equipment

### a) Consolidated 2008

	Freehold Land at cost	Freehold Land at independent valuation	Buildings at cost	Buildings at independent valuation	Work in progress at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	7	183,736	6,995	473,054	17,329
Additions	-	-	3,115	-	18,174
Disposals	-	-	(8)	(251)	-
Transfers	-	-	419	54	(3,391)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	-	-	(148)	(11,756)	-
Carrying amount at 31/12/2008	<b>7</b>	<b>183,736</b>	<b>10,373</b>	<b>461,101</b>	<b>32,112</b>

	Buildings - Leasehold Improvements at cost	Plant and Equipment at cost	Special Plant and Equipment at cost	Office Furniture and Equipment at cost	Passenger Motor Vehicles at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	1,387	16,731	3,310	819	3,447
Additions	-	8,217	-	87	2,296
Disposals	-	(295)	-	(44)	(1,516)
Transfers	-	170	1	0	(5)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,965)	(395)	(214)	(739)
Carrying amount at 31/12/2008	<b>1,339</b>	<b>21,858</b>	<b>2,916</b>	<b>648</b>	<b>3,483</b>

	Commercial Motor Vehicles at cost	Computer Equipment at cost	Library Collection at cost	Collectors Items at valuation	Total
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	1,819	6,363	20,520	3,011	738,528
Additions	527	3,655	3,312	-	39,383
Disposals	(720)	(45)	-	-	(2,879)
Transfers	1	843	-	-	(1,908)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(237)	(2,212)	(5,562)	-	(24,276)
Carrying amount at 31/12/2008	<b>1,390</b>	<b>8,604</b>	<b>18,270</b>	<b>3,011</b>	<b>748,848</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**24. Reconciliation of Property, Plant & Equipment (continued)**

**b) La Trobe University 2008**

	Freehold Land at cost	Freehold Land at independent valuation	Buildings at cost	Buildings at independent valuation	Work in progress at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	7	183,736	6,995	459,652	17,329
Additions	-	-	3,115	-	18,174
Disposals	-	-	(8)	(251)	-
Transfers	-	-	419	54	(3,391)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	-	-	(148)	(11,482)	-
Carrying amount at 31/12/2008	<b>7</b>	<b>183,736</b>	<b>10,373</b>	<b>447,973</b>	<b>32,112</b>

	Buildings - Leasehold Improvements at cost	Plant and Equipment at cost	Special Plant and Equipment at cost	Office Furniture and Equipment at cost	Passenger Motor Vehicles at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	1,387	16,731	3,310	819	3,447
Additions	-	8,217	-	87	2,296
Disposals	-	(295)	-	(44)	(1,516)
Transfers	-	170	1	-	(5)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,965)	(395)	(214)	(739)
Carrying amount at 31/12/2008	<b>1,339</b>	<b>21,858</b>	<b>2,916</b>	<b>648</b>	<b>3,483</b>

	Commercial Motor Vehicles at cost	Computer Equipment at cost	Library Collection at cost	Collectors Items at valuation	Total
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2008	1,819	6,363	20,521	3,011	725,127
Additions	527	3,655	3,312	-	39,383
Disposals	(720)	(45)	-	-	(2,879)
Transfers	-	843	-	-	(1,909)
Revaluation increment/(decrement)	-	-	-	-	0
Depreciation expense	(237)	(2,212)	(5,562)	-	(24,002)
Carrying amount at 31/12/2008	<b>1,389</b>	<b>8,604</b>	<b>18,271</b>	<b>3,011</b>	<b>735,720</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**24. Reconciliation of Property, Plant & Equipment (continued)**

**a) Consolidated 2007**

	Freehold Land at cost	Freehold Land at independent valuation	Buildings at cost	Buildings at independent valuation	Work in progress at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	-	187,672	-	485,055	5,122
Additions	-	-	2,658	-	18,399
Disposals	-	-	-	7	-
Transfers	7	1,216	4,337	(2)	(6,192)
Revaluation increment/(decrement)	-	(5,152)	-	1	-
Depreciation expense	-	-	-	(12,007)	-
Carrying amount at 31/12/2007	<b>7</b>	<b>183,736</b>	<b>6,995</b>	<b>473,054</b>	<b>17,329</b>

	Buildings - Leasehold Improvements at cost	Plant and Equipment at cost	Special Plant and Equipment at cost	Office Furniture and Equipment at cost	Passenger Motor Vehicles at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	1,445	14,764	3,705	1,241	3,892
Additions	-	3,765	-	141	1,980
Disposals	-	(151)	-	(174)	(1,512)
Transfers	(10)	877	-	(101)	(157)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,524)	(395)	(288)	(756)
Carrying amount at 31/12/2007	<b>1,387</b>	<b>16,731</b>	<b>3,310</b>	<b>819</b>	<b>3,447</b>

	Commercial Motor Vehicles at cost	Computer Equipment at cost	Library Collection at cost	Collectors Items at valuation	Total
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	1,547	5,078	24,190	3,011	736,722
Additions	701	2,326	3,077	-	33,047
Disposals	(352)	(117)	-	-	(2,299)
Transfers	156	1,082	1	-	1,214
Revaluation increment/(decrement)	-	-	-	-	(5,151)
Depreciation expense	(233)	(2,006)	(6,748)	-	(25,005)
Carrying amount at 31/12/2007	<b>1,819</b>	<b>6,363</b>	<b>20,520</b>	<b>3,011</b>	<b>738,528</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

24. Reconciliation of Property, Plant & Equipment (continued)

b) La Trobe University 2007

	Freehold Land at cost	Freehold Land at independent valuation	Buildings at cost	Buildings at independent valuation	Work in progress at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	-	187,672	-	471,380	5,122
Additions	-	-	2,658	-	18,399
Disposals	-	-	-	7	-
Transfers	7	1,216	4,337	(2)	(6,192)
Revaluation increment/(decrement)	-	(5,152)	-	-	-
Depreciation expense	-	-	-	(11,733)	-
Carrying amount at 31/12/2007	7	183,736	6,995	459,652	17,329

	Buildings - Leasehold Improvements at cost	Plant and Equipment at cost	Special Plant and Equipment at cost	Office Furniture and Equipment at cost	Passenger Motor Vehicles at cost
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	1,433	14,699	3,705	1,221	3,871
Additions	-	3,765	-	141	1,980
Disposals	-	(151)	-	(174)	(1,512)
Transfers	2	942	-	(81)	(136)
Revaluation increment/(decrement)	-	-	-	-	-
Depreciation expense	(48)	(2,524)	(395)	(288)	(756)
Carrying amount at 31/12/2007	1,387	16,731	3,310	819	3,447

	Commercial Motor Vehicles at cost	Computer Equipment at cost	Library Collection at cost	Collectors Items at valuation	Total
	\$ 000	\$ 000	\$ 000	\$ 000	\$ 000
Carrying amount at 1/1/2007	1,547	5,064	24,190	3,011	722,915
Additions	701	2,326	3,077	-	33,047
Disposals	(352)	(117)	-	-	(2,299)
Transfers	156	1,096	2	-	1,347
Revaluation increment/(decrement)	-	-	-	-	(5,152)
Depreciation expense	(233)	(2,006)	(6,748)	-	(24,731)
Carrying amount at 31/12/2007	1,819	6,363	20,521	3,011	725,127

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

	Notes	Consolidated		La Trobe University	
		2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>25. Intangible Assets</b>					
<b>Computer Software at cost</b>	1.11	<b>40,506</b>	28,651	<b>40,506</b>	28,651
Less Accumulated Amortisation		(17,849)	(17,032)	(17,849)	(17,032)
<b>Net Book Value</b>		<b>22,657</b>	11,619	<b>22,657</b>	11,619
<b>Movement of Intangible Assets</b>					
Opening Net Book Value		11,619	12,117	11,619	12,117
Additions - Software Development Costs		11,856	6,521	11,856	6,521
Disposals		-	0	-	-
Amortisation charge		(818)	(7,019)	(818)	(7,019)
<b>Closing Net Book Value</b>		<b>22,657</b>	11,619	<b>22,657</b>	11,619
<b>26. Other Non-financial Assets</b>					
<b>Current</b>					
Prepayments		4,909	5,851	4,909	5,851
<b>Total Current Other Non-financial Assets</b>		<b>4,909</b>	5,851	<b>4,909</b>	5,851
<b>Non Current</b>					
Deferred Tax Asset	26 (a)	805	544	-	-
Prepaid licence fee - Sports Facilities		244	244	244	244
Prepaid licence fee - Co- Generation Plant		399	399	399	399
Legal costs - Biotechnology Building		71	71	71	71
Austin Health Centre		2,000	2,000	2,000	2,000
<b>Total</b>		<b>3,519</b>	3,258	<b>2,714</b>	2,714
Less Accumulated Amortisation		(979)	(750)	(979)	(750)
<b>Total Non Current Other Non-financial Assets</b>		<b>2,540</b>	2,508	<b>1,735</b>	1,964
<b>Total Other Non-financial Assets</b>		<b>7,449</b>	8,359	<b>6,644</b>	7,815
<b>(a) Deferred Tax Assets</b>					
<b>The balance comprises temporary differences attributable to:</b>					
<b>Amounts recognised in operation result</b>					
Tax Losses		93	1,321	-	-
<b>Total Amounts recognised in operation result</b>		<b>93</b>	1,321	-	-
Set-off of Deferred Tax Liabilities of Prepayments pursuant to set-off provisions		712	(777)	-	-
<b>Net Deferred Tax Assets</b>		<b>805</b>	544	-	-
<b>27. Interest-bearing Liabilities</b>					
<b>Current</b>					
<b>Secured</b>					
Debenture Loans		683	642	683	642
Commercial Bills		3,638	3,148	3,638	3,148
Bonds		4,776	4,776	-	-
<b>Total Current Secured Interest Bearing Liabilities</b>		<b>9,097</b>	8,566	<b>4,321</b>	3,790
<b>Total Current Interest Bearing Liabilities</b>	1.13	<b>9,097</b>	8,566	<b>4,321</b>	3,790

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>27. Interest-bearing Liabilities (continued)</b>				
<b>Non-Current</b>				
Secured				
Debenture Loans	9,286	9,968	9,286	9,968
Commercial Bills	34,331	25,535	34,331	25,535
Bonds	17,355	20,417	-	-
Total Non-Current Secured Interest Bearing Liabilities	60,972	55,920	43,617	35,503
<b>Total Non-Current Interest Bearing Liabilities</b>	<b>60,972</b>	<b>55,920</b>	<b>43,617</b>	<b>35,503</b>
<b>Total Interest Bearing Liabilities</b>	<b>70,069</b>	<b>64,486</b>	<b>47,938</b>	<b>39,293</b>

The debenture loans and commercial bills have fixed interest rates and terms. They are secured by a charge over the University's revenue via a security trust deed. The bonds are fixed term, scheduled for maturity on 30 June 2014 and have a fixed interest rate and are secured by the Medical Centre Pty Ltd's assets including the Medical Centre building.

**a) Assets Pledged as Security**

The carrying amounts of assets pledged as security for current and non-current interest bearing liabilities are:

<b>Current</b>				
Security Trust Deed				
Cash and Cash Equivalents	150,000	150,000	150,000	150,000
	150,000	50,000	150,000	50,000
Floating Charge				
Cash and Cash Equivalents	1,771	1,177	-	-
Trade and Other Receivables	6	783	-	-
	1,777	1,960	-	-
<b>Total Current Assets Pledged as Security</b>	<b>151,777</b>	<b>51,960</b>	<b>150,000</b>	<b>50,000</b>
<b>Non-Current</b>				
First Mortgage				
Buildings	13,128	13,402	-	-
Other Non-Financial Assets	3,405	3,794	-	-
	16,533	17,195	-	-
<b>Total Non-Current Assets Pledged as Security</b>	<b>16,533</b>	<b>17,195</b>	<b>-</b>	<b>-</b>
<b>Total Assets Pledged as Security</b>	<b>168,310</b>	<b>69,156</b>	<b>150,000</b>	<b>50,000</b>
<b>28. Employee Benefits</b>				
1.15				
<b>Current</b>				
Employee Benefits				
- Annual Leave	22,758	23,243	22,759	23,244
- Long Service Leave	24,369	29,920	24,369	29,920
- Deferred Benefits for Superannuation	3,000	3,000	3,000	3,000
- Redundancies	12,511	1,200	12,510	1,199
<b>Total Current Provisions</b>	<b>63,499</b>	<b>57,363</b>	<b>62,638</b>	<b>57,363</b>
<b>Non-Current</b>				
Employee Benefits				
- Long Service Leave	3,761	3,920	3,761	3,920
- Deferred Benefits for Superannuation	59,887	56,402	59,887	56,402
<b>Total Non-Current Provisions</b>	<b>63,648</b>	<b>60,322</b>	<b>63,648</b>	<b>60,322</b>
<b>Total Provisions</b>	<b>127,147</b>	<b>117,685</b>	<b>126,286</b>	<b>117,685</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
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Notes	Consolidated		La Trobe University	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>28. Employee Benefits (continued)</b>				
<b>a) Movements in Other Provisions</b>				
Movements in each class of provision during the financial year, other than employee benefits, are set out below:				
<b>Consolidated - 2008</b>				
	Other \$ 000	<b>Total \$ 000</b>		
Current				
Carrying amount at start of year	1,200	<b>1,200</b>		
Additional provisions recognised	12,511	<b>12,511</b>		
Unused amounts reversed	(1,200)	<b>(1,200)</b>		
Carrying amount at end of year	12,511	<b>12,511</b>		
<b>b) Deferred Tax Liabilities</b>				
<b>The balance comprises temporary differences attributable to:</b>				
<b>Amounts recognised in operation result</b>				
Prepayments	808	777	-	-
<b>Total Amounts recognised in operation result</b>	<b>808</b>	<b>777</b>	<b>-</b>	<b>-</b>
Set-off of Deferred Tax Liabilities of Prepayments pursuant to set-off provisions	53	(777)	-	-
<b>Net Deferred Tax Liabilities</b>	<b>861</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>29. Other Liabilities</b>				
<b>Current</b>				
Fees & Charges Received in Advance	1.3(c) 16,127	10,068	16,127	10,068
Government Financial Assistance Received in Advance	1.3(b) 3,135	755	3,135	755
Revenue Received in Advance:	1.3(d)			
- Property Lease Revenue	63	63	63	63
- Medical Centre Ground Lease	297	297	297	297
- Other	627	1,331	627	1,331
Bonds and Deposits	690	662	690	662
Current Account Creditors	-	-	(898)	-
<b>Total Current Other Liabilities</b>	<b>20,939</b>	<b>13,176</b>	<b>20,041</b>	<b>13,176</b>
<b>Non-current</b>				
Revenue Received in Advance:	1.3(d)			
- Property Lease Revenue	5,634	5,760	5,634	5,760
- Medical Centre Ground Lease	1,245	411	3,435	3,163
<b>Total Non-Current Other Liabilities</b>	<b>6,879</b>	<b>6,171</b>	<b>9,069</b>	<b>8,923</b>
<b>Total Other Liabilities</b>	<b>27,818</b>	<b>19,347</b>	<b>29,110</b>	<b>22,099</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
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	Notes	Consolidated		La Trobe University	
		2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
<b>30. Reserves and Retained Surpluses</b>					
<b>a) Reserves</b>					
Property, Plant, and Equipment Revaluation Reserve	2(a)	596,580	596,580	597,088	597,088
General Reserves	2(b)	14,815	12,933	14,815	12,932
Perpetual Funds	2(c)	1,624	1,239	1,624	1,239
Total Reserves		<b>613,019</b>	610,752	<b>613,527</b>	611,259
<b>Movements</b>					
<b>Property, Plant, and Equipment Revaluation Reserve</b>					
	1.7(b)				
<b>Freehold Land</b>					
Freehold Land as at 1 January		148,583	153,735	148,583	153,735
Transfer from Asset Held For Resale		-	-	-	-
Revaluation Increment/(decrement)		-	(5,152)	-	(5,152)
Freehold Land as at 31 December		<b>148,583</b>	148,583	<b>148,583</b>	148,583
<b>Buildings</b>					
Buildings as at 1 January		355,571	355,571	356,079	356,079
Revaluation Increment/(decrement)		-	-	-	-
Buildings as at 31 December		<b>355,571</b>	355,571	<b>356,079</b>	356,079
Other classes of assets as at 31 December		<b>92,426</b>	92,426	<b>92,426</b>	92,426
Balance at 31 December		<b>596,580</b>	596,580	<b>597,088</b>	597,088
<b>General Reserves</b>					
Balance at 1 January		12,933	21,170	12,932	19,229
Opening Balance From Acquired Operations		-	-	0	1,940
Transfers from Accumulated Funds		2,143	1,887	2,143	1,887
Transfers to Accumulated Funds		(261)	(10,124)	(260)	(10,124)
Balance at 31 December		<b>14,815</b>	12,933	<b>14,815</b>	12,932
<b>Perpetual Funds</b>					
Balance at 1 January		1,239	1,145	1,239	1,145
Transfers from Accumulated Funds		401	94	401	94
Transfers to Accumulated Funds		(16)	-	(16)	-
Balance at 31 December		<b>1,624</b>	1,239	<b>1,624</b>	1,239
<b>b) Retained Surplus</b>					
Movements in Retained Surplus were as follows:					
Retained Surplus at 1 January		92,942	83,339	98,840	91,161
Net Operating Result		19,242	1,460	18,002	(511)
Transfer from Acquired operations		-	-	0	47
Transfers to Reserves		(2,544)	(1,981)	(2,544)	(1,981)
Transfers from Reserves		277	10,124	276	10,124
Retained Surplus at 31 December		<b>109,917</b>	92,942	<b>114,574</b>	98,840

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

	Consolidated		La Trobe University	
Notes	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000

### 31. Notes to the Cash Flow Statement

#### a) Reconciliation of Cash

For the purposes of the Cash Flow Statement, La Trobe University considers cash to include cash on hand and in banks, and investments in money market instruments which are so near to maturity that there is no significant risk of change in value due to changes in interest. Cash at the end of the year as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

Cash Assets	13,894	6,921	12,123	5,744
Deposits At Call	95,489	74,687	95,489	74,687
Total Cash and Cash Equivalents	109,383	81,608	107,612	80,431

#### b) Reconciliation of Net Cash used in Operating Activities to Operating Result

Net Operating Result After Income Tax	19,242	1,460	18,002	(511)
<b>Non Cash Flow Items in Operating Result</b>				
Depreciation	25,322	32,253	25,048	31,979
Provision for Employee Entitlements	8,601	237	8,601	965
(Gain)/Loss on Sale of Plant and Equipment	802	1,731	802	1,731
Doubtful Debts Expense	(22)	28	(22)	(4)
Non-Cash Donations	(195)	(183)	(195)	(183)
Capitalised Financing Costs	(1,700)	(605)	(1,700)	-
Capital (Gain)/Loss on Investments	1,944	-	1,479	-
Income Tax Benefit	532	845	-	-
<b>Net cash used in operating activities before changes in assets and liabilities</b>	<b>54,526</b>	<b>35,766</b>	<b>52,015</b>	<b>33,977</b>
<b>Changes in Assets and Liabilities</b>				
Increase/(Decrease) in Other Current Liabilities	8,470	8,105	7,011	3,938
(Increase)/Decrease in Inventories	(183)	(278)	(183)	(278)
(Increase)/Decrease in Trade and Other Receivables	2,804	(8,115)	2,203	(7,677)
(Increase)/Decrease in Other Non-Financial Assets	942	(3,653)	942	(3,655)
Increase/(Decrease) in Payables	1,312	12,237	2,321	12,090
(Increase)/Decrease in Deferred Expenses	229	229	229	229
<b>Net cash used in operating activities</b>	<b>68,100</b>	<b>44,291</b>	<b>64,538</b>	<b>38,624</b>

#### c) Cash at bank and on hand

These are interest bearing with a weighted average interest rate of 6.74% (2007 - 6.78%).

#### d) Deposits at call

The deposits are bearing floating interest rates between (6.36)% and 7.64% (2007 - 6.53% and 7.12%).

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**32. Financial Instruments**

**32.1 Accounting Policies and Terms and Conditions**

Recognised Financial Instruments	Note	Accounting Policies	Terms and Conditions
<b>Financial Assets</b>			
Trade and Other Receivables	18	Accounts receivable are carried at amounts due. The collection of debts is assessed at balance date and specific provisions are made for any doubtful accounts.	Accounts receivable are on 30 day terms.
Investment Portfolio	31	Investments are shown at net recoverable value. The carrying amount of all investments is reviewed annually to ensure it is not in excess of the recoverable amount. Investments maturing in less than or greater than 12 months are shown as current assets and non-current assets respectively.	Funds held in investment portfolios are managed by the Funds Manager, Grove Financial Services Pty. Ltd. The Investment Mandate enables the Fund Manager to invest in a mixture of cash and bonds within a ratio range determined by the University.
Shares in Other Corporations	20	Shares are shown at the lower of cost or net recoverable value.	
Debentures	19	Debentures are shown at the lower of cost or net recoverable value.	
Units in Unit Trusts	19	Units are shown at the lower of cost or net recoverable value.	
<b>Financial Liabilities</b>			
Payables and Other Liabilities	29	Liabilities are recognised for amounts to be paid in the future for goods or services received whether or not billed to the University.	Creditors are normally settled within 30 days.
Debenture Loans	27	Debenture Loans are carried at their principal amount. Interest expense is accrued at the contracted rate and included in Creditors and Accruals.	Debenture loans are secured by a charge on the University's revenue.
Commercial Bills	27	Commercial Bills are carried at their principal amount. Interest expense is accrued at the contracted rate and included in Creditors and Accruals.	Commercial Bills are secured by a charge on the University's revenue.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**32. Financial Instruments (continued)**

**32.2 The Following Table Details the Economic Entities Exposure to Interest Rate Risk as at 31 December 2008**

**Table 1. 2008**

Financial Instruments	Note	Variable Interest Rate	Non Interest Bearing	Fixed Interest Rate maturing in:			Carrying Amount	Weighted Average Effective Interest Rate
				1 year or less \$000	Over 1 year to 5 years \$000	More than 5 years \$000		
		\$000	\$000				\$000	%
<b>Financial Assets</b>								
Cash Assets	31(a)	109,383					109,383	3.62
Trade and Other Receivables	18		10,708				10,708	N/A
Debentures	19	1,144					1,144	9.62
Units in Unit Trusts	19		869				869	N/A
Listed Shares	19		1,696				1,696	N/A
Shares in Other Corporations	20		4,454				4,454	N/A
Deferred Receivable for Superannuation	18 34(c)		62,887				62,887	N/A
<b>Total Financial Assets</b>		<b>110,527</b>	<b>80,614</b>	-	-	-	<b>191,141</b>	
<b>Financial Liabilities</b>								
Payables			25,043				25,043	N/A
Fees & Charges Received In Advance	29		16,127				16,127	N/A
Government Financial Assistance Received In Advance	29		3,135				3,135	N/A
Other Revenue Received In Advance	29		7,866				7,866	N/A
Bonds & Deposits	29		690				690	N/A
Debenture Loans	27			683	3,082	6,204	9,969	6.17
Commercial Bills	27			3,638	13,535	20,796	37,969	6.72
Bond Securities	27			4,776	15,718	1,637	22,131	7.98
Deferred Benefits for Superannuation	18 34(c)		62,887				62,887	N/A
<b>Total Financial Liabilities</b>		-	<b>115,748</b>	<b>9,097</b>	<b>32,335</b>	<b>28,637</b>	<b>185,817</b>	

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

32. Financial Instruments (continued)

32.2 The Following Table Details the Economic Entities Exposure to Interest Rate Risk as at 31 December 2007

Table 2. 2007

Financial Instruments	Note	Variable Interest Rate	Non Interest Bearing	Fixed Interest Rate maturing in:			Carrying Amount	Weighted Average Effective Interest Rate
				1 year or less \$000	Over 1 year to 5 years \$000	More than 5 years \$000		
		\$000	\$000				\$000	%
<b>Financial Assets</b>								
Cash Assets	31(a)	81,608					81,608	6.78
Trade and Other Receivables	18		16,957				16,957	N/A
Debentures	19	924					924	8.63
Units in Unit Trusts	19		2,054				2,054	N/A
Listed Shares	19		2,809				2,809	N/A
Shares in Other Corporations	20		3,954				3,954	N/A
Deferred Receivable for Superannuation	18 34(c)		59,402				59,402	N/A
<b>Total Financial Assets</b>		<b>82,532</b>	<b>85,176</b>	-	-	-	<b>167,708</b>	
<b>Financial Liabilities</b>								
Payables			23,731				23,731	N/A
Fees & Charges Received In Advance	29		10,068				10,068	N/A
Government Financial Assistance Received In Advance	29		755				755	N/A
Other Revenue Received In Advance	29		7,862				7,862	N/A
Bonds & Deposits	29		662				662	N/A
Goods & Services Tax	29		-				-	N/A
Debenture Loans	27			642	2,941	7,027	10,610	6.17
Commercial Bills	27			3,148	14,013	11,522	28,683	6.73
Bond Securities	27			4,776	15,706	4,711	25,193	7.98
Deferred Benefits for Superannuation	18 34(c)		59,402				59,402	N/A
<b>Total Financial Liabilities</b>		-	<b>102,480</b>	<b>8,566</b>	<b>32,660</b>	<b>23,260</b>	<b>166,966</b>	

## 32. Financial Instruments (continued)

### 32.3 Net Fair Values

The aggregate net fair values of financial assets and financial liabilities are as follows:

Financial Instrument	Note	Total carrying amount		Aggregate net fair value	
		2008 \$000	2007 \$000	2008 \$000	2007 \$000
<b>Financial Assets</b>					
Cash Assets	31(a)	<b>109,383</b>	81,608	<b>109,383</b>	81,608
Trade and Other Receivables	18	<b>10,708</b>	16,957	<b>10,708</b>	16,957
Debentures	19	<b>1,144</b>	924	<b>1,144</b>	924
Units in Unit Trusts	19	<b>869</b>	2,054	<b>869</b>	2,054
Listed Shares	19	<b>1,696</b>	2,809	<b>1,696</b>	2,809
Shares in Other Corporations	20	<b>4,454</b>	3,954	<b>4,454</b>	3,954
Deferred Receivable for Superannuation	18 34(c)	<b>62,887</b>	59,402	<b>62,887</b>	59,402
<b>Total Financial Assets</b>		<b>191,141</b>	167,708	<b>191,141</b>	167,708
<b>Financial Liabilities</b>					
Payables		<b>25,043</b>	23,731	<b>25,043</b>	23,731
Fees Received In Advance	29	<b>16,127</b>	10,068	<b>16,127</b>	10,068
Government Grants Received In Advance	29	<b>3,135</b>	755	<b>3,135</b>	755
Other Revenue Received In Advance	29	<b>7,866</b>	7,862	<b>7,866</b>	7,862
Bonds & Deposits	29	<b>690</b>	662	<b>690</b>	662
Debenture Loans	27	<b>9,969</b>	10,610	<b>9,969</b>	10,610
Commercial Bills	27	<b>37,969</b>	28,683	<b>37,969</b>	28,683
Bond Securities	27	<b>22,131</b>	25,193	<b>22,131</b>	25,193
Deferred Benefits for Superannuation	18 34(c)	<b>62,887</b>	59,402	<b>62,887</b>	59,402
<b>Total Financial Liabilities</b>		<b>185,817</b>	166,966	<b>185,817</b>	166,966

### 32.4 Financial Instruments – Risk Management

The University's operational activities expose it to a variety of financial risks: market risk, credit risk and liquidity risk. The University's overall risk management program focuses on minimizing potential adverse effects on financial performance due to the unpredictability of financial markets.

Foreign exchange deals are entered into by the University to hedge certain exposures to foreign currency transactions and the University adopts numerous methods to measure each type of risks to which it is exposed. However the exposure to foreign currencies at any one time is immaterial.

Risk management is carried out by the Finance Division under policies approved by the Risk Management Unit. The University has written policies for overall risk management, as well as specific policies covering financial risk.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

32. Financial Instruments (continued)

a) Market Risk

*Price Risk*

Market risk represents the loss of future cash flows or fair value of a financial instrument due to fluctuations of market prices. The University's investment portfolio is comprised of short, medium and long term funds which include Australian and international shares and unit trusts. The University investment is susceptible to market volatility which affects the fair value of the investments. The diversity of the investment portfolio adopted by the University minimizes its susceptibility to market risk.

*Interest Rate Risk*

The objective of managing interest risk is to minimise and control the risks of losses due to interest rate changes and to take advantage of potential profits. Interest risk is managed by monitoring the outlook for interest rates and holding cash in cheque and cash management accounts at two banking institutions. It should be noted that all the interest bearing liabilities of the University are on fixed rates and therefore bear no interest rate risk.

*Sensitivity analysis on interest risk:*

INTEREST RATE EXPOSURE	Current Rate	Amount	Annual return at Current Rate	Rates move by:		
				1%	2%	3%
				Possible effect/	Possible effect/	Possible effect/
				Profit or Loss	Profit or Loss	Profit or Loss
	(%)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Cash Assets	3.62%	109,383	3,960	+/- 1,094	+/- 2,188	+/- 3,282
Debentures	9.62%	1,144	110	+/- 12	+/- 24	+/- 36
<b>Possible effect movement in interest income in profit or loss</b>				+/- 1,106	+/- 2,212	+/- 3,318

The sensitivity analysis has been prepared for the next 12 months. La Trobe University management does not believe that it is possible to reasonably estimate the interest rates used further than for 12 months.

b) Credit Risk

Credit risk represents the loss that would be recognized if counter parties failed to perform as contracted. The credit risk on financial assets of the University has been recognized in the Balance Sheet in arriving at their Carrying Amount. The University adopts the ageing analysis to measure its credit risk and is not materially exposed to any individual debtor.

c) Liquidity Risk

Liquidity risk represents the University's potential to encounter difficulty in meeting obligations associated with financial liabilities. The University minimises its liquidity risk with the existence of a working capital investment portfolio which provides funds for operational needs on call. The balance of the working capital portfolio is maintained at an amount sufficient to meet the University's operational needs for three months.

Liquidity risk is managed by the University through a five year and a weekly cash flow analysis and monthly trend analysis of account movements. Analytical procedures such as calculating the current ratio are also used for comparisons to a predetermined satisfactory benchmark ratio range.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**32.5 Financial Facilities**

	2008 \$000	2007 \$000
The University has access to the following lines of credit:		
<b>Total facilities:</b>		
Debenture Loans	9,969	10,610
Commercial Bills	37,969	40,511
Bond Securities	22,131	25,192
<b>Facilities Utilised at Balance Date:</b>		
Debenture Loans	9,969	10,610
Commercial Bills	37,969	28,683
Bond Securities	22,131	25,192
<b>Facilities Not Utilised at Balance Date:</b>		
Debenture Loans	-	-
Commercial Bills	-	11,828
Bond Securities	-	-

**33. Commitments for Expenditure**

	Notes	Consolidated		La Trobe University	
		2008 \$000	2007 \$000	2008 \$000	2007 \$000
<b>33.1 Lease Commitments</b>					
Operating Leases	1.17				
- not later than 1 year		1,340	1,638	6,263	6,562
- later than 1 year and not later than 2 years		529	1,170	5,452	6,093
- later than 2 years and not later than 5 years		127	231	14,898	15,002
- later than 5 years		-	-	6,155	7,386
		<b>1,996</b>	<b>3,039</b>	<b>32,769</b>	<b>35,043</b>
<b>33.2 Capital Expenditure Commitments</b>					
Building Works Contracted but not provided for and payable:					
- not later than 1 year		17,107	35,038	17,107	35,038
- later than 1 year and not later than 2 years		11,260	5,691	11,260	5,691
- later than 2 years and not later than 5 years		2,000	135	2,000	135
- later than 5 years		-	-	-	-
		<b>30,367</b>	<b>40,864</b>	<b>30,367</b>	<b>40,864</b>

**34. Superannuation Plans**

The University contributes to a number of employee funds that are not public sector bodies to which the Financial Management Act 1994 applies. These funds exist to provide benefits for employees and their dependents on the employees' retirement, disability or death. The University satisfies the Superannuation Guarantee Charge requirements through employer contributions to the schemes listed below.

	Notes	Consolidated		La Trobe University	
		2008 \$000	2007 \$000	2008 \$000	2007 \$000
<b>Summary of Superannuation Scheme Payments</b>					
UniSuper Defined Benefit Division (DBD)		23,803	22,195	23,803	22,192
Unisuper Accumulation Super (1)		7,673	6,897	7,673	6,895
Health Super Pty Ltd		-	-	-	-
Victorian Superannuation Board (Unfunded – Emerging)		5,235	5,110	5,235	5,110
		<b>36,711</b>	<b>31,673</b>	<b>36,711</b>	<b>31,420</b>

# NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS

## for the year ended 31 December 2008

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### (a) UniSuper Limited

UniSuper is a multi employer superannuation fund operated by UniSuper Limited as the Corporate Trustee and administered by UniSuper Management Pty Ltd, a wholly owned subsidiary of UniSuper Limited. The operations of UniSuper are regulated by the Superannuation Industry (Supervision) Act 1993.

#### **UniSuper Defined Benefit Division/ Accumulation Super (2) (DBD)**

UniSuper offers eligible members the choice of two schemes known as the Defined Benefit Plan or Investment Choice Plan where the contribution rate is 21% of member's salary of which the member contributes 7% and the University 14%. Employees appointed to positions classified between Higher Education Worker (HEW) level 1-4 have the option of contributing at half rates (i.e. 3.5% from the employee and 7% from the University).

In 2007, the University adopted the multi employer provisions of AASB 119 Employee Benefits, which allowed for defined benefit obligations to be reported on a defined contribution basis with some additional information. AASB 119 states that this is an appropriate solution for where the employer does not have access to the information required or there is no reliable basis for allocating the benefits, liabilities, assets and costs between employers. Therefore the University didn't account for any surpluses or shortfalls in the defined benefit fund in its accounts. As a consequence of changes to clause 34 of the UniSuper Trust Deed in November 2007, UniSuper have advised that both the Defined Benefit Plan and Investment Choice Plan are defined as Multi Employer Defined Contribution Schemes in accordance with AASB 119 Employee Benefits. Therefore, the University does not have an obligation (legal or constructive) to pay further contributions if the fund does not have sufficient assets to pay all employee benefits under the Trust Deed, and will continue to report on a defined contribution basis.

The employer contribution rate for 2008 is 14% of employee salaries and represents an employer/employee contribution rate of 2:1. These rates are based on the actuarial review completed on 16 May 2003 and comply with the rules governing the Trust Deed. Employer contributions for the year totalled \$23,802,853 (2007 \$22,195,194). It should be noted that effective 1 July 1995 employees had the option of making the equivalent of their 7% contributions from pre-tax income. Therefore the employer paid \$9,343,969 (2007 \$9,056,980) additional contributions on behalf of the employee. Outstanding employer contributions as at 31 December 2008 totalled \$nil (2007 \$nil). There are no loans to fund members.

#### **UniSuper Accumulation Super (1)**

UniSuper also offers a cash accumulation productivity scheme known as the Award Plus Plan (APP). University employees have no requirement to contribute to the scheme. The University contributes the equivalent of 3% of base salary in respect of those employees who were members of the Defined Benefit Plan or the Investment Choice Plan. Casual and non-permanent employees who do not qualify for membership of the DBD will have a minimum contribution 9% of their annual salary contributed by the University to the APP prescribed under the Superannuation Guarantee Charge Act 1992.

The employer contribution rate is 3% of employee salaries where the staff member is in scheme (a). Where UniSuper Accumulation Super (1) is the only scheme the current contribution rate is 9%. Employer contributions for the year totalled \$7,672,872 (2007 \$6,897,153). There were no outstanding employer contributions as at 31 December 2008 (2007 \$nil). There are no loans to fund members.

**(b) Health Super Pty Ltd (formerly known as Hospital Superannuation Fund)**

Contributory Scheme	This established scheme resulted from an award agreement. The ratio of employer to employee contributions from 1 July, 1998 is 1:1.
Hospital Superannuation Board Productivity Scheme	Established in 1990 as a result of an Award agreement for Board Productivity members covered by the hospitals' award. The employer contribution rate is 9% of employee superannuable salary.

Employer contributions for both Health Super schemes totalled \$nil (2007 \$nil). There were no outstanding employer contributions as at 31 December 2008 (2007 \$nil). There are no loans to fund members.

**(c) Victorian Superannuation Board**

La Trobe University has, in its staffing profile, a number of employees who are members of the State Superannuation Fund. Amounts reported herein relate to unfunded superannuation liabilities as determined by the above mentioned fund. Employees contributed to this fund on an ongoing basis, but La Trobe as the employer is only required to contribute to the fund when employees are paid a pension or receive a lump sum payout. Consequently, an unfunded liability has been created. As payments occur the liability decreases. Please note that the Fund has been closed to new members. The State Grants (General Purposes) Act 1994 Section 14 provides for the Commonwealth and the State Governments to meet the costs of the payments from the scheme as they emerge. Consequently the Commonwealth Government has reimbursed La Trobe University for the payments actually made to the fund for the emerging costs since 1988. Under the latest Triennium agreement the Commonwealth Government has confirmed that it will continue to do so until 2008. La Trobe University has every reason to believe that this arrangement will continue until the liability is fully paid.

Prior to 1 January 1998 the notional share of the State Superannuation Fund's unfunded liabilities attributable to La Trobe University were disclosed by way of a note to the accounts. As from 1 January 1998 the Department of Treasury and Finance has determined that this unfunded superannuation liability is to be included in the Financial Statements of all Victorian Universities. La Trobe University believes that any disclosure of the unfunded superannuation liability should be matched with the corresponding receivable from the Commonwealth Government as detailed above. Accordingly the current policy of the University is to record the liability and the receivable from the Commonwealth Government.

The change in the method of accounting for the unfunded superannuation liability was shown as an adjustment of \$50,702,000 to the Accumulated Funds of the University at the beginning of the 1998 year. This treatment is in accordance with Australian Accounting Standards. This adjustment at 1 January 1998 was offset by the corresponding adjustment of the equivalent receivable from the Commonwealth Government.

The increase in the liability and the receivable of \$3,485,000 during the 2008 year (2007 \$5,135,000 decrease) is taken up in Operating Expenditure and Operating Revenue respectively. There is no financial impact on the operating result for the year as a result of these changes. While the Net Assets has not altered with these changes, both the Total Assets and Total Liabilities have increased by \$3,485,000 (2007 \$5,135,000 decrease).

During 2008 La Trobe University's contributions to the scheme totalled \$5,109,836 (2007 \$4,048,876). There were no outstanding employer contributions as at 31 December 2008 (2007 \$nil). There are no loans to the University.

The policy adopted for calculating employer contributions is based on the advice of the scheme's trustees, but generally for 2008 the contribution rate represents 79.2% (79.2% 2007) of pensions payable.

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

(c) **Victorian Superannuation Board (Continued)**

	<b>Notes</b>	<b>2008</b>	2007
		<b>\$000</b>	\$000
The relevant accounting transactions are detailed below:			
<b>a) Income Statement Items</b>			
Salary Related Expenditure – increase/(decrease) in superannuation liability		<b>3,485</b>	5,135
Miscellaneous Income – increase/(decrease) in amount receivable for superannuation		<b>3,485</b>	5,135
Amounts relate to the overall increase in the outstanding superannuation Liability and the corresponding receivable from \$59,402,000 at 30 June 2007 to \$62,887,000 at 30 June 2008 as determined by the Fund.			
<b>b) Amounts Receivable from the Commonwealth Government</b>			
Current	18	<b>3,000</b>	3,000
Non-Current	18	<b>59,887</b>	56,402
Total		<b><u>62,887</u></b>	<u>59,402</u>
The current receivable was determined using the average increase in employer contributions for the last 10 years.			
<b>c) Unfunded Superannuation Liability</b>			
Current	28	<b>3,000</b>	3,000
Non-Current	28	<b>59,887</b>	56,402
Total		<b><u>62,887</u></b>	<u>59,402</u>
The current liability was determined using the average increase in employer contributions for the last 10 years.			

**35. Contingent Assets & Liabilities**

**35.1 University Entities**

La Trobe University, being the parent entity, will continue to support La Trobe International Pty. Ltd., La Trobe Innovation Pty. Ltd., and Medical Centre Developments Pty. Ltd. for the foreseeable future to enable the companies to pay their debts as and when they fall due.

**35.2 Contingent Assets**

There are no contingent assets.

**36. Subsequent Events**

There are no material subsequent events.

**37. Key Management Personnel Disclosures**

**37.1 Responsible Persons**

In accordance with the directions of the Minister of Finance under the *Financial Management Act 1994*, following disclosures are made:

**(a) Responsible Minister**

The Honourable Jacinta Allan MP

**37.1 Responsible Persons (continued)**

**(b) The names of each person holding the position of Member of Council during the financial year:**

S. Walton	P. Barton	N. Griffin	A. Sheehan
P. Johnson	T. Hillman	G. McMahon	C. Freebody
D. Altman	S. De Pieri	A. Tolia	B. Kelty, AC
J. Oates	M. P-Revis	G. Sculthorpe	M. Rimmer
E. Brown	M. Van Rooden	Cr J. Dale	

**(c) Other Responsible Persons**

P. Richardson, Vice Principal (Resources and Administration)

**(d) Remuneration of Responsible Persons**

	<b>2008</b>	<b>2007</b>
	<b>\$000</b>	<b>\$000</b>
Total remuneration received, or due and receivable, by Responsible Persons from the University amounted to:	<b>1,822</b>	1,665

	<b>Number of Responsible Persons</b>	
	<b>2008</b>	<b>2007</b>
Number of Responsible Persons whose income from the University and any related parties was within the following bands:		
\$ 0 - \$ 9,999	<b>6</b>	7
\$ 10,000 - \$ 19,999	<b>2</b>	2
\$ 40,000 - \$ 49,999	<b>1</b>	1
\$ 120,000 - \$ 129,999	-	1
\$ 130,000 - \$ 139,999	<b>1</b>	-
\$ 140,000 - \$ 149,999	-	1
\$ 150,000 - \$ 159,999	<b>2</b>	1
\$ 220,000 - \$ 229,999	-	1
\$ 270,000 - \$ 279,999	<b>1</b>	-
\$ 360,000 - \$ 369,999	<b>1</b>	-
\$ 370,000 - \$ 379,999	-	1
\$ 500,000 - \$ 509,999	-	1
\$ 600,000 - \$ 609,999	<b>1</b>	-

Responsible Persons who received no remuneration (Staff, Student and Community representatives)	<b>4</b>	4
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Remuneration paid to the Responsible Ministers is reported in the Annual Report of the Department of Premier and Cabinet. Other relevant interests are declared in the Register of Member Interests, which each Member of Parliament completes.

**(e) Other transactions of Responsible Persons and related parties:**

A Responsible Person, Mr S. de Pieri, a director of a hotel, which has provided accommodation to University staff on normal commercial terms and conditions. Mr de Pieri is also the Honorary Chairman of the Mildura Arts Festival which the University provides financial support for. The aggregate amounts in respect of the above transactions with Responsible Persons and their related parties were:

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
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(e) Other transactions of Responsible Persons and related parties (continued):

	2008 \$000	2007 \$000
Mildura Arts Festival	28	28
	28	28

There were no loans provided by the University to the Responsible Persons during the financial year in 2008 (2007 \$nil).

**37.2 Executive Officers Remuneration**

The number of University Executive Officers (other than Responsible Persons) who exceeded \$100,000 during the year are shown in the first 2 columns in the table below in their relevant income bands. The base remuneration of Executive Officers receiving more than \$100,000 total remuneration are shown in the third and fourth columns. Base remuneration is exclusive of allowances. Bonus payments depend on the terms of individual employment contracts.

Remuneration Income Band	Total remuneration		Base Remuneration	
	2008	2007	2008	2007
\$ 120,000 - \$ 129,999	6	2	6	3
\$ 130,000 - \$ 139,999	1	5	3	4
\$ 140,000 - \$ 149,999	2	7	7	8
\$ 150,000 - \$ 159,999	12	8	12	8
\$ 160,000 - \$ 169,999	5	8	6	9
\$ 170,000 - \$ 179,999	7	3	10	7
\$ 180,000 - \$ 189,999	4	10	4	9
\$ 190,000 - \$ 199,999	6	5	6	2
\$ 200,000 - \$ 209,999	9	1	2	2
\$ 210,000 - \$ 219,999	-	1	-	2
\$ 220,000 - \$ 229,999	1	2	2	2
\$ 230,000 - \$ 239,999	2	4	-	2
\$ 240,000 - \$ 249,999	1	2	1	2
\$ 250,000 - \$ 259,999	2	2	1	1
\$ 260,000 - \$ 269,999	1	-	3	1
\$ 270,000 - \$ 279,999	1	-	5	4
\$ 280,000 - \$ 289,999	2	3	-	-
\$ 290,000 - \$ 299,999	2	-	1	-
\$ 300,000 - \$ 309,999	4	3	1	-
\$ 310,000 - \$ 319,999	1	-	1	-
\$ 320,000 - \$ 329,999	1	-	1	1
\$ 330,000 - \$ 339,999	1	-	-	-
\$ 360,000 - \$ 369,999	-	1	-	-
\$ 400,000 - \$ 409,999	1	-	1	-
\$ 400,000 - \$ 409,999	1	-	-	-
<b>TOTAL NUMBERS</b>	<b>73</b>	<b>67</b>	<b>73</b>	<b>67</b>
	<b>2008</b>	2007	<b>2008</b>	2007
	<b>\$000</b>	\$000	<b>\$000</b>	\$000
Total remuneration for the year of Executive Officers	<b>14,972</b>	12,777	<b>13,842</b>	12,223

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE**

**38.1 DEEWR-CGS and Other DEEWR Grants**

	Parent entity (HEP) only			
	Commonwealth Grants		Indigenous Support	
	Scheme#		Fund	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	127,223	116,162	406	373
Net accrual adjustments	515	978	-	-
<b>Revenue for the year</b>	<b>127,738</b>	<b>117,140</b>	<b>406</b>	<b>373</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>127,738</b>	<b>117,140</b>	<b>406</b>	<b>373</b>
Less expenses including accrued expenses	(126,454)	(117,140)	(406)	(373)
<b>Surplus/(deficit) for reporting year</b>	<b>1,283</b>	<b>-</b>	<b>-</b>	<b>-</b>

*# Includes the CGS Basic Grant Amount, CGS-Regional Loading, CGS-Enabling Loading and CGS Advances for Future Years*

	Parent entity (HEP) only			
	Equity Programmes*		Workplace Reform	
	Programme		Programme	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,094	1,159	1,658	1,644
Net accrual adjustments	(5)	-	-	-
<b>Revenue for the year</b>	<b>1,089</b>	<b>1,159</b>	<b>1,658</b>	<b>1,644</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>1,089</b>	<b>1,159</b>	<b>1,658</b>	<b>1,644</b>
Less expenses including accrued expenses	(1,089)	(1,159)	(1,658)	(1,644)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

*\* Includes Additional Support for Student Disabilities, Disability Performance Funding and HE Equity Support Programme*

	Parent entity (HEP) only			
	Workplace Productivity		Learning & Teaching	
	Programme		Performance Fund	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	606	-	500	2,422
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>606</b>	<b>-</b>	<b>500</b>	<b>2,422</b>
Surplus/(deficit) from the previous year	-	-	2,022	-
<b>Total revenue including accrued revenue</b>	<b>606</b>	<b>-</b>	<b>2,522</b>	<b>2,422</b>
Less expenses including accrued expenses	(606)	-	(1,532)	(400)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>990</b>	<b>2,022</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.1 DEEWR-CGS and Other DEEWR Grants (Continued)**

	Parent entity (HEP) only			
	Capital Development Pool		Superannuation Programme	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	-	3,309	5,698	3,563
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	-	3,309	5,698	3,563
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	-	3,309	5,698	3,563
Less expenses including accrued expenses	-	(3,309)	(5,698)	(3,563)
<b>Surplus/(deficit) for reporting year</b>	-	-	-	-

	Parent entity (HEP) only			
	Diversity & Structural Adjustment Fund		Improving Practical Comp of Teacher Education	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,473	-	517	-
Net accrual adjustments	(1,473)	-	-	-
<b>Revenue for the year</b>	-	-	517	-
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	-	-	517	-
Less expenses including accrued expenses	-	-	(517)	-
<b>Surplus/(deficit) for reporting year</b>	-	-	-	-

	Parent entity (HEP) only			
	Transitional Cost Program		Total	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,580	-	140,754	128,632
Net accrual adjustments	-	-	(963)	978
<b>Revenue for the year</b>	1,580	-	139,791	129,610
Surplus/(deficit) from the previous year	-	-	2,022	-
<b>Total revenue including accrued revenue</b>	1,580	-	141,814	129,610
Less expenses including accrued expenses	(1,580)	-	(139,540)	(127,589)
<b>Surplus/(deficit) for reporting year</b>	-	-	2,274	2,021

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.2 Higher Education Loan Programmes**

	Parent entity (HEP) only			
	HECS-HELP		FEE-HELP	
	(Australian Government payments only)			
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	85,719	73,448	9,763	8,247
Net accrual adjustments	(3,306)	3,166	(786)	-
<b>Revenue for the year</b>	<b>82,413</b>	<b>76,614</b>	<b>8,977</b>	<b>8,247</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>82,413</b>	<b>76,614</b>	<b>8,977</b>	<b>8,247</b>
Less expenses including accrued expenses	(82,413)	(76,614)	(8,977)	(8,247)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Parent entity (HEP) only			
	OS-HELP		Total	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	439	625	95,921	82,320
Net accrual adjustments	(439)	(625)	(4,531)	2,540
<b>Revenue for the year</b>	<b>-</b>	<b>-</b>	<b>91,390</b>	<b>84,860</b>
Surplus/(deficit) from the previous year	-	-	(1)	-
<b>Total revenue including accrued revenue</b>	<b>-</b>	<b>-</b>	<b>91,389</b>	<b>84,860</b>
Less expenses including accrued expenses	-	-	(91,390)	(84,861)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>(1)</b>

**38.3 Scholarships**

	Parent entity (HEP) only			
	Australian Postgraduate Awards		International Postgraduate Research Scholarships	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,995	2,078	486	403
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>1,995</b>	<b>2,078</b>	<b>486</b>	<b>403</b>
Surplus/(deficit) from the previous year	787	640	(128)	-
<b>Total revenue including accrued revenue</b>	<b>2,782</b>	<b>2,718</b>	<b>358</b>	<b>403</b>
Less expenses including accrued expenses	(2,039)	(1,931)	(171)	(531)
<b>Surplus/(deficit) for reporting year</b>	<b>742</b>	<b>787</b>	<b>187</b>	<b>(128)</b>

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for the year ended 31 December 2008

**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.3 Scholarships (Continued)**

	Parent entity (HEP) only			
	Commonwealth Education		Commonwealth	
	Cost Scholarships		Accommodation Scholarships	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,619	1,191	2,577	2,256
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>1,619</b>	<b>1,191</b>	<b>2,577</b>	<b>2,256</b>
Surplus/(deficit) from the previous year	261	217	671	548
<b>Total revenue including accrued revenue</b>	<b>1,880</b>	<b>1,408</b>	<b>3,248</b>	<b>2,804</b>
Less expenses including accrued expenses	(1,458)	(1,147)	(2,681)	(2,133)
<b>Surplus/(deficit) for reporting year</b>	<b>422</b>	<b>261</b>	<b>567</b>	<b>671</b>

	Parent entity (HEP) only			
	Indigenous Access		Total	
	Scholarships			
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	53	-	6,730	5,928
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>53</b>	<b>-</b>	<b>6,730</b>	<b>5,928</b>
Surplus/(deficit) from the previous year	-	-	1,593	1,407
<b>Total revenue including accrued revenue</b>	<b>53</b>	<b>-</b>	<b>8,323</b>	<b>7,335</b>
Less expenses including accrued expenses	(53)	-	(6,402)	(5,742)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>1,921</b>	<b>1,593</b>

**38.4 DIISR Research**

	Parent entity (HEP) only			
	Institutional Grants		Research Training	
	Scheme		Scheme	
	2008	2007	2008	2007
	\$ 000	\$ 000	\$ 000	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	5,331	5,501	12,133	12,521
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>5,331</b>	<b>5,501</b>	<b>12,133</b>	<b>12,521</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>5,331</b>	<b>5,501</b>	<b>12,133</b>	<b>12,521</b>
Less expenses including accrued expenses	(5,331)	(5,501)	(12,133)	(12,521)
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.4 DIISR Research (Continued)**

	Parent entity (HEP) only			
	Systemic Infrastructure Initiative		Research Infrastructure Block Grants	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	-	-	2,545	2,800
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	-	-	2,545	2,800
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	-	-	2,545	2,800
Less expenses including accrued expenses	-	-	(1,717)	(2,800)
<b>Surplus/(deficit) for reporting year</b>	-	-	828	-

	Parent entity (HEP) only			
	Regional Protection Grants		Implementation Assistance Programme	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,174	1,146	126	62
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	1,174	1,146	126	62
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	1,174	1,146	126	62
Less expenses including accrued expenses	(1,174)	(1,146)	(126)	(62)
<b>Surplus/(deficit) for reporting year</b>	-	-	-	-

	Parent entity (HEP) only			
	Australian Scheme for Higher Education Repositories		Commercialisation Training Scheme	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	223	120	104	105
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	223	120	104	105
Surplus/(deficit) from the previous year	-	-	92	-
<b>Total revenue including accrued revenue</b>	223	120	196	105
Less expenses including accrued expenses	(173)	(120)	(14)	(13)
<b>Surplus/(deficit) for reporting year</b>	50	-	182	92

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
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**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.4 DIISR Research (Continued)**

**Parent entity (HEP) only**

	Total	
	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	21,636	22,255
Net accrual adjustments	-	0
<b>Revenue for the year</b>	<b>21,636</b>	<b>22,255</b>
Surplus/(deficit) from the previous year	92	-
<b>Total revenue including accrued revenue</b>	<b>21,728</b>	<b>22,255</b>
Less expenses including accrued expenses	(20,668)	(22,163)
<b>Surplus/(deficit) for reporting year</b>	<b>1,060</b>	<b>92</b>

**38.5 Voluntary Student Unionism and Better Universities Renewal Funding**

**Parent entity (HEP) only**

	VSU Transition Fund		Support for Small Businesses	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	900	-	483	-
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>900</b>	<b>-</b>	<b>483</b>	<b>-</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>900</b>	<b>-</b>	<b>483</b>	<b>-</b>
Less expenses including accrued expenses	(900)	-	(483)	-
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Parent entity (HEP) only**

	Total		Better Universities Renewal Funding	
	2008 \$ 000	2007 \$ 000	2008 \$ 000	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,383	-	14,291	-
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>1,383</b>	<b>-</b>	<b>14,291</b>	<b>-</b>
Surplus/(deficit) from the previous year	-	-	-	-
<b>Total revenue including accrued revenue</b>	<b>1,383</b>	<b>-</b>	<b>14,291</b>	<b>-</b>
Less expenses including accrued expenses	(1,383)	-	(327)	-
<b>Surplus/(deficit) for reporting year</b>	<b>-</b>	<b>-</b>	<b>13,964</b>	<b>-</b>

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**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.6 Australian Research Council Grants**

**(a) Discovery**

**Parent entity (HEP) only**

	<b>Projects</b>		<b>Fellowships</b>	
	<b>2008</b>	2007	<b>2008</b>	2007
	<b>\$ 000</b>	\$ 000	<b>\$ 000</b>	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	4,087	4,420	(240)	323
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>4,087</b>	4,420	<b>(240)</b>	323
Surplus/(deficit) from the previous year	2,119	1,651	336	239
<b>Total revenue including accrued revenue</b>	<b>6,206</b>	6,071	<b>96</b>	562
Less expenses including accrued expenses	(4,142)	(3,952)	(96)	(226)
<b>Surplus/(deficit) for reporting period</b>	<b>2,064</b>	2,119	<b>-</b>	336

**Parent entity (HEP) only**

	<b>Indigenous</b>		<b>Total</b>	
	<b>2008</b>	2007	<b>2008</b>	2007
	<b>\$ 000</b>	\$ 000	<b>\$ 000</b>	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	51	44	3,898	4,787
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>51</b>	44	<b>3,898</b>	4,787
Surplus/(deficit) from the previous year	34	-	2,490	1,890
<b>Total revenue including accrued revenue</b>	<b>85</b>	44	<b>6,388</b>	6,678
Less expenses including accrued expenses	(16)	(10)	(4,254)	(4,188)
<b>Surplus/(deficit) for reporting year</b>	<b>69</b>	34	<b>2,134</b>	2,490

**(b) Linkages**

**Parent entity (HEP) only**

	<b>Infrastructure</b>		<b>International</b>	
	<b>2008</b>	2007	<b>2008</b>	2007
	<b>\$ 000</b>	\$ 000	<b>\$ 000</b>	\$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	700	1,513	(10)	103
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>700</b>	1,513	<b>(10)</b>	103
Surplus/(deficit) from the previous year	787	488	40	37
<b>Total revenue including accrued revenue</b>	<b>1,487</b>	2,001	<b>30</b>	140
Less expenses including accrued expenses	(936)	(1,214)	(30)	(100)
<b>Surplus/(deficit) for reporting year</b>	<b>551</b>	787	<b>-</b>	40

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**38. ACQUITTAL OF AUSTRALIAN GOVERNMENT FINANCIAL ASSISTANCE (Continued)**

**38.6 Australian Research Council Grants (Continued)**

**(b) Linkages (Continued)**

	<b>Parent entity (HEP) only</b>			
	<b>Projects</b>		<b>Total</b>	
	<b>2008 \$ 000</b>	2007 \$ 000	<b>2008 \$ 000</b>	2007 \$ 000
Financial assistance received in CASH during the reporting period (total cash received from the Australian Government for the Programmes)	1,523	1,202	2,213	2,818
Net accrual adjustments	-	-	-	-
<b>Revenue for the year</b>	<b>1,523</b>	1,202	<b>2,213</b>	2,818
Surplus/(deficit) from the previous year	679	584	1,506	1,110
<b>Total revenue including accrued revenue</b>	<b>2,203</b>	1,786	<b>3,719</b>	3,928
Less expenses including accrued expenses	(1,252)	(1,107)	(2,218)	(2,422)
<b>Surplus/(deficit) for reporting year</b>	<b>951</b>	679	<b>1,501</b>	1,506

NOTES TO AND FORMING AN INTEGRAL PART OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2008

### 39. Particulars Relating To Entities In The Economic Entity's Accounts

The consolidated financial statements incorporate the assets, liabilities and results of the following subsidiaries in accordance with the accounting policy described in note 1.2:

#### a) Contribution of Subsidiary Commercial Entities to Operating Surplus

ENTITY	COUNTRY OF INCORPORATION	CONTRIBUTION TO CONSOLIDATED OPERATING SURPLUS		OWNERSHIP INTEREST	
		2008 \$000	2007 \$000	2008 %	2007 %
La Trobe International Pty Ltd	Australia	-	-	100	100
La Trobe Innovations Pty. Ltd.	Australia	(362)	538	100	100
Medical Centre Developments Pty Ltd	Australia	1,604	1,434	100	100
<b>Total</b>		<b>1,242</b>	<b>1,972</b>		

#### b) Financial Performance of Subsidiary Commercial Entities

Name	La Trobe International Pty. Ltd.	La Trobe Innovations Pty. Ltd.	Medical Centre Developments Pty. Ltd.	Total
Domicile	Australia	Australia	Australia	

#### Income Statement

<b>Total Revenue</b>	<b>2008</b>	<b>\$ 000</b>	-	(488)	5,101	4,613
Total Revenue	2007	\$ 000	-	786	5,060	9,202
<b>Total Expenditure</b>	<b>2008</b>	<b>\$ 000</b>	-	29	2,809	2,838
Total Expenditure	2007	\$ 000	-	17	3,011	9,192
<b>Tax</b>	<b>2008</b>	<b>\$ 000</b>	-	-	155	688
Tax	2007	\$ 000	-	231	615	(64)
<b>Operating Result</b>	<b>2008</b>	<b>\$ 000</b>	-	(362)	1,604	1,242
Operating Result	2007	\$ 000	-	538	1,434	1,972

#### Balance Sheet

<b>Working Capital</b>	<b>2008</b>	<b>\$'000</b>	-	208	(4,517)	(4,309)
Working Capital	2007	\$'000	-	538	(3,721)	(3,183)
<b>Physical Assets</b>	<b>2008</b>	<b>\$'000</b>	-	-	13,128	13,128
Physical Assets	2007	\$'000	-	-	13,402	13,402
<b>Total Assets</b>	<b>2008</b>	<b>\$'000</b>	-	388	18,311	25,396
Total Assets	2007	\$'000	-	791	19,156	19,947
<b>External Borrowings</b>	<b>2008</b>	<b>\$'000</b>	-	-	22,130	22,130
External Borrowings	2007	\$'000	-	-	25,193	25,193
<b>Total Liabilities</b>	<b>2008</b>	<b>\$'000</b>	-	212	23,649	23,861
Total Liabilities	2007	\$'000	-	253	26,098	26,351
<b>Equity</b>	<b>2008</b>	<b>\$'000</b>	-	176	(5,338)	(5,162)
Equity	2007	\$'000	-	538	(6,942)	(6,404)