

**LA TROBE UNIVERSITY  
FACULTY OF EDUCATION**

**FACULTY BOARD**

The Minutes of the thirty-seventh meeting of the Faculty of Education Faculty Board held on Thursday, 15 July 2010 commencing at 1.00pm.

**1. ATTENDANCE**

**1.1 Members present**

Deputy Dean	Professor V. Prain (Chair)
Director Curriculum Development & Innovation	Professor N. Gough
Associate Dean (Academic) and Academic Director - Bendigo	Dr J. Sheed
Associate Dean (International)	Dr W. Ng
Director (Research & Quality) CEOEE	Dr A. Brookes
Director – Faculty Planning & Operations	Mr. H. Fleury

**Additional members elected representing:**

Faculty of Education Bundoora	Dr P. McCann
Postgraduate students	Ms H. Tran

**1.2 In attendance**

Finance & Resources Manager	Mr G. Buchanan
Secretariat	Ms R. Jewell
Executive Support Officer – Bendigo	Ms K. Nyo
Executive Support Officer – Bundoora	Ms C. Hayden

**1.3 Apologies for absence**

Professor L. Ling, Professor T. Fitzgerald, Professor M. Robertson, Prof R. Lewis, Dr. G. Thomas, Dr S. Wilkens, Dr M. Selkrig, Mr A. Conway, Mr. I. Bailie, Ms R. Townsend, Ms S. Sharma, Ms M. Pickthall, Mr. C Hart.

**1.4 Declarations of Conflict of Interest**

Nil

**2. MINUTES**

The Minutes of the thirty-sixth meeting of the Faculty of Education Faculty Board (FOE-FB10-003(M)) were approved by the Board.

**3. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

Nil

**4 MATTERS PENDING**

None.

**5 REPORTS:**

**5.1 Dean's Report**

No report as the Dean was an apology for the meeting.

**5.2 Director – Faculty Planning & Operations**

The Director presented a verbal report. The following points were noted:

- Governance – Faculty Board – updated Statute 2010: One aspect of this new Statute is that Academic Board will determine membership of Faculty Board. Until

Academic Board determines another structure, Faculty Board will continue to operate with current regulations.

- Course & Load Planning Subcommittee (CALPS): Official approval of targets.
- Budget:  
Expenditure budget has been submitted.  
Concept of a Foundation Budget for 2011. Concerns raised with regard to the methodology.
- Faculty Self Review:  
Tight timeframe – four weeks to submit self review documentation.  
Dr Greg Heath has been appointed Faculty Review Project Officer. Randi Brookes will provide administrative support for the Faculty Review process and MIU will supply data.
- University Strategic Plan 2010-2015  
Faculty to respond by 30 July with Strategic Vision Statement.

### **5.3 Folio Reports:**

- 5.3.1 Learning, Teaching and International  
The Associate Dean (Academic) presented a verbal report. The following points were noted:
- Australian Qualifications Framework:  
The latest revision of the AQF has been received. Feedback requested by 23 July.
  - Design for Learning:  
Management Committee at Bendigo to be expanded to include all campuses with undergraduate degrees.
- 5.3.2 Research including report from Faculty Research & Higher Degrees Committee  
The Associate Dean (Research) presented a verbal report. The following points were noted:
- There has been resolution to the research budget. Two research assistants (one in Bundoora and one in Bendigo) will be appointed.
  - There will be a writing retreat held in September for all but Bundoora campus staff. Funding is from the Regional Loading allocation of funds.
- 5.3.3 Graduate Research  
No report – Director of Graduate Research was an apology for the meeting.

### **5.4 Any Other Reports:**

- 5.4.1 OSP Report was circulated to members.

## **6 REPORTS OF FACULTY COMMITTEES**

### **6.1 Consultative Committees**

- 6.1.1 Bendigo  
The Academic Director presented a verbal report. The following points were noted:
- Undergraduate course coordinators have been appointed for 2011.
  - Additional staff to be appointed for new courses commencing in 2011.
- 6.1.2 Bundoora
- Interviews were held recently for the Level D position.
  - There will be re-advertising for staffing of the new undergraduate courses.
- 6.1.3 Centre for Excellence in Outdoor and Environment Education  
Recent resignation of an administrative staff member.

## **7       REPORTS FROM UNIVERSITY COMMITTEES**

- 7.1     Academic Board  
No report
- 7.2     Faculty Boards  
No report
- 7.3     Other University Committees  
No report

## **8       GENERAL BUSINESS**

- 8.1     Masters degree by coursework – possible policy changes. For noting as Professor Fitzgerald was an apology for this meeting.
- 8.2     ARC Grants  
Faculty Board noted and congratulated staff members in receipt of ARC Linkage Grant of approximately \$405,000 over 3 years, on Improving Regional Secondary Students' Learning and Well-being.
- 8.3     ATEA Teacher Educator of the Year Award  
Faculty Board noted and congratulated Dr Caroline Walta on her achievement of winning the ATEA Teacher Educator of the Year Award.

## **9       OTHER BUSINESS**

- 9.1     Next Meeting  
The next meeting of the Faculty of Education Faculty Board is scheduled for 19 August 2010 at 1.00pm in the Faculty of Education Meeting Room 226, Bendigo and Education Boardroom 318, Bundoora.

CHAIR.....DATE.....